Academic Council Meeting
MINUTES
Tuesday, November 21, 2023
5:00 – 6:30 p.m.
Microsoft Teams & CELT 8-204

Time	Agenda Item	Action	Owner
A. Welcome and Treaty Acknowledgment			
5:09	Brendon Lamarche, Sheena Sereda, Wendy Ilott, Cydney Peck, Loni Robertson, Sithara Fernando, Norma Schneider, Debbie Little, Jeannette LaBrie, Aditya Pratap Singh, Ian Howatt, Benjamin Denga, Jadine Sherman, Esha Kaur Sanger, Janelle Morrison, Jenifer Gabrillo-Salvador, Krizza de Jesus, Martha Urquhart, Mayme Wong, Melanie Mattila, Nancy Thornton, Prashant Virdi, Rebecca Bock-Freeman, Tarandeep Singh, Tanya Friesen, Gretha Pedro, Aditya Singh, Aleli Renaie Ilagan, Ileana Perez, Jonathan Robb, Jasmeen Kaur Chair: Debbie Little (for Bev Suntjens) Scribe: Paula Valente Meeting started at 5:09 p.m.		
	AGENDA ITEMS		
5:18	**1. Approval of the Agenda** Motion to approve the agenda items (November 21, 2023). Moved Wendy; Seconded Loni. **Motion Carried**	Decision	Debbie Little, Admissions and Supports
5:20	**2. Approval of the Minutes** Motion to approve the minutes from the October 10, 2023 meeting. Moved Wendy; Seconded Sheena. **Motion Carried**	Decision	Debbie Little, Admissions and Supports
B. Information Items			

5:22	**3. Generative Artificial Intelligence (AI) Draft Guidelines and Syllabus Statement** Rebecca Bock-Freeman (Manager, Academic Strategy) provided an overview of the work underway to develop guidelines and a syllabus statement related to the use of Generative Artificial Intelligence (AI). Two questions were asked to help gather feedback: • What do you think students might need to know about the use of ChatGPT in our classrooms? • Do you think there are other supports instructors or students may need? Academic Council members provided feedback summarized below: o The disclosure about the fact that a student has used ChatGPT and expectations from instructors should be made clear, especially around the decision to allow or not allow the use of the tool. o The need for the Tutoring Team to be made aware of the use of ChatGPT in each course. The information available on the Syllabus (syllabus statement) to serve as a guide. A reminder to the Tutoring Team to refer to the Syllabus document seemed needed. o Different instructors teaching the same course may choose differently in regard to the use of generative AI tools, such as ChatGPT. This is enforced by allowing instructors to have academic freedom when teaching a course. o Ian Howatt (Director, Student Services) has recommended a consultation/vetting with the TAC team.	Information	Rebecca Bock-Freeman, Manager, Academic Strategy
5:48	**4. Anti-Racism Curriculum and Pedagogy Toolkit** Benjamin Denga (Anti-Racism Advisor) presented on the Anti-Racism Curriculum and Pedagogy Toolkit. Current on the implementation phase. Instructors looking to host the Anti-Racism group to its students, to connect with Benjamin via email.	Information	Benjamin Denga, Anti-Racism Advisor
C. Information Items			

6:15	**5. Tuition & Fees for 2024-25** Jonathan Robb (Vice President, College Life) and Ileana Perez (Senior Executive Associate) provided information on the initial work on the tuition & fees consultation for the academic year 2024-25. They will return in December/January for further consultations/approvals as per the timeline provided during the presentation. Academic Council members provided feedback on the proposed Recreation and Sports MNIF and how students could possibly want to opt out from this fee. Considerations about adding this fee were provided and will be further explored during the consultation phase of this work.	Information	Jonathan Robb, Vice President, College Life & Ileana Perez, Senior Executive Associate
6:31	**Meeting Adjourns** Motion to adjourn. Moved by Sheena. Meeting ended at 6:31pm.		