

NorQuest College Board of Governors
Public Meeting Minutes
May 15, 2017

Attendees:

Alan Skoreyko, Board Chair
Jodi Abbott, President & CEO
Ann Colbourne
Brian Hjeslvold
Carla Madra
Crystal Thompson
David Dominy
Khalid Hashi
Lillian Ruptash
Melissa Bourgeois
Sherry Greenbank
Todd Walker

Resource Team:

Terri Kezema, Senior Manager, Human Resources
Marian Gayed, VP Business Development
Joan Hertz, VP External Affairs & Corporate Counsel
Jill Matthew, VP College Services and CFO
Norma Schneider, VP Teaching & Learning
Lidia Surman, Chief of Staff

Recorder:

Nicole Blanchette, Senior Executive Associate/Board Coordinator

Guests:

Erika Goble, Research Manager
Gordon Holub, Incoming Student Board Member
Jennifer Mah, Associate Dean, Health Studies
Cherie Sawaryn, Executive Director, Student Association
Todd Schnirer, Director, Integrated Planning & Budget Management

Regrets:

Troy Chalifoux
Laurel Evans, Executive Director, Workforce Development and Human Resources

1. OPENING

Mr. Skoreyko welcomed three new public board members, Dr. Ann Colbourne, Kanwal Lali, Troy Chalifoux, and incoming student board member, Gordon Holub.

1.1. Quorum

The Chair confirmed that attendance constituted quorum.

1.2. Call to Order

The Chair called the meeting to order at 6:16 p.m.

1.3. Conflict of Interest

The Chair provided committee members with an opportunity to declare a conflict of interest with any of the items on the agenda. None were declared.

2. **CONSENT ITEMS**

Motion:	Colbourne/Madra
THAT the Board of Governors approve the May 15, 2017, agenda, and approve/acknowledge all consent agenda items as presented:	
<ul style="list-style-type: none">• Public Minutes – March 6, 2017• Special Minutes – April 25, 2017• Comprehensive Institution Plan Q3 Report• President’s Report• Board Chair Position Profile• CICAN 2017 Conference Reports• 2017-18 Board Meeting Schedule Revision	
	CARRIED

3. **MOTIONS / INFORMATION / DISCUSSION**

3.1 Student Association Report

Ms. Sawaryn, Executive Director, Student Association, along with student board member, Crystal Thompson, presented the Student Association report and audited financial statements, including an overview of the Student Association, student activities and achievements over the past academic year. The Student Association will be moving into the new Singhmar Centre for Learning over the summer and will launch their new brand in August.

Motion:	Dominy/Walker
The Student Association Audited Financial Statements have been received for information.	
	CARRIED

3.2 Academic Council Report

Ms. Mah presented the Academic Council Report including an overview of the Academic Council, program approvals, and policy review.

3.3 Student Point of Entry Survey Results

Ms. Goble presented the 2016-2017 Student Point of Entry Survey Results, by the Academic Research and Development portfolio. Collected information includes: demographics, completed education, employment, goals and application process, student services, financial aid services, registration & orientation, and technology.

3.4 President's Update

In addition to the written President & CEO report, Dr. Abbott provided an update that included the work being done on the NorQuest brand, the Alberta Colleges Institutes Faculty Association (ACIFA) engagement survey results, College Wide Learning Day, and the \$1M donation made by the Student Association.

3.5 2017-2018 Operating and Capital Budgets

Dr. Abbott and Ms. Matthew presented the 2017-2018 Operating and Capital budgets for approval.

Motion:	Madra/Dominy
THAT the Board of Governors approve the 2017-2018 Operating & Capital Budgets as presented.	
CARRIED	

3.6 DCDP Update

Ms. Matthew provided an update status of the Downtown Campus Development Project. The DCDP project timelines indicated that the Singhmar Centre for Learning will open for 2017 fall term classes, the retrofit of Heritage Tower will take place 2017 to 2019, and the development of the green space will begin fall 2019

3.7 BoG Mandate and Roles Document Review/Renewal

Mr. Dominy provided a summary of the updates that were made to the Board of Governors Mandate and roles document that is due for renewal June 2017, and requests approval as recommended by the Governance Committee on April 10, 2017.

Motion:	Dominy/Hjlesvold
THAT the Board of Governors approve the Board of Governors Mandate and Roles document renewal as presented.	
CARRIED	

3.8 2017-2020 Comprehensive Institutional Plan (CIP)

Dr. Abbott and Ms. Surman presented the draft 2017-2020 CIP for Board of Governors approval.

<p>Motion: Thompson/Hashi</p> <p>THAT the Board of Governors approve the 2017-2020 Comprehensive Institutional Plan as presented.</p> <p style="text-align: right;">CARRIED</p>

3.9 CICan 2017 Conference Updates

Ms. Greenbank and Mr. Hashi provided a brief report on their attendance at the 2017 CICan Conference. They found the experience to be an incredibly valuable tool for board members to attend this annual conference.

4. CONCLUSION

5.1 Adjournment

The Chair adjourned the meeting at 8:21 p.m.



Alan Skoreyko
Board Chair



Nicole Blanchette
Senior Executive Associate/Board Coordinator