

Academic Council Meeting MINUTES

Tuesday, June 13, 2023

5:00 – 6:30 p.m.

Microsoft Teams & SCFL 3-062



Time	Agenda Item	Action	Owner
A. Welcome and Treaty Acknowledgment			
5:01	<p>Leonce Rushubirwa, Dawn Witherspoon, Melanie Mattila, Jennifer Rooke, Kathy Kimpton, Sulman Abdul Azim, Paula Cornell, Amanda Henry, Norma Schneider, Debbie Little, Mayme Wong, Saurabh Vashisht, Bev Suntjens, Yazmin Seade Castellanos, Diana Ramirez, Angharad Hong Brown, Bridget Ayoku, Desroy Headley, Diana Ramirez, Jay Suathim, Leah Poetzsch</p> <p>Scribe: Paula Valente</p> <p>The meeting started at 5:01 p.m.</p>		
AGENDA ITEMS			
5:03	<p>1. Approval of the Agenda</p> <p>Motion to approve the agenda items. Moved Melanie; Seconded Jadine.</p> <p style="text-align: right;">Motion Carried</p>	Decision	Dr. Leonce Rushubirwa, Chair
5:05	<p>2. Approval of the Minutes</p> <p>Jennifer Rooke was missing from the attendance list on the minutes from April 11. Motion to approve the minutes from the April 11 meeting. Moved Jennifer; Seconded Bridget.</p> <p style="text-align: right;">Motion Carried</p> <p>Motion to approve the minutes from the May 9 meeting. Moved Jadine; Seconded Dawn.</p> <p style="text-align: right;">Motion Carried</p>	Decision	Dr. Leonce Rushubirwa, Chair
B. Approval Items			

<p>5:12</p>	<p>3. Administrative Professional Certificate – Program Changes</p> <p>Kathy Kimpton (Program Chair, Business) and Mitch Fix (Instructor) presented on the proposed program changes for the Administrative Professional (ADP) Certificate Program.</p> <p>MOTION to approve the presented program changes to the Administrative Professional (ADP) Certificate program as presented. Moved Jennifer; Seconded Melanie.</p> <p style="text-align: right;">Motion Carried</p> <p>MOTION to change the name of the Administrative Professional (ADP) Certificate Program to Certified Administrative Professional. Moved Norma; Seconded Jennifer. The vote was 10-2 against; motion failed.</p>	<p>Decision</p>	<p>Kathy Kimpton, Program Chair</p>
<p>5:32</p>	<p>4. Child and Youth Care Program Architecture Changes</p> <p>Paula Cornell (Program Chair, Child & Youth Care) presented on the proposed program architecture changes for the Child and Youth Care Program.</p> <p>MOTION to approve the program architecture changes to the CYCD program for the purpose of program improvement and alignment to future accreditation. Following changes to the Child and Youth Care Program:</p> <ul style="list-style-type: none"> • 03 course name changes to more clearly reflect the course content • Development of 4 new CYC specific courses to replace 4 existing courses that do not count towards accreditation • 01 existing Open Studies course swap • Updated program outcomes to more accurately represent the profession specific themes of the program <p>Moved Jennifer; Seconded Jadine.</p> <p style="text-align: right;">Motion Carried</p>	<p>Decision</p>	<p>Paula Cornell, Program Chair</p>

<p>5:43</p>	<p>5. PNDIEN Admission Requirement Changes</p> <p>Ayshea Thornton (Manager, Health Projects) presented on the admission requirement changes for the Practical Nurse Diploma for Internationally Educated Nurses (PNDIEN) program.</p> <p>MOTION to approve the change in admission requirements to the Practical Nurse Diploma for Internationally Educated Nurses (PNDIEN) program as presented. Moved Melanie; Seconded Dawn.</p> <p style="text-align: right;">Motion Carried</p>	<p>Decision</p>	<p>Ayshea Thornton, Manager, Health Projects</p>
<p>6:05</p>	<p>6. Academic Council Summer Subcommittee</p> <p>Leonce Rushubirwa (Chair, Academic Council) presented on the proposed summer subcommittee membership for the 2023-24 academic year. The 23-24 Academic Council Summer Subcommittee membership will consist of:</p> <ul style="list-style-type: none"> • (1) of the leadership group: Norma Schneider • (3) faculty members: Janelle Morrison, Wendy Ilott, Samantha MacKay • (3) student members: Prashant Virdi, Bridget Ayoku, Krizza de Jesus • (1) Chair: Leonce Rushubirwa <p>If the Chair is not available, the members from the leadership group will chair.</p> <p>MOTION to approve the Academic Council Summer Subcommittee membership for the 2023-24 academic year as presented. Moved Jennifer; Seconded Melanie.</p> <p style="text-align: right;">Motion Carried</p>	<p>Decision</p>	<p>Dr. Leonce Rushubirwa, Chair</p>
<p>C. Information Items</p>			
<p>6:10</p>	<p>7. DGIC Program Proposal Budget Update</p> <p>Angharad Hong Brown (Manager, Program Development) and Justine Light (Learning & Development Lead) provided an update on the budget adjustments to the Digital Information Careers (DGIC) certificate program. Highlight of changes include:</p> <ul style="list-style-type: none"> • Program will launch in September 2024 rather than Winter 2024 • Proposed tuition per credit will rise from \$179 to \$239. • Enrolment adjusts as presented 	<p>Information</p>	<p>Angharad Hong Brown, Manager</p> <p>Justine Light, Learning & Development Lead</p>

6:20

Meeting Adjourns

Motion to adjourn. Moved by Jennifer. The meeting ended at 6:20pm.