



Employee ID / Name	Comment
Sheet ID	
Business Purpose	
NorQuest Corporate Visa card	

Date	Expense Type	Description	Account	Fund	Dept ID	Location	Analysis	Project	Amount
2019/09/30	HOST	External Stakeholder Lunch RE: Xtracredits	6003	10	85110	999			47.67
2019/10/04	HOST	External Stakeholder Coffee RE: Possible Partnership	6003	10	85110	999			6.83
2019/10/09	HOST	Internal NQUnscripted Success, Review & Planning Working Lunch	6003	10	85110	999			149.92
2019/10/16	HOST	External Dinner RE: Inclusion Workshop on Oct 16	6003	10	85110	999			557.27

Total Expenses:	761.690	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	761.690	

I certify that the information provided is an accurate record of expenses incurred by me.
 I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Employee Signature: *[Signature]* Date: Oct 23/19

Approved by: *[Signature]* Date: Oct 24/19

Print Name: Jodi Abbott

APPROVED OCT 25 2019

Belinda Martin

Subject: Lunch with Lisa [REDACTED] (Xtracredits) & Lorne Rubis (NorQuest)
Location: Canadian Brewhouse - Downtown
Start: Mon 9/30/2019 12:30 PM
End: Mon 9/30/2019 2:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Lorne Rubis
Required Attendees: Lisa [REDACTED]
Categories: External Meetings

Stakeholder lunch RE: possible connection and working together

XTRAcredits

Canadian Brewhouse - Downtown

The Canadian Brewhouse

10338 - 109 Street
780-426-5555

GST#: 80359 8317 RT0001

Table # 52

Trans#: 715112 Srv: [REDACTED]
09/30/2019 01:38:02 PM Just 2

Quan	Description	Cost
1	Coffee	\$1.49
1	Crispy Chicken Cobb Sal	\$17.99
1	Canadian Burger	\$18.99
Net Total:		\$38.47
GST		\$1.92
		\$0.01

TOTAL: \$40.40

Food: \$36.98
Beverage: \$1.49

CASH \$40.40

Tip Calculation:

15%: \$6.06

10%: \$4.04

THE CANADIAN BREWHOUSE
10338 109 ST T5J4X9
EDMONTON AB
21327759
GH2132775919

**** PURCHASE ****

09-30-2019 13:52:46

Acct # [REDACTED] C

Card Type VI

Name: LORNE RUBIS

A0000000031010 Visa Credit

Operator: 024

Trace # 3882

Inv. # 024

Auth # 050880 RRN 001717018

Purchase \$40.40

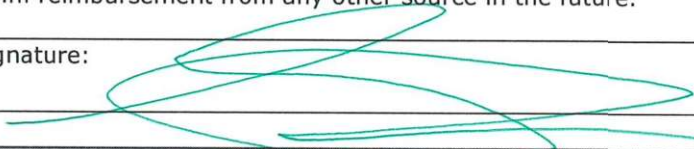
Tip \$7.27

Total \$47.67

(001) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

No Receipt Declaration

Declaration	
<p>I, <u>Lorne Rubis</u> hereby declare that I have lost, or never received the original receipt and have made every effort to obtain a duplicate receipt. I further declare that the expense was incurred for College business and that I have not and will not use this receipt (if found) to claim reimbursement from any other source in the future.</p>	
<p>Signature: </p>	<p>Date: <u>Oct 23, 2019</u></p>

Receipt Details	
Reason for no receipt:	Lost receipt
Vendor Name:	Starbucks
Date of Purchase:	October 4, 2019

Itemized Expense Details	
Item Description	Amount
External Stakeholder Coffee RE: Possible Partnership (Gartner)	\$ 6.83
Calendar invite attached for reference	
Total Amount of Purchase (including GST):	\$ 6.83

Approval		
<p>Signing Authority Name: <u>Jodi Abbott</u></p>	<p>Signature: </p>	<p>Date: <u>Oct 24/19</u></p>

Note: An original form is to accompany your expense claim, procurement card expense report or invoice.

Belinda Martin

Subject: NQUnscripted Success, Review & Planning Lunch
Location: Parlour

Start: Wed 10/9/2019 12:00 PM
End: Wed 10/9/2019 1:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Lorne Rubis
Required Attendees: Mary Malott; Ceara Crawford; Corey Stroeder; Belinda Martin

BNR & BUCHEN
10334 108 Street
Edmonton, AB T5J 1L9
780-976-6604

TRANSACTION RECORD ##
Trans. #: 2223
Lookup #: 02213503214992
RUC: Main Table #: 24
Check #: 5850
Group #: 1
Employee # [REDACTED]
Employee: [REDACTED]

Visa Purchase
[REDACTED]
APP Name: Visa Credit

Amount \$127.05
TIP \$22.87

TOTAL CAD\$149.92

APPROVED 004701
00-001 (001) 004701
PIKBCS12
143001001001
10/09/2019 12:49:54 PM

TUR: 0080008000
TS1: F800

No signature required
Customer Copy

THE
PARLOUR

ITALIAN KITCHEN & BAR

10334 108 Street
Edmonton, AB
GST# 813175427 RT0001

Tbl 24/1 Chk 5850 Gst 6
Oct09'19 11:56AM

- 2 POP @ 4.00 8.00
- 1 CAPRESE 15.00
- 2 START
- *TYPE MESSAGE
- 1 THE BALLER 18.00
caesar
- 1 THE BALLER 18.00
caesar
- 1 CAULIFLWR FRITTO 15.00
- 1 BOWL MINISTRONI 8.00
- 1 THE BALLER 18.00
caesar
- 1 BERRY 18.00
[REDACTED] 3.00

Subtotal 121.00
121.00
Amount

Belinda Martin

Subject: Dinner with Laraine [REDACTED] & NorQuest College
Location: Sorrentino's Downtown - 10162 100 Street NW - Reservation Under: NorQuest College
Start: Wed 10/16/2019 5:30 PM
End: Wed 10/16/2019 7:30 PM
Recurrence: (none)
Meeting Status: Accepted
Organizer: Maureen Parker
Required Attendees: Lorne Rubis; Jonathan Robb; Sarah [REDACTED] Laraine [REDACTED] Lori Campbell



GST#R889541298
 Sorrentino's Downtown
 10162 - 101 Street
 (780) 424-7500

Tbl 41/1 Chk 333 Gst 6
 Oct16'19 05:41PM

2 BARBABIETOLA	36.00
3 **FEAT SOUP	36.00
1 SM CESARE	0.00
1 RISOTTO	28.00
3 SALMON	117.00
1 **FEAT ENTREE	54.00
1 BRUSCHETTE	16.00
2 BTL SHIRAZ	112.00
1 BTL CHARDONNAY	52.00
3 COFFEE	10.50

Subtotal 461.50
 GST 23.08
 Amount Due **484.58**

OPEN MON - FRI LUNCH 11:30 - 2PM
 JOIN US FOR DINNER SUNDAY
 TO SATURDAY FROM
 5:00 - 9:00 Pm

on confir

using OpenTabl



o's Downtow

y, October 16, 2

rQuest College
 n #: 210985984

Sorrentino's Downtown
 10162 100 Street
 Edmonton AB T5J 0P5
 780-424-7500

** TRANSACTION RECORD **
 Tran. #: 17
 RVC: RESTAURANT
 Table #: 41
 Check #: 333
 Group #: 1
 Employee # [REDACTED]
 Employee: [REDACTED]

Visa Purchase

AID: A0000000031010
 App Name: Visa Credit

Amount \$484.58
 Tip \$72.69
 =====
TOTAL CAD\$557.27

APPROVED 016768
 00-001 (001) 016768
 SRDTC514
 057001001003
 10/16/2019 8:05:20 PM

TVR: 0080008000
 TSI: 7800

No signature required

Merchant Copy

Report 0000021014	
Employee Rubis,Lorne	Employee ID [REDACTED]
Reference	Business Purpose NorQuest Corporate Visa card

Expense Lines

Date	Expense Type	Non-Reimbursable	No Receipt	Receipt Required	Payment Type	Transaction Amount	Exchange Rate	Amount
Description	Additional Information			Merchant	Location			
10/22/2019	Hosting			<input checked="" type="checkbox"/>	US Bank VISA	33.00 CAD	1.00	33.00 CAD
1. Internal Meeting - TRCCC Debrief								
10/22/2019	Air Fare Regular Travel			<input checked="" type="checkbox"/>	US Bank VISA	524.21 CAD	1.00	524.21 CAD
2. Flight to Calgary RE: Advanced Education Minister Meeting - Acting President & CEO								
10/23/2019	Other Regular Travel				US Bank VISA	2.00 CAD	1.00	2.00 CAD
3. Parking RE: External Stakeholder								
10/28/2019	Hosting			<input checked="" type="checkbox"/>	US Bank VISA	68.15 CAD	1.00	68.15 CAD
4. Internal Meeting - Culture Report Findings - Proceed with Action Plan								
10/28/2019	Air Fare Regular Travel				US Bank VISA	-24.15 CAD	1.00	-24.15 CAD
2. Flight Refund RE: Change of flight time to Calgary - Acting President & CEO								
10/28/2019	Air Fare Regular Travel			<input checked="" type="checkbox"/>	US Bank VISA	24.15 CAD	1.00	24.15 CAD
5. Flight to Calgary RE: New Seat Selection Fee								
10/28/2019	Air Fare Regular Travel			<input checked="" type="checkbox"/>	US Bank VISA	171.15 CAD	1.00	171.15 CAD
5. Flight to Calgary - Change fee for new RE: Oct 31st Arrival								
10/31/2019	Other Regular Travel			<input checked="" type="checkbox"/>	US Bank VISA	50.64 CAD	1.00	50.64 CAD

Report 0000021014	Employee ID ██████████
Employee Rubis,Lorne	Business Purpose NorQuest Corporate Visa card
Reference	

Expense Lines

Date	Expense Type	Non-Reimbursable	No Receipt	Receipt Required	Payment Type	Transaction Amount	Exchange Rate	Amount
Description	Additional Information				Merchant	Location		
6. Travel - NorQuest to Airport RE: Acting President & CEO					UBERBV		NQCOL	
10/31/2019	Hotel Regular Travel			<input checked="" type="checkbox"/>	US Bank VISA	245.87 CAD	1.00	245.87 CAD
7. Hotel - Calgary for Advanced Minister of Education Meeting					WESTIN (WESTIN HOTELS)		NQCOL	
11/01/2019	Other Regular Travel				US Bank VISA	7.59 CAD	1.00	7.59 CAD
6. Travel - NorQuest to Airport RE: Acting President & CEO (tip fee)					UBERBV		NQCOL	
11/01/2019	Hosting				US Bank VISA	8.93 CAD	1.00	8.93 CAD
8. Breakfast RE: Advanced Minister Meeting					WESTIN CALG STARBUCKS T		NQCOL	
11/05/2019	Hotel Regular Travel				US Bank VISA	-1.00 USD	1.34	-1.34 CAD
9. Refund - Hotel for WOBI					PARK CENTRAL HOTEL NYC		NQCOL	
11/05/2019	Air Fare Regular Travel				US Bank VISA	-67.20 CAD	1.00	-67.20 CAD
10. REFUND - Flight for WOBI					WESTJET 8387504336837		NQCOL	
11/06/2019	Hosting			<input checked="" type="checkbox"/>	US Bank VISA	65.15 CAD	1.00	65.15 CAD
11. External Stakeholder Lunch					CHATEAU BEIRUT		NQCOL	
11/06/2019	Hosting			<input checked="" type="checkbox"/>	US Bank VISA	134.82 CAD	1.00	134.82 CAD
12. External Stakeholder Dinner RE: Engage Learn					THE PARLOUR ITALIAN KI		NQCOL	
11/14/2019	Air Fare Regular Travel			<input checked="" type="checkbox"/>	US Bank VISA	584.06 CAD	1.00	584.06 CAD

ORACLE Expense Report

PeopleSoft Expenses EXC4500

Report	0000021014	
Employee	Rubis,Lorne	Employee ID
Reference		Business Purpose NorQuest Corporate Visa card

Expense Lines

Date	Expense Type	Non-Reimbursable	No Receipt	Receipt Required	Payment Type	Transaction Amount	Exchange Rate	Amount
Description	Additional Information			Merchant	Location			

13. Flight - HR Leadership Summit (Speaking Engagement)					AIR CAN* 0142122514181		NQCOL	
---	--	--	--	--	------------------------	--	-------	--

	Employee Expenses							1,827.03 CAD
	Cash Advances Applied							0.00 CAD
	Non-Reimbursable Expenses							0.00 CAD
	Prepaid Expenses							0.00 CAD
	Amount Due to Supplier							1,827.03 CAD
	Amount Due to Employee							0.00 CAD

Belinda Martin

1

Subject: Lunch - Jackie/Lorne - TRCCC Debrief / Update
Location: District
Start: Tue 10/22/2019 12:30 PM
End: Tue 10/22/2019 2:30 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Jackie Nelson
Required Attendees: Lorne Rubis

DISTRICT COFFEE C.I.
 10011 109 ST NW UNIT 101
 EDMONTON AB

CARD [REDACTED]
 CARD TYPE VISA
 DATE 2019/10/22
 TIME 5088 12:34:12
 RECEIPT NUMBER
 C82030454-001-571-076-0

 PURCHASE
 AMOUNT \$30.00
 TIP \$3.00
 TOTAL
 \$33.00

Visa Credit
 A0000000031010
 99CFC752495AFC60
 0080008000-E800
 7583CA6427D72B59
 0080008000-F800

APPROVED
 AUTH# 053280 01-027
 THANK YOU

VERIFIED BY PIN

MERCHANT COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

District Café & Bakery
 10011 109 Street NW, #101
 Edmonton, Alberta
 Canada, T5J 0B9
 Tel: 7807057788

Printed October 22, 2019 at 12:34 PM

Table: Register R, 1 guest
 Party Name: 4 Barista [REDACTED]
 GST #: 81702384RT0001

Mediterranean Bean Salad	\$15.00
Feature Soup	\$5.00
Salumi Sandwich	\$10.00

Food Total \$30.00

Sub Total \$30.00

Total \$30.00

GST Included in Total \$1.43

Thanks for joining us!

This bill gets you 10% off a District gift card



Acting For Jodi
-Advanced Education
Minister meeting

eTicket Receipt

2

C Calgary)

Prepared For
RUBIS/LORNE MR

RESERVATION CODE	RMNKGE	85110-10-999
ISSUE DATE	22Oct19	
TICKET NUMBER	[REDACTED]	
ISSUING AIRLINE	WESTJET	
ISSUING AGENT	WestJet/SDX	
FREQUENT FLYER NUMBER	[REDACTED]	

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
01Nov19	WESTJET WS 3394 Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA Time 08:30	CALGARY INTL AB, CANADA Time 09:35	Cabin ECONOMY Seat Number 04B - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis SAND0ELK Not Valid Before 01NOV19 Not Valid After 01NOV19
01Nov19	WESTJET WS 3229 Operated by: WESTJET ENCORE	CALGARY INTL AB, CANADA Time 18:15	EDMONTON INTL AB, CANADA Time 19:13	Cabin ECONOMY Seat Number 09B - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis NAND0ELK Not Valid Before 01NOV19 Not Valid After 01NOV19

Allowances

Baggage Allowance

YEG to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYC to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA [REDACTED]
Fare Calculation Line	YEA WS YYC180.00WS YEA198.00CAD378.00END
Fare	CAD 378.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 20.81 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 500.06

Other Charges

SEAT ASSIGNMENT # 8381504845809 (YEG-YYC / QTY 1, YYC-YEG / QTY 1)	CAD 23.00
Taxes	CAD 1.15
Form of Payment	CREDIT CARD - [REDACTED]
Total	CAD 24.15
Total Fare and Other Charges	CAD 524.21

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention,

3

Belinda Martin

Subject: Invitation: Lorne & Craig Breakfast @ Wed Oct 23, 2019 8am - 9:30am (MDT)
(lorne.rubis@norquest.ca)

Location: OEB Breakfast Co., 10174 100a St NW, Edmonton, AB T5J 0R6, Canada

Start: Wed 10/23/2019 8:00 AM

End: Wed 10/23/2019 9:30 AM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Craig [REDACTED]

You have been invited to the following event.

[more details »](#)

Lorne & Craig Breakfast

When Wed Oct 23, 2019 8am – 9:30am Mount

Where OEB Breakfast Co., 10174 100a St NW,

Joining info meet.google.com/fxm-dnib-drw
Or dial: +1 778-746-8553 PIN: 613598#

Calendar lorne.rubis@norquest.ca

Who

- Craig [REDACTED] - organizer
- Emily [REDACTED] - creator
- lorne.rubis@norquest.ca

CITY OF EDMONTON

Terminal: 1050
 Plate: [REDACTED]
 100 A ST From 102 AVE to 101 A. AVE West Side
 Valid through:
WEDNESDAY 23 OCT 19
9:34 AM
 Amount Paid: \$2.00 (GST incl.)
 Start Time: 10/23/2019 8:05 AM
 Trn: e23df52af368e443

Auth No: 058059
 Receipt No: 223
 [REDACTED]

Hi Lorne (and Belinda),

Very pleased you and Craig are connecting for breakfast next week. I've picked OEB Breakfast Co, but if you have a favorite please feel free to choose wherever you'd like.

Thanks so much and have a really great weekend.

Going (lorne.rubis@norquest.ca)? **Yes - Maybe - No** [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this courtesy email at the account lorne.rubis@norquest.ca because you are an attendee of this event.

To stop receiving future updates for this event, decline this event. Alternatively you can sign up for a Google account at <https://www.google.com/calendar/> and control your notification settings for your entire calendar.

Forwarding this invitation could allow any recipient to send a response to the organizer and be added to the guest list, or invite others regardless of their own invitation status, or to modify your RSVP. [Learn More.](#)

Belinda Martin

Subject: Culture Report Findings - Action Plan, What to do next?
Location: Metro
Start: Mon 10/28/2019 12:00 PM
End: Mon 10/28/2019 1:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Lorne Rubis
Required Attendees: Jonathan Robb; Maureen Parker



METRO
10250 106 STREET NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE VISA
DATE 2019/10/28
TIME 5467 12:51:51
RECEIPT NUMBER
C85020744-001-030-008-0

PURCHASE
AMOUNT \$57.75
TIP \$10.40
TOTAL

\$68.15

Visa Credit
A0000000031010
0E9891DB9825B031
0080008000-E800
9DDC0FE50F6A642C
0080008000-F800

APPROVED

AUTH# 098451 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Metro Billards Cafe
GST# 13610 2076 RT001

MON OCTOBER 28, 2019
CHECK #904302-1
TABLE #31

1 Sweet Potato Planks \$7.00
1 Wor Wonton \$14.00
2 Spicy Won ton \$34.00
SUB-TOTAL : \$55.00
GST \$2.75
TOTAL \$57.75

Time: 12:15 1 CUSTOMER

Thank you
Please Pay Server

YOU HAVE BEEN SERVED
BY : Hannah



* 9 0 4 3 0 2 *



eTicket Receipt

Prepared For
RUBIS/LORNE MR [M]

RESERVATION CODE	RMNKGE
ISSUE DATE	28Oct19
TICKET NUMBER	[REDACTED]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	[REDACTED]



Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
31Oct19	WESTJET WS 3140 Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA Time 18:00	CALGARY INTL AB, CANADA Time 19:00	Cabin ECONOMY Seat Number 06B - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis HA1D0ELK Not Valid Before 31OCT19 Not Valid After 31OCT19
01Nov19	WESTJET WS 3229 Operated by: WESTJET ENCORE	CALGARY INTL AB, CANADA Time 18:15	EDMONTON INTL AB, CANADA Time 19:13	Cabin ECONOMY Seat Number 09B - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis NAND0ELK Not Valid Before 01NOV19 Not Valid After 01NOV19

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA [REDACTED]
Fare Calculation Line	YEA WS YYC243.00WS YEA198.00CAD441.00END
Exchanged Ticket	8382152396024
Fare	CAD 441.00
Change Fee	CAD 100.00
Tax on change fee	CAD 5.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))

	CAD 23.96 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 566.21
Total Additional Collection	CAD 171.15

Other Charges

SEAT ASSIGNMENT # 8381504882543 (YEG-YYC / QTY 1, YYC-YEG / QTY 1)	CAD 23.00
Taxes	CAD 1.15
Form of Payment	CREDIT CARD - VISA XXXXXXXXXXXXXXXXXXXX
Total	CAD 24.15
Total Fare and Other Charges	CAD 195.30

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535


Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which

Belinda Martin

From: Lorne Rubis [REDACTED] 
Sent: Monday, November 4, 2019 3:20 PM
To: Belinda Martin
Subject: Fwd: Thanks for tipping! We've updated your Thursday afternoon trip receipt
Attachments: map_ad3a5fe2-f950-484f-94cb-2bbe569b5c26

----- Forwarded message -----

From: Uber Receipts <uber.canada@uber.com>
Date: Thu, 31 Oct 2019 at 10:22 PM
Subject: Thanks for tipping! We've updated your Thursday afternoon trip receipt
To: <lgrubis@gmail.com>

Uber

Total: CA\$58.23
Thu, Oct 31, 2019

Thanks for tipping, Lorne

Thanks for tipping! We've updated your Thursday afternoon trip receipt



Total

CA\$58.23

Trip fare

CA\$49.82

Subtotal	CA\$49.82
Wait Time 	CA\$0.78
Tip	CA\$7.59

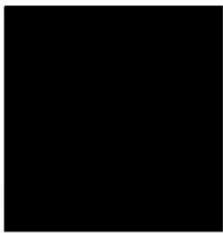
Amount Charged

  Switch	CA\$50.64
  Switch	CA\$7.59

Your fare includes a booking fee of \$1, plus \$0.15 per 0.5km, up to maximum \$4.75. The booking fee will be \$3.00 when the actual trip time and distance differ significantly from expected, or destination or stops change. Fares include GST.

[Visit the trip page](#) for more information, including invoices (where available)

You rode with 



Has passed Uber Multi-Step Safety Screen

7

The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611 Fax: 403-233-7471

WESTIN®

HOTELS & RESORTS

Lorne Rubis
10215 108 Street NW
Edmonton, AB, T5J1L6
Canada

Page Number : 1 Invoice Nbr : 439294
Guest Number :
Folio ID : A
Arrive Date : 31-OCT-19 21:09
Depart Date : 01-NOV-19 08:24
No. Of Guest : 1
Room Number : 1509
Marriott Bonvoy Number : 7769

Tax Invoice

Tax ID : 815462536RT0001
The Westin Cal YYCWI NOV-01-2019 08:30 CAU723

Date	Reference	Description	Charges (CAD)	Credits (CAD)
31-OCT-19	RT1509	Room Chrg - Standard Retail	219.00	
31-OCT-19	RT1509	Goods And Services Tax	11.28	
31-OCT-19	RT1509	Destination Marketing Fee	6.57	
31-OCT-19	RT1509	Tourism Levy	9.02	
01-NOV-19	VI	Visa-5032		-245.87

Approve EMV Receipt for XXXXXXXXXX PIN Verified
TC:5C7622CE887D7991 TVR:0080008000
Application Label: Visa Credit

** Total 245.87 -245.87
*** Balance 0.00

Continued on the next page

The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611 Fax: 403-233-7471



Lorne Rubis
10215 108 Street NW
Edmonton, AB, T5J1L6
Canada

Page Number : 2 Invoice Nbr : 439294
Guest Number : [REDACTED]
Folio ID : A
Arrive Date : 31-OCT-19 21:09
Depart Date : 01-NOV-19 08:24
No. Of Guest : 1
Room Number : 1509
Marriott Bonvoy Number : 7769

GST Summary	Amount (CAD)
Room	11.28
Food & Beverage	0.00
Telephone	0.00
Other Revenue	0.00
Total	11.28

PACK LIGHT, STAY FIT - With the Westin Gear Lending program, New Balance(TM) workout gear is conveniently delivered to your room so you can keep moving. Experience it during your next stay. Learn more at westin.com/newbalance

Visit our special offers page: <http://bit.ly/westincalgary>

Signature _____

Bring the Westin experience home. Shop WestinStore.com.

Belinda Martin

Subject: COPPOA Pre-Meeting in Advance of BoG Chairs & Presidents Mtg.
Location: VENUE CHANGE - Tim Horton's Across the Street from the McDougall Centre

Start: Fri 11/1/2019 9:00 AM
End: Fri 11/1/2019 9:30 AM



Recurrence: (none)

Meeting Status: Accepted

Organizer: Dr. Neil [redacted]

Required Attendees: Alice [redacted] Ann [redacted] Don [redacted] Dr. Daniel [redacted] Dr. David [redacted] Dr. [redacted]
David [redacted] Dr. Glenn [redacted] Dr. Gordon [redacted] Dr. Jodi Abbott; Dr. Loren [redacted] Dr. [redacted]
Melanie [redacted] Dr. Mike [redacted] Dr. Neil [redacted] Dr. Paula [redacted] Dr. Tim [redacted]
Dr. Timothy [redacted] Dr. Trent [redacted] Gerry [redacted] - St Marys University
[redacted] Janice [redacted] John [redacted] Kevin [redacted] Laura [redacted]
[redacted] Nancy [redacted] Peter [redacted] Stuart [redacted] Bill [redacted]

Optional Attendees: John [redacted] Dr. Daniel [redacted] Lorne Rubis; Pam [redacted] Kim [redacted] Ralph [redacted]

(Resource: Adriana [redacted] Senior Executive Assistant, Athabasca University | [redacted])

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WESTIN CALG STARBUCKS T
320 4TH AVENUE SW
CALGARY, AB. T2P 2S6
403-226-6161

may
rely if
take
be

SALE

Server #: 005618

*Breakfast for
Minister Meeting.*

REF#: 0000022

Batch #: 135

11/01/19

07:26:09

APPR CODE: 082572

Trace: 22

VISA

Chip

AMOUNT

\$8.93

APPROVED

Visa Credit

AID: A0000000031010

TVR: 00 80 00 80 00

TSI: F8 00

THANK YOU / MERCI

CUSTOMER COPY

Belinda Martin

Subject: Updated invitation: Vik, Lorne and Jonathan meet for Coffee @ Wed Nov 6, 2019 12:30pm - 1:30pm (MST) (lorne.rubis@norquest.ca)

Location: Café Beirut - (10185 - 107 St.)

Start: Wed 11/6/2019 12:30 PM

End: Wed 11/6/2019 1:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: [REDACTED]

Categories: External Meetings



 Chateau Beirut
 Chateau Beirut
 10185 - 107 st. Edmonton, AB
 (780)756-7658
 GST#: 839818911RT0001

Date: Nov 06, 2019 13:30:10
 Table: 6
 TableTransId: 2153980
 TransId: 2214438
 Server: [REDACTED]

1 Arabic Tea pot	8.50
1 TURKISH	
1 Tabbouleh Large	11.00
1 Wrapped Grape Leaves	6.50
1 Cauliflower (Wraps)	7.50
2 Chicken Shawarma (Wraps)	18.20
Subtotal	51.70
GST	2.59
Total	54.29
Balance	54.29

This event has been changed.

[more details »](#)

Vik, Lorne and Jonathan meet for Coffee

When Wed Nov 6, 2019 12:30pm – 1:30pm Mountain Time - E

Where **Changed:** Café Beirut - (10185 - 107 St.) ([map](#))

Calendar lorne.rubis@norquest.ca

Who

- [REDACTED] organizer
- [REDACTED] creatc
- lorne.rubis@norquest.ca
- jonathan.robb@norquest.ca

Going (lorne.rubis@norquest.ca)? [Yes](#) - [Maybe](#) - [No](#) [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this courtesy email at the account lorne.rubis@norquest.ca because

To stop receiving future updates for this event, decline this event. Alternatively you can visit <https://www.google.com/calendar/> and control your notification settings for your entire calendar.

Forwarding this invitation could allow any recipient to send a response to the organizer regardless of their own invitation status, or to modify your RSVP. [Learn More.](#)

CHATEAU BEIRUT
 6185-107 STREET
 EDMONTON, AB T5J 1J5
 (780)756-7678

Merchant ID: 00000005637920
 Term ID: 01170295
 Clerk ID: 1
 25480600016

Purchase

Visa Credit

[REDACTED]
 AID: A000000031010
 Entry Method: Chip

Batch#: 000374

11/06/19

13:30:16

Ref#: 000065452317


Inv #: 002656 Appr Code: 023585

Amount: \$ 54.29

Belinda Martin

Subject: Dinner with Mary [REDACTED] from Engage Learning
Location: The Parlour, 10334 - 108 St (reservation under NorQuest College - Jonathan)

Start: Wed 11/6/2019 5:00 PM
End: Wed 11/6/2019 7:00 PM

Recurrence:  (none)

Meeting Status: Accepted

Organizer: Jonathan Robb
Required Attendees: 'Mary [REDACTED] Jennifer [REDACTED] Lorne Rubis; Allison [REDACTED] Ceara Crawford

Categories: External Meetings

- Demo of WorkBay platform
- Pricing point for program
- Challenges to overcome
- Next steps



Booking Confirmation

13

HR leadership Summit
(speaking engagement)



Booking Reference: **SRQS5M**

Date of issue: 14 Nov, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

✈ - Depart

Economy - Flex

Tuesday
03 Dec, 2019

09:55
Edmonton
Edmonton Int. (YEG), AB



10:50
Calgary
Calgary Int. (YYC), AB



0hr55
Economy S
Operated by: Air Canada Express -
Jazz | De Havilland Dash 8-400

✈ - Return

Economy - Flex

Tuesday
03 Dec, 2019

19:40
Calgary
Calgary Int. (YYC), AB



20:34
Edmonton
Edmonton Int. (YEG), AB



0hr54
Economy V
Operated by: Air Canada Express -
Jazz | De Havilland Dash 8-400

Passengers

👤 Lorne G Rubis

Seats

AC8137 7C

AC8158 8D



Purchase summary

<p>Miss [REDACTED]</p> <p>Amount paid: \$584.06</p> <p>Tax Information</p> <p>GST no. 10009-2287 RT0001</p> <p>\$27.81</p>	<p>1 adult</p> <p>Air Transportation Charges</p> <p>Base Fare - Depart - Economy - Flex 193.00</p> <p>Base Fare - Return - Economy - Flex 265.00</p> <p>Surcharges 24.00</p> <p>Taxes, Fees and Charges</p> <p>Goods and Services Tax - Canada - 100092287 RT0001 27.81</p> <p>Air Travellers Security Charge - Canada 14.25</p> <p>Airport Improvement Fee - Canada 60.00</p> <hr/> <p>Total airfare and taxes before options \$584.06</p> <hr/> <p>GRAND TOTAL (Canadian dollars) \$584.06</p>
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Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.