

Employee ID / Name [redacted] / Norma Schneider	Comment
Sheet ID 0000011182	
Business Purpose NorQuest Corporate Visa card	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2016/04/22	CONF	Registration fee for CiCan Conference	6000	10	20000	999			935.00

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been reimbursed, and are in compliance with college policy.

Information removed FOIP

Employee Signature: _____ Date: May 24/16

Information removed FOIP

Approved by: _____ Date: May 24/16

Print Name: _____

Total Expenses:	935.000	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	935.000	

Information removed
FOIP

From: CICan . <events@collegesinstitutes.ca>
Sent: Friday, April 22, 2016 8:21 AM
To: Norma Schneider
Cc: Information removed
Subject: Registration Confirmed - CICan 2016 Conference



NorQuest College
A821B, 10215-108 Street

Edmonton, AB T5J 1L6

Dear Norma:

Your registration has been confirmed - this will serve as your official receipt. Please save this email for future reference.

Now that you are registered, you have access to the list of confirmed participants. Log back into your registration using your confirmation number, and select the Participants List tab under the Information tab. This page can be viewed by registered participants of this event only.

Event: CICan 2016 Conference
Participant: Norma Schneider, Vice-President, Teaching & Learning
Dates: May 29-31, 2016
Location: Québec City Convention Centre
1000 René-Lévesque Boulevard East, Québec City, Quebec G1R 5T8, Canada
Dress Code: Business Attire; Closing Gala Attire is Business/Cocktail and the Theme is "Masks & Bergamasques"
Confirmation Number: K5N7DBS4PQV (needed to modify your registration)
To modify your registration or to view the participants list: [Click here](#)
(or cut and paste the following link in a new web page <http://www.cvent.com/d/5GtqPayf3k2RgIKXIC-4uq/r785/P1/OR?>)

Registration Information:		
Registration Items		
Norma Schneider	Non-Ticketed Registration	
	Please note that you will NOT be able to attend the River Cruise Opening Reception, the ticket will NOT be included in your registration package and NO refunds will be given for the River Cruise Opening Reception.	
	I understand that I will NOT be participating in the River Cruise Opening Reception	
	Will you be attending the Closing Gala and CICan Awards of Excellence on Tuesday, May 31, 2016 from 18:30 to 23:00?	
	Yes	
Sessions		
Norma Schneider	Vice-Presidents, Associate VPs and Campus Directors	29-May-2016 12:30 PM

Optional Items

Norma Closing Gala and CIGan Awards of Excellence Additional Ticket(s) Quantity: 1
 Schneider

Additional Information

Norma Please indicate any food allergies and/or dietary requirements.
 Schneider n/a

Is this your first time attending a CIGan Conference?
 No

If you registered as a Student, please indicate the program for which you are currently enrolled.
 N/A

Order: M5NJJG6JMLN7 Order Date: 22-Apr-2016 10:20 AM ET

Item	Price	Quantity	Amount
Non-Ticketed Registration	CAD 845.00	1	CAD 845.00
Closing Gala and CIGan Awards of Excellence Additional Ticket(s)	CAD 90.00	1	CAD 90.00
Order Total			CAD 935.00

Order Summaries:

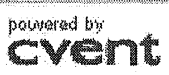
Date	Type	Amt Ordered	Amt Paid	Amt Due
22-Apr-2016 10:20 AM ET	online order	CAD 935.00	CAD 935.00	CAD 0.00

Payment Details:

Date	Type	Reference #	Amt Paid
22-Apr-2016	Visa	1494	CAD 935.00

Sincerely,
 Information removed FOIP
 Administrative Coordinator, Events & Special Initiatives
 blandry@collegesinstitutes.ca

CIGan Events Office; 1 Rideau Street, Suite 701, Ottawa, ON K1N 8S7



Employee ID / Name [redacted] / Norma Schneider	Comment
Sheet ID 0000010951	
Business Purpose NorQuest Corporate Visa card	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2016/03/25	SUPPL	Reference Material: DACUM	6054	10	20000	999			177.45
2016/03/31	MBRSHP	Subscription to Harvard Business Review Magazine	6020	10	20000	999			158.73

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been [redacted] college policy.

[redacted]
Employee Signature

[Signature]
Date

[redacted]
Approved by

[Signature]
Date

Joan Hertz
Print Name
Acting President & CEO

Total Expenses:	336.180	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	336.180	

RECEIVED
NorQuest College
APR 26 2016
Office of the President

Information removed FOIP

Information removed FOIP

From: [redacted]
Sent: Wednesday, March 23, 2016 8:27 AM
To: [redacted]
Subject: FW: Your Amazon.ca order of "DACUM: The Seminal Book"

From: auto-confirm@amazon.ca
To: [redacted]
Subject: Your Amazon.ca order of "DACUM: The Seminal Book"
Date: Wed, 23 Mar 2016 14:23:54 +0000



[Your Orders](#) | [Your Account](#) | [Amazon.ca](#)

Order Confirmation

Order [redacted]
FOIP

Hello [redacted]

[redacted]

Thank you for shopping with us. We'll send a confirmation once your item has shipped. Your order details are indicated below. If you would like to view the status of your order or make any changes to it, please visit [Your Orders on Amazon.ca](#).

Your estimated delivery date is:

Friday, April 1 -
Monday, April 4

Your shipping speed:
FREE Shipping



Your order will be sent to:

[redacted]
10215 108 Street
Edmonton, Alberta T5J 1L6
Canada

Order Details

Order [redacted]

Placed on Wednesday, March 23, 2016



DACUM: The Seminal Book
Adams, Robert Edwin, Hogan, Roger
Lance, Steinke, Luke Joseph; Paperback
Sold by Amazon.com.ca, Inc.

CDN\$ 169.00



Item Subtotal: CDN\$ 169.00
Shipping & Handling: CDN\$ 0.00
Estimated Tax (GST/HST): CDN\$ 8.45
Estimated Tax (PST/QST): CDN\$ 0.00

Order Total: CDN\$ 177.45

To learn more about ordering, go to [Ordering from Amazon.ca](#).
If you want more information or need more assistance, go to [Help](#).

We hope to see you again soon!

Amazon.ca

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.



[Vos commandes](#) | [Votre compte](#) | [Amazon.ca](#)

Confirmation de la commande

Commande n° 702-0077200-7846668

Bonjour

Information removed
FOIP

Merci d'avoir magasiné chez nous. Nous vous enverrons une confirmation une fois que votre article aura été expédié. Les détails de votre commande sont indiqués ci-dessous. Veuillez visiter la section [Vos commandes](#) sur [Amazon.ca](#) si vous souhaitez voir le statut de votre commande ou apporter des modifications à celle-ci.

Votre date de livraison prévue est le :

vendredi 1 avril -

lundi 4 avril

Votre mode de livraison :

Livraison GRATUITE



Votre commande sera expédiée à :

Information removed
removed FOIP
10215 108 Street

Edmonton, Alberta T5J 1L6

Canada

Détails de la commande

Commande

Information removed
FOIP

Passée le mercredi 23 mars 2016



DACUM: The Seminal Book
Adams, Robert Edwin, Hogan, Roger

CDN\$ 169.00

Lance,Steinke, Luke Joseph; Paperback
Vendu par Amazon.com.ca, Inc.



Sous-total article(s) :	CDN\$ 169.00
Expédition et manutention :	CDN\$ 0.00
Estimation de la TPS/TVH :	CDN\$ 8.45
Estimation de la TVP/TVQ :	CDN\$ 0.00

Total de la commande : CDN\$ 177.45

Pour en apprendre davantage à propos des commandes, consultez la page Commander sur Amazon.ca.
Si vous souhaitez obtenir de plus amples informations ou si vous avez besoin d'assistance, consultez nos pages d'aide.

Nous espérons vous revoir bientôt.

Amazon.ca

Ce courriel a été envoyé à partir d'une adresse de notification uniquement qui ne peut recevoir de courriels entrants. Veuillez ne pas répondre à ce message.