

Employee ID / Name Removed / Laurel Evans	Comment
Sheet ID 0000017643	
Business Purpose NorQuest Corporate Visa card	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2018/10/18	MBRSHP	Membership fee for CIRA for Laurel Evans	6020	10	13100	999			50.00
2018/10/18	MBRSHP	Membership fee for CIRA for Terri Kezema	6020	10	13100	999			50.00

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Laurel Evans OCT 24 2018

Employee Signature Date

Jill Matthew OCT 25/19

Approved by Date

Jill Matthew
Print Name
Acting President & CEO

Total Expenses:	100.000	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	100.000	

CIRA AB North

You paid **\$50.00 CAD**

to CIRA AB North
Details

1 x Membership	\$50.00 CAD
Membership Type: Individual	
Subtotal	\$50.00 CAD
Shipping	\$0.00 CAD
Insurance	\$0.00 CAD
Handling	\$0.00 CAD
Total	\$50.00 CAD

Get your PayPal receipts in Messenger

Paid with

Visa x [REDACTED] \$50.00 CAD

This transaction will appear on your statement as PAYPAL *CIRAABNORTH

Shipped to

Laue Evans
10215 108 Street
Edmonton AB T5J 1L6
Canada

Purchase details

Receipt number: 697861708561694

We'll send confirmation to;

[REDACTED]

Merchant details

CIRA AB North

CIRA AB North


You paid \$50.00 CAD

to CIRA AB North
Details

1 x Membership	\$50.00 CAD
Membership Type: Individual	
Subtotal	\$50.00 CAD
Shipping	\$0.00 CAD
Insurance	\$0.00 CAD
Handling	\$0.00 CAD
Total	\$50.00 CAD

Get your PayPal receipts in Messenger

Paid with

Visa x-  \$50.00 CAD

This transaction will appear on your statement as PAYPAL *CIRAABNORTH

Shipped to

Laurel Evans
10215 108 Street
Edmonton AB T5J 1L6
Canada

Purchase details

Receipt number: 1561073840076869

We'll send confirmation to:



Merchant details

CIRA AB North

Employee ID / Name Removed / Laurel Evans	Comment
Sheet ID 0000017987	
Business Purpose NorQuest Corporate Visa card	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2018/11/05	OFFICE	2019 Calendar for WDHR staff	6048	10	13100	999			65.05
2018/11/08	PDCONF	Registration for Field Law Summit	6900	10	13100	999			236.25
2018/11/15	AIRTRAV	Airfare for LE and TK to Calgary return for award acceptance	6000	10	13100	999			941.32

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Laurel Evans
Employee Signature _____ Date _____

Jodi Abbott
Approved by _____ Date *Nov 27/18*

Jodi Abbott
Print Name _____

Total Expenses:	1242.620	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	1242.620	



[Your Shopping Cart](#) > [Your Information](#) > [Confirm Your Order](#) > [Your Receipt](#) >

Your Receipt

Thank you for your payment! This is your receipt. Please save to file (save as) or print this page for future reference.

Products to be shipped

Quantity	Product Description	Delivery Method	Unit Price	Extended Price	
21	Wall Calendar 2019	Shipped	\$2.95	\$61.95	
Your credit card will be charged for these items when they are shipped. Orders are normally processed within two business days and shipped Canada Post.			Delivery Subtotal :	\$61.95	
				Shipping :	\$0.00
				G.S.T. (# 124072513 RT) :	\$3.10
				Delivery Total :	\$65.05

[Learn more about our shipping policy.](#)

[Learn more about our discount policy.](#)

~ORDER Number: 181102-133849

~Trans.ID: 10187970

~ISO: VI

~Resp:1

~Resp Msg: Approved

~Transaction Time:November 02 2018 10:12:47 AM

Total charges to your credit card.

Your Order Total: \$65.05

[Learn more about payment.](#)

Ship To:

Company Name NORQUEST COLLEGE

Name LAUREL EVANS

Address 10215 108 STREET

City or town EDMONTON

Province or State ALBERTA

Postal code or Zip code T5J 1L6

Country CANADA

Phone Number [REMOVED]

Fax Number

E-mail Address [REMOVED]

Questions? Problems?

Contact us by phone:

780-427-4952

To call toll-free within Alberta, dial 310-0000 then 780-427-4952

Contact us by e-mail:

qpecom@gov.ab.ca

E-mail questions or comments will be addressed within one working day

Hours of business:

Mon - Fri 8:15 am - 4:30 pm

(except general holidays)



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- [Copyright and Disclaimer](#)
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Back to 2018 Field Law Post-Secondary Summit

You're going to 2018 Field Law Post-Secondary Summit!

Add to calendar

Your order has been saved to My Tickets

- Order #856096533 1 ticket of \$236.25
- Your ticket has been sent to laurel.evans@norquest.ca

Go To My Tickets

Registration Information

Ticket #1 — Field Law Post-Secondary Summit

Name: Laurel Evans

Email: Removed in accordance with FOIP

Will you be attending the Welcome Reception on Wednesday, November 28? : No

Registering using Eventbrite: Accepted

Hi Laurel,

Message from the organizer:

Event Information

Thank you for registering for Field Law's Post-Secondary Summit. We look forward to seeing you. Please bring your Eventbrite ticket with you to the conference.

Read more

Thanks,
Field Law

LD LA Field Law

Follow

Questions about this event?

Contact Organizer

View organizer profile

REFUND POLICY

Refunds up to 7 days before event



eTicket Receipt

Prepared For
KEZEMA/TERRI MRS

RESERVATION CODE	EHNPGV
ISSUE DATE	15Nov18
TICKET NUMBER	8382142867097
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
23Nov18	WESTJET WS 3250 Operated by: WESTJET ENCORE	EDMONTON INTLAB, CANADA Time 10:30	CALGARY INTLAB, CANADA Time 11:30	Seat Number 09C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis NA7D0ELS Not Valid Before 23NOV18 Not Valid After 23NOV18
23Nov18	WESTJET WS 3229 Operated by: WESTJET ENCORE	CALGARY INTLAB, CANADA Time 18:15	EDMONTON INTLAB, CANADA Time 19:11	Seat Number 09C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis NA7D0ELS Not Valid Before 23NOV18 Not Valid After 23NOV18

Allowances

Baggage Allowance

YEG to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYC to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX [REDACTED]
Fare Calculation Line	YEA WS YYC170.00WS YEA170.00CAD340.00END
Fare	CAD 340.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 18.91 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 460.16

Other Charges

SEAT ASSIGNMENT # 8381502466578 (YEG-YYC / QTY 1, YYC-YEG / QTY 1)	CAD 10.00
Taxes	CAD 0.50
Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX [REDACTED]
Total	CAD 10.50
Total Fare and Other Charges	CAD 470.66

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)



eTicket Receipt

Prepared For
EVANS/LAUREL MRS

RESERVATION CODE	EHNPGV
ISSUE DATE	15Nov18
TICKET NUMBER	8382142867096
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	Removed in accordance with

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
23Nov18	WESTJET WS 3250 Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA Time 10:30	CALGARY INTL AB, CANADA Time 11:30	Seat Number 09B - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis NA7D0ELS Not Valid Before 23NOV18 Not Valid After 23NOV18
23Nov18	WESTJET WS 3229 Operated by: WESTJET ENCORE	CALGARY INTL AB, CANADA Time 18:15	EDMONTON INTL AB, CANADA Time 19:11	Seat Number 09B - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis NA7D0ELS Not Valid Before 23NOV18 Not Valid After 23NOV18

Allowances

Baggage Allowance

YEG to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
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YYC to YEG - 0 Pieces WESTJET

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/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXX
Fare Calculation Line	YEA WS YYC170.00WS YEA170.00CAD340.00END
Fare	CAD 340.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 18.91 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 460.16

Other Charges

SEAT ASSIGNMENT # 8381502466577 (YEG-YYC / QTY 1, YYC-YEG / QTY 1)	CAD 10.00
Taxes	CAD 0.50
Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXX
Total	CAD 10.50
Total Fare and Other Charges	CAD 470.66

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

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This is not a boarding pass. Please refer to your original emailed itinerary for complete booking information and ticket receipt details.

Trip summary

Reservation code:
EHNPVG
112775666

Reservations for the following guest(s)
Mrs Laurel Evans
Mrs Terri Kezema

Trip details

Edmonton, AB to Calgary, AB

WS3250

YEG to YYC

Departing:

Fri., Nov. 23, 2018
10:30

Arriving:

Fri., Nov. 23, 2018
11:30

Duration:

1hr 0min

Calgary, AB to Edmonton, AB

WS3229

YYC to YEG

Departing:

Fri., Nov. 23, 2018
18:15

Arriving:

Fri., Nov. 23, 2018
19:11

Duration:

0hr 56min



Reservation code: EHNPVG
Edmonton, AB ⇄ Calgary, AB
Fri., Nov. 23, 2018, 10:30

[View itinerary summary ^](#)

Guests travelling

Mrs Laurel [REDACTED] Evans

Mrs Terri Kezema

WS3250 Edmonton, AB to Calgary, AB

Departing: Fri., Nov. 23, 2018, 10:30

Arriving: Fri., Nov. 23, 2018, 11:30

Duration: 1hr 0min

WS3229 Calgary, AB to Edmonton, AB

Departing: Fri., Nov. 23, 2018, 18:15

Arriving: Fri., Nov. 23, 2018, 19:11

Duration: 0hr 56min

[Email itinerary](#) | [Print Itinerary](#)