

Employee ID / Name Remove ID in [redacted] Brenda Jill Matthew	Comment
Employee ID 0019766	
Business Purpose NorQuest Corporate Visa card	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2019/05/21	HOST	Lunch Meeting	6003	10	80000	999			40.48 ✓
2019/05/21	OTHER	Parking for meeting	6000	10	80000	999			0.65 ✓
2019/05/28	OTHER	Parking for Convocation	6000	10	80000	999			20.00 ✓
2019/05/29	OTHER	Parking for Convocation	6000	10	80000	999			20.00 ✓
2019/06/06	CONF	Conference Fees	6000	10	80000	999			943.95 ✓
2019/06/06	AIRTRAV	Flights for meeting	6000	10	80000	999			535.76 ✓
2019/06/06	AIRTRAV	Flights for Conference	6000	10	80000	999			565.16 ✓
2019/06/19	OTHER	Rental car in Calgary	6000	10	80000	999			194.75 ✓
2019/06/19	OTHER	Airport Parking for Conference	6000	10	80000	999			100.00 ✓
2019/06/19	HOTEL	Hotel for Conference	6000	10	80000	999			1,057.32 ✓
2019/06/19	HOST	Dinner in Calgary with Renee	6003	10	80000	999			39.90 ✓
2019/06/19	HOST	Beverage in Calgary for Conference	6003	10	80000	999			11.76 ✓
2019/06/21	HOTEL	Meal at Hotel for Meeting	6000	10	80000	999			35.02 ✓

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Employee Signature: [Signature] Date: June 25/19

Approved by: electronic approval attached Date: June 26/19

Print Name: Jodi Abbott


Remove ID in [redacted] Ann Colbourne.

PS Approved [Signature] June 27/19

Total Expenses:	3564.750	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	3564.750	

APPROVED JUN 27 2019

No Receipt Declaration

Declaration	
I, <u>Jill Matthew</u> hereby declare that I have lost, or never received the original receipt and have made every effort to obtain a duplicate receipt. I further declare that the expense was incurred for College business and that I have not and will not use this receipt (if found) to claim reimbursement from any other source in the future.	
Signature: 	Date: June 25/19

Receipt Details	
Reason for no receipt:	No itemized receipt
Vendor Name:	Blue Plate Diner
Date of Purchase:	May 21, 2019

Itemized Expense Details	
Item Description	Amount
Business Lunch Meeting	\$ 40.48
Total Amount of Purchase (including GST):	\$ 40.48

Approval		
Signing Authority Name: Iodi Abbott Ann Colbourne.	Signature:	Date:

Note: An original form is to accompany your expense claim, procurement card expense report or invoice.

1

Chelsey Petryna

Subject: Lunch | Richard Rem
oved & Jill Matthew
Location: Blue Plate Diner

Start: Tue 5/21/2019 11:30 AM
End: Tue 5/21/2019 12:30 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Jill Matthew
Required Attendees: Removed in accordance
with FOIP

Categories: External Meeting

BLUE PLATE DINER
 10145 104TH ST
 EDMONTON AB

CARD ***** Remo
ved in
 CARD TYPE VISA
 DATE 2019/05/21
 TIME 3293 12:20:51
 CLERK ID Rem
 INVOICE # 5808
 RECEIPT NUMBER
 C82018692-001-063-009-0

 PURCHASE
 AMOUNT \$35.20
 TIP \$5.28
 TOTAL
 \$40.48

VISA CREDIT
 A0000000031010
 6E2969C399765734
 0280008000-E800
 D920A0CA72D1D0E4
 0280008000-F800

APPROVED
 AUTH# 010499 01-027
 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

CITY OF EDMONTON

Terminal: 5040

Plate: **Remove**

82 AVE From 106 ST to 107 ST North Side

Valid through:

TUESDAY 21 MAY 19

6:00 PM

Amount Paid: \$0.65 (GST incl.)

Start Time: 5/21/2019 5:48 PM

Trn: 879erfb5e3dc8564

Auth No: 052266

Receipt No: 21625

***** **Remove** *****

YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

2

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

CITY OF EDMONTON

Terminal: 7010

Plate: **Removed in**

LP - P3N Stairwell 1

Valid through:

TUESDAY 28 MAY 19

6:00 PM

Amount Paid: \$20.00 (GST incl.)

Start Time: 5/28/2019 9:05 AM

Trn: a36be012c542742a

Auth No: 018315

Receipt No: 2771

***** **Remove** *****

THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

3

JR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

CITY OF EDMONTON

Terminal: 7010

Plate: **Removed**

LP - P3N Stairwell 1

Valid through:

WEDNESDAY 29 MAY 19

6:00 PM

Amount Paid: \$20.00 (GST incl.)

Start Time: 5/29/2019 9:12 AM

Trn: 313f0c6c7d324f4e

Auth No: 013953

Receipt No: 2790

***** **Remove** *****

JR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

4

5

Chelsey Petryna

From: noreply@www.cacuss.ca
Sent: Thursday, June 6, 2019 1:51 PM
To: Jill Matthew
Subject: Order Confirmation

2019 CACUSS Conference - MOH-KINS-TSIS



CACUSS / ASEUCC

Canadian Association of College and University Student Services /

Association des services aux étudiants des universités et collèges du Canada

contact@cacuss.ca 647-345-1116 402-150 Eglinton Ave E, Toronto, ON , M4P 1E8

June 6, 2019

Billed to:

Jill Matthew
10215 - 108 Street NW, [Redacted]
Edmonton, AB, CA
T5J1L6

Your Order Summary:

Qty	Item Description	Cost/Item	Sub Total
1	2019 CACUSS Conference - MOH-KINS-TSIS - 2019 CACUSS Conference - FULL - Non-Member (Jill Matthew)	\$899.00	\$899.00
Sub Total			\$899.00
Tax			\$44.95
Total			\$943.95

HST/GST # 867173239

QST # 1088380726

Payment Method:

Payment Option Selected: CREDIT_CARD

Invoice Number 38714

Invoice ID 8714

Date 6/6/2019 3:51:12 PM

Amount Paid 943.95

Card Type VISA

Card Number Removed in accordance

Expiry Date Removed in accordance

Payment Gateway Response

Reference ID 10112750

Thank you for your payment.

[View your invoices](#)



6

eTicket Receipt

Prepared For
MATTHEW [REMOVED] JMS

RESERVATION CODE	QEBVKN
ISSUE DATE	06Jun19
TICKET NUMBER	8382148729693
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	[REMOVED]

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
20Jun19	WESTJET WS 3140 Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA Time 18:00	CALGARY INTL AB, CANADA Time 18:55	Class ECONOMY Seat Number 04B - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis XAQF4FLS Not Valid After 20JUN20
21Jun19	WESTJET WS 3256 Operated by: WESTJET ENCORE	CALGARY INTL AB, CANADA Time 17:15	EDMONTON INTL AB, CANADA Time 18:08	Class ECONOMY Seat Number 04C - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis XAQD0FLS Not Valid After 20JUN20

Allowances

<p>Baggage Allowance</p> <p>YEG to YYC - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters</p> <p>Prices of additional baggage pieces:</p> <p>1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters</p> <p>YYC to YEG - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters</p> <p>Prices of additional baggage pieces:</p> <p>1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters</p> <p>ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC</p> <p>Carry On Allowances</p> <p>YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET)</p> <p>Carry On Charges</p> <p>YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier</p>

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX Remove
Fare Calculation Line	YEA WS YYC201.00WS YEA211.00CAD412.00END
Fare	CAD 412.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 22.51 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 535.76

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy



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eTicket Receipt

Prepared For
MATTHEW [REMOVED] JMS

RESERVATION CODE	KXFJLR
ISSUE DATE	06Jun19
TICKET NUMBER	8382148730010
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	[REMOVED]

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
16Jun19	WESTJET WS 3352 Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA Time 16:00	CALGARY INTL AB, CANADA Time 16:55	Class ECONOMY Seat Number 04B - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis SAND0FLS Not Valid After 16JUN20
19Jun19	WESTJET WS 3256 Operated by: WESTJET ENCORE	CALGARY INTL AB, CANADA Time 17:15	EDMONTON INTL AB, CANADA Time 18:08	Class ECONOMY Seat Number 04C - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis SANF5FLS Not Valid After 16JUN20

Allowances

<p>Baggage Allowance</p> <p>YEG to YYC - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters</p> <p>Prices of additional baggage pieces:</p> <ol style="list-style-type: none">50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters <p>YYC to YEG - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters</p> <p>Prices of additional baggage pieces:</p> <ol style="list-style-type: none">50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters <p>ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC</p> <p>Carry On Allowances</p> <p>YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET)</p> <p>Carry On Charges</p> <p>YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier</p>

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXXXXX Remove
Fare Calculation Line	YEA WS YYC225.00WS YEA215.00CAD440.00END
Fare	CAD 440.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 23.91 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 565.16

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy

RECEIPT

Rental Agreement Number: 975225915
Vehicle Number: 33861472

YOUR INFORMATION

MAITHEW, [Remove] JILL
BUDGET DISC: WESTJET INPATH
PAYMENT METHOD: VISA X [Remove]

YOUR RENTAL

Picked up: YYC
Date/Time: JUN 16, 2019@05:22PM
Returned: YYC
Date/Time: JUN 19, 2019@01:17PM
Veh Group: Compact
Veh Charged: Intermediate
Vehicle: HYUNDAI ACCENT SEDAN
Odometer Out: 24891
Odometer In: 24931
Fuel Reading: Full

YOUR VEHICLE CHARGES

3 DY@ 46.00 138 00
YOUR TIME AND MILEAGE: 138 00

YOUR TAXABLE FEES

GST TAX 9 27
**15.61% FEE 22 61
CFC 18 00
VEH LIC FEE 6 87

YOUR SUBTOTAL

TAXABLE SUBTOT 185 48
P&T .000% 00

YOUR NON TAXABLE ITEMS

TOTAL CHARGES 194 75
NET CHARGES CAD 194 75
YOUR TOTAL DUE: 0 00

PAID ON VISA X [Remove]
**CONCESSION RECOVERY FEE

THANK YOU FOR RENTING WITH BUDGET

GST NO 104285754rt0001

For inquiries or e-receipt visit
WWW.BUDGET.COM

or call 403 226 1550

GET# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 19/06/19 18:30
Receipt 076090

Short-term parking tkt
DL - No. 002580
18/06/19 14:38
18/06/19 18:30
Period 3d3h53'
(tax) \$100.00
Total \$100.00

Payment Received
VISA \$100.00
XXXXXXXXXXXX [Remove]
Merch:82005340013
Auth:086708
Type: Swiped

Sub Total \$95.24
Tax 5% \$4.76

9

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10

Ms Jill Matthew

Edmonton, AB
Canada

Room Number : 0802
 Arrival Date : 16-06-19
 Departure Date : 19-06-19
 Page : 1 of 2
 Folio Number :
 Confirmation : 2546162
 Cashier :

INFORMATION INVOICE

Company Name :
 Group :
 A/R Number :

GST No. : 861182947

19-06-19

Date	Description	Charges	Credits
16-06-19	Room	134.00	
16-06-19	Destination Marketing Fee 3%	4.02	
16-06-19	Alberta Tourism Levy 4%	5.52	
16-06-19	Guest Parking	22.86	
16-06-19	GST 5%	8.04	
17-06-19	Yellow Door - Breakfast	16.00	
17-06-19	F&B Tips Paid	3.00	
17-06-19	GST 5 % - Yellow Door	0.80	
17-06-19	Room	332.00	
17-06-19	Destination Marketing Fee 3%	9.96	
17-06-19	Alberta Tourism Levy 4%	13.68	
17-06-19	Guest Parking	22.86	
17-06-19	GST 5%	18.24	
18-06-19	Room	394.00	
18-06-19	Destination Marketing Fee 3%	11.82	
18-06-19	Alberta Tourism Levy 4%	16.23	
18-06-19	Guest Parking	22.86	
18-06-19	GST 5%	21.43	
19-06-19	Visa - Rooms		1,057.32
Total		1,057.32	1,057.32
Balance		0.00	CAD



Ms Jill Matthew

Edmonton, AB
Canada

INFORMATION INVOICE

Company Name :
Group :
A/R Number :

Room Number : 0802
Arrival Date : 16-06-19
Departure Date : 19-06-19
Page : 2 of 2
Folio Number :
Confirmation : 2546162
Cashier : 

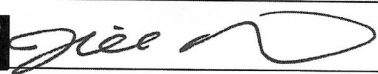
GST No. : 861182947

19-06-19

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Hotel Arts and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents. In the event of damage to the Hotel due to the Guest's action or negligence, the Guest shall be liable to the Hotel for compensation of damages.


Guest Signature: _____

No Receipt Declaration

Declaration	
I, <u>Jill Matthew</u> hereby declare that I have lost, or never received the original receipt and have made every effort to obtain a duplicate receipt. I further declare that the expense was incurred for College business and that I have not and will not use this receipt (if found) to claim reimbursement from any other source in the future.	
Signature: 	Date: <u>June 25/19</u>

Receipt Details	
Reason for no receipt:	no itemized receipt
Vendor Name:	Yellow Door - Hotel Arts
Date of Purchase:	June 17, 2019

Itemized Expense Details	
Item Description	Amount
Breakfast at hotel	\$ 19.80
Total Amount of Purchase (including GST):	\$ 19.80

Approval		
Signing Authority Name:  Ann Colbourne	Signature:	Date:

Note: An original form is to accompany your expense claim, procurement card expense report or invoice.

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Dinner in
Calgary for
Jill + Renee

1210 AVENUE SW
CALGARY, AB T2R0G8
4032664611

SALE

5741591 REF#: 0000
015
#: 148
19 22:1
CODE: 050673

****Remo

OUNT \$39.

APPROVED

CREDIT
A0000000031010
00 80 00 80 00
8 00

ENTERING A VERIFIED PIN. CARDHOLDER AGR-
BY ISSUER SUCH TOTAL IN ACCORDANCE W/
ISSUERS AGREEMENT WITH CARDHOLDER

THANK YOU / MERCI!

HOTEL ARTS
THE RAW BAR
CALGARY, ALBERTA

Remo Michael 1

TBL 6/2 1117
JUN18'19 6:33PM

1 SHISHITO 12.00
1 SALAD ROLL 12.00
1 MAKI ROLL 14.00

Subtotal 36
TAX GST 1.90
Amount Due \$39.90

TIP: _____

TOTAL: _____

ROOM #: _____

NAME: _____

SIGNATURE: _____

GST#861182947

No Receipt Declaration

Declaration	
I, <u>Jill Matthew</u> hereby declare that I have lost, or never received the original receipt and have made every effort to obtain a duplicate receipt. I further declare that the expense was incurred for College business and that I have not and will not use this receipt (if found) to claim reimbursement from any other source in the future.	
Signature:	Date: <u>June 25/19</u>

Receipt Details	
Reason for no receipt:	No itemized receipt
Vendor Name:	Rosso Coffee Roasters
Date of Purchase:	June 19, 2019

Itemized Expense Details	
Item Description <u>+ meal</u>	Amount
Beverage in Calgary for Conference	\$ 11.76
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p style="text-align: center;">APPROVED</p> <p>AUTH# 076396 01-037</p> <p>THANK YOU</p> <p style="text-align: center;">VERIFIED BY PIN</p> <p style="text-align: center;">MERCHANT COPY</p> <p style="font-size: small;">IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS</p> </div> <div style="width: 45%; text-align: right;"> <p style="font-size: small;">ROSSO COFFEE ROASTERS 140 8TH AVE SE CALGARY AB</p> <p style="font-size: small;">CARD ***** CARD TYPE VISA DATE 2019/06/19 TIME 2401 07:59:58 RECEIPT NUMBER 084133614-001-062-023-0</p> <p style="font-size: small;">PURCHASE TOTAL</p> <p style="font-size: large; font-weight: bold;">\$11.76</p> </div> </div>	
Total Amount of Purchase (including GST):	
\$ 11.76	

Approval		
Signing Authority Name:	Signature:	Date:
Jodi Abbott		

Note: An original form is to accompany your expense claim, procurement card expense report or invoice.

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DELTA CALGARY AIRPORT
(403) 291-2600
GST #740990726

Removed in Therenz

CHK 4210 TBL 60/3
20 Jun'19 10:44 PM

GRILLED SALMON ENTREE 29.00

Subtotal: \$29.00
Tax: \$1.45

10:44 PM
Total Due: \$30.45

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY _____

TOTAL _____

ROOM NUMBER _____

PRINT LAST NAME _____

SIGNATURE _____

DELTA CALGARY AIRPORT
2001 AIRPORT ROAD NE
CALGARY AB T2E6Z8
4032506018

SALE

Ver #: 000077
NO: 6033254 REF#: 0000
002
Batch #: 934
06/20/19 22:50
PUR CODE: 041379
VISA *****Removed in Chip

AMOUNT \$30.45
TIP \$4.67
TOTAL \$35.12

APPROVED

Via Credit
NO: A0000000031010
R: 00 80 20 80 00
FC 00

I AGREE TO PAY ABOVE TOTAL AMOUNT
IN ACCORDANCE WITH CARD ISSUER'S
AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

THANK YOU/MERC!

CUSTOMER COPY

Employee ID / Name Removed / Brenda Jill Matthew	Comment
Sheet ID 0000020053	
Business Purpose NorQuest Corporate Visa card	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2019/06/21	HOTEL	Hotel in Calgary for meeting	6000	10	80000	999			218.92
2019/06/22	OTHER	Airport parking	6000	10	80000	999			58.00
2019/07/09	HOST	Team working lunch	6003	10	80000	999			164.94

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Removed in [redacted]

Employee Signature: *[Signature]* Date: July 24/19

Approved by: *[Signature]* Date: July 26/19

Print Name: Jodi Abbott

Total Expenses:	441.860	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	441.860	

D
DELTA
 HOTELS
 MARRIOTT

CALGARY AIRPORT
 IN-TERMINAL

2001 Airport Road NE, Calgary, Alberta T2E 6Z8
Tel: 403-291-2600 Fax: 403-250-8722

Jill Mathew
 10215 - 108 Street Nw
 Edmonton AB T5J1L6
 Canada

Room: 505
 Folio: 208755
 Cashier: Rem
 Arrival: 06-20-19
 Departure: 06-21-19

Date	Description	Additional Information	Charges	Credits
06-20-19	Room Charge		195.00	
06-20-19	Rooms Destination Marketing Fee		5.85	
06-20-19	Rooms Tourism Levy		8.03	
06-20-19	Rooms GST		10.04	
06-21-19	Visa	XXXXXXXXXXXX Remov Remove		218.92

GST Summary	
Registration No:740990726	
Room	10.04
F&B	0.00
Other	0.00
Total	10.04

Total	218.92	218.92
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 22/06/19 17:21
Receipt 090705

Short-term parking tkt
DL - No. 002572
22/06/19 16:40
22/06/19 17:21
Period 2d0h42'
(Tax)

\$58.00

Total -----
\$58.00

Payment Received
VISA \$58.00

XXXXXXXXXXXX Remov

Merch:82005340013

Auth:088474

Type: Swiped

Sub Total \$55.24
Tax 5% \$2.76

Chelsey Petryna

Subject: Work anniversaries
Location: Kyoto 10128 109 St

Start: Tue 7/9/2019 12:00 PM
End: Tue 7/9/2019 1:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Lisa Sederski
Required Attendees: Jill Matthew; Derek McCurdy; Todd Schnirer; Lisa Sederski; Chelsey Petryna - INTERNAL (Chelsey.Petryna@norquest.ca); Bryan Shephard; Calvin Reivonen

I have most of your lunch orders, and we will check in with you closer the date. For those that didn't check a chance to look at the menu, please find the link below.
<http://www.tanukikyoto.com/lunch-menu/>

Bryan - E
 Todd - B

Kyoto Japanese Cuisine
 10128-109 Street Edmonton Alberta
 (780)420-1700
Table #32
 Order #: 715333 Serv: ELSA
 Date: 7/9/2019 1:02:38 PM # Cit: 7
 =====

Item Description	Cost
Poke	\$3.00
Hotter Luke	\$3.00
1 Bento Box B	\$63.00
1 Assorted Tempura	\$15.00
1 Sauce	\$4.00
1 Bento A	\$47.00

 =====
 Net Total: \$143.43
 GST: \$13.60
TOTAL: \$164.94
 Price: \$130.60
 Change: \$6.00

KYOTO JAPANESE CUISINE
 10128 109 ST NW
 EDMONTON, AB. T5J 1M7
 780-201-1750

SALE

Clerk #: 000015

REF#: 00000000

Batch #: 347
 Date: 09/19 13:02:12
 APPR CODE: 037029
 Term: 8
 VISA Rem Chip

AMOUNT	\$143.43
TIP	\$21.51
TOTAL	\$164.94

APPROVED

Total Credit
 AID: A0000000031010
 TMR: 00 80 00 80 00
 TSL: F8 00

THANK YOU / MERCI

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