

**NorQuest College Board of Governors
Public Meeting**

June 8, 2020
6:00 – 7:15 pm

MINUTES

<p>Attendees: Carla Madra, Board Chair Joan Hertz, Interim President & CEO Brian Hjlesvold Philomina Okeke-Ihejirika Leslie Sayer AJ Sandhu Albert Nsapu Bilan Ahmed Chris Lavin Gayle Burnett Jenny Adams Jennifer Cleall</p> <p>Regrets: Joette Decore Lily Le</p>	<p>Resource Team: Jill Matthew, Chief Customer Experience Officer Lorne Rubis, Chief Culture & Transformation Officer Michelle Beck, VP Corporate Services & Finance Norma Schneider, VP Teaching & Learning & Chief Academic Officer Marian Gayed, VP Business Development Laurel Evans, VP People Amanda Radakovitch, VP External Affairs & Brand Cindy Fowler, Acting Chief of Staff Lindsay Wozney, Strategic Analyst</p> <p>Recorder: Wanda Winsor, Board Coordinator</p>
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1. OPENING

1.1. Quorum

Carla Madra, Chair, confirmed that attendance constituted quorum. She then welcomed Mitch Fix, President of Academic Council to the meeting and acknowledged Lorne Rubis for his incredible work on culture as he leaves his permanent role and moves into a consultant role.

1.2. Call to Order

The Chair called the meeting to order at 6:02 p.m. and acknowledged that the meeting was taking place on Treaty 6 Territory.

1.3. Conflict of Interest

The Chair provided board members with an opportunity to declare a conflict of interest with any of the items on the agenda. None were declared.

2. APPROVAL OF CONSENT AGENDA

MOTION

Moved by C. Lavin and seconded by G. Burnett THAT the Board of Governors approve and approve/acknowledge all consent agenda items, as presented:

- 2.1 Ad Hoc Committee Dissolution
- 2.2.1 Governance Committee Terms of Reference
- 2.2.2 Governance Committee 2020-2021 Work Plan
- 2.3.1 Finance and Audit Committee 2020-2021 Work Plan
- 2.4.1 Human Resources Committee Terms of Reference
- 2.4.2 Human Resources Committee 2020-2021 Work Plan

- 2.5 Standing Committee Membership
- 2.5.1 Board of Governors Vice Chair Appointment (B. Hjesvold abstained)
- 2.5.2 Finance & Audit Committee Chair Appointment (C. Lavin abstained)
- 2.6 Q3 Comprehensive Institutional Plan
- 2.7 Downtown Campus Development Project Update
- 2.8 NorQuest College Foundation (C. Madra abstained)
- 2.9 Minutes of the Public Board Meeting – March 9, 2020

CARRIED

3. APPROVAL OF AGENDA

MOTION

Moved by G. Burnett and seconded by B. Hjesvold THAT the Board of Governors approve the June 8, 2020 Public Board Meeting agenda as presented.

CARRIED

4. REPORTS

4.1 Board Chair

C. Madra, Board Chair shared her report on various internal and external meetings, it was a busy quarter and is pleased with all of the undertakings and accomplishments made in the advancement of NorQuest.

4.2 President & CEO

Interim President & CEO, J. Hertz, provided a report on the college's priorities considering the impacts of COVID-19, how NorQuest has collaborated externally with other organizations, space utilization updates, and college's awards and recognition. The incoming President & CEO, Carolyn Campbell, was announced publicly on May 27 with a start date of July 20th.

4.3 Academic Council Report

J. Hertz introduced Mitch Fix, faculty member and volunteer chair of the Academic Council (AC). Mr. Fix presented an overview of the AC outlining their accomplishments over the past year.

M. Fix left the meeting following his presentation.

5. MOTIONS/ INFORMATION/ DISCUSSION

5.1 2020-2021 Capital & Operating Budget

J. Hertz introduced the topic informing the Board that there was a late change made by GoA last week postponing the Investment Management Agreements for post-secondary institutions until 2021.

M. Beck presented the 2020-23 Statement of Revenue & Expenses including budget assumptions, 2020-23 Three Year Savings Plan, 2020-21 Statement of Cash Flows and 2020-21 Capital Plan to the Board. These were also presented to the Finance & Audit Committee (with all board members invited to attend) on May 20 for an in-depth review and discussion with a minor amendment of the increased level of expenditure target.

6. IN CAMERA

6.1 In Camera Session-with President & CEO

The Board of Governors excused the Recorder and Resource members at 6:53 p.m. for an In-Camera Session.


6.2 In Camera Session-without Management

The Board of Governors excused the President & CEO for an In-Camera Session without management.

7. CONCLUSION

The Chair adjourned the meeting at 7:15 p.m.

Carla Madra
Board Chair



Wanda Winsor
Board Coordinator/Senior Executive Associate