

Report 0000021714	
Employee Radakovitch, Amanda	Employee ID [REDACTED]
Reference	Business Purpose NorQuest Corporate Visa card

Expense Lines

Date	Expense Type	Non-Reimbursable	No Receipt	Receipt Required	Payment Type	Transaction Amount	Exchange Rate	Amount
Description			Additional Information		Merchant		Location	
01/31/2020	Hosting			<input checked="" type="checkbox"/>	US Bank VISA	104.02 CAD	1.00	104.02 CAD
lunch with donor					EARL'S SHERWOOD PK			
02/20/2020	Hosting			<input checked="" type="checkbox"/>	US Bank VISA	89.21 CAD	1.00	89.21 CAD
meal during travel, The Gathering conf.					KEG STEAKHOUSE AND BAR			

Employee Expenses	193.23 CAD
Cash Advances Applied	0.00 CAD
Non-Reimbursable Expenses	0.00 CAD
Prepaid Expenses	0.00 CAD
Amount Due to Supplier	193.23 CAD
Amount Due to Employee	0.00 CAD

KEG #208 - Banff Caribou
1070-521 Banff Avenue
Banff AB T1L 1H8
403-762-4442

** TRANSACTION RECORD **
Tran. #: 18551
Lookup #: [REDACTED]
RUC: Dining Room
Table #: 21
Check #: 6961
Group #: 2
Employee: [REDACTED]
Employee: [REDACTED]

Visa Pre-Auth Purchase
AID: A0000000031010
APP Name: Visa Credit

Amount \$75.60
Tip \$13.61

TOTAL CAD\$89.21

APPROVED 024995
00-001 (001) 024995
K208CS15
091001001004
02/20/2020 7:43:43 PM

TUR: 0080008000
TSI: F800

No signature required

Customer Copy

*Amanda & Maurcen
@ Gathering
conference*

The Keg at Caribou Lodge #208
521 Banff Ave, Banff, AB
403-762-4442 GST #R893621011

Review your experience at
www.KegFeedback.com and receive
a CHANCE to WIN a \$100 Gift Card

[REDACTED]

Tbl 21/2 Chk 5961 Gst 2
Fr 02/20 06:34PM

1 G-FREE BREAD	0.00
1 classic caesar	0.00
1 LETT WEDGE	12.00
1 6OZ CLSC	39.00
1 KEG BURGER	21.00

Subtotal	72.00
72.00 GST	3.60
Amount Due	75.60

Room/Acct# _____ Tip _____

Total _____

Print Name _____

Signature _____

Thank You for Dining at The Keg
Gratuity Not Included
PLEASE PAY SERVER



EARLS RESTAURANTS

Earls

194 Ordze Ave
Sherwood Park, AB
T8B-1M6

EARLS - 10208
194 Ordze Avenue
Sherwood Park AB T8B 1M6
780-449-2575

** TRANSACTION RECORD **
Tran. #: 14098
RUC: Restaurant
Table #: 40
Check #: 2264
Group #: 1
Employee: [REDACTED]
Employee: [REDACTED]

Visa Purchase
[REDACTED]
AID: A0000000031010
APP Name: Visa Credit

Amount \$88.15
Tip \$15.87
=====

APPROVED 061951
00-001 (001) 061951
EA72CS16/EA72CC15
208001001008
01/31/2020 1:22:24 PM
TUR: 0080008000
TSI: F800

No signature required
Customer Copy

THANK YOU
Come Again
Donor thank you
Lunch: Ann [REDACTED]
Cindi [REDACTED] Amanda
↳ Lori [REDACTED]

Tbl 40/1 Chk 2264 Gst 4
31Jan'20 12:04PM

1 POP 3.90
1 POP 3.90
1 COFFEE 3.90
1 POP REFILL 0.00
1 QUINOA POWERBOWL 17.00
1 SANTA FE/CHK 19.75
1 SANTA FE/CHK 19.75
1 CAESAR/FTR SOUP* 15.75

Subtotal 83.95
GST Tax 4.20
01:21PM Total **88.15**

Please Pay Your Server
GST# R128877446

All Wine Bottles 1/2 Price
Every Tuesday! All Day!

Comments or Feedback?
General Manager
asamuelson@earls.ca
Head Chef
lrobitaille@earls.ca

Report 0000022037	
Employee Radakovitch,Amanda	Employee ID [REDACTED]
Reference	Business Purpose NorQuest Corporate Visa card

Expense Lines

Date	Expense Type	Non-Reimbursable	No Receipt	Receipt Required	Payment Type	Transaction Amount	Exchange Rate	Amount
Description			Additional Information		Merchant	Location		
12/25/2019	Other Regular Travel				US Bank VISA	-16.83 CAD	1.00	-16.83 CAD
email attached, from previous claim					UBERBV	NQCOL		
02/21/2020	Hosting			<input checked="" type="checkbox"/>	US Bank VISA	42.39 CAD	1.00	42.39 CAD
meal during travel to The Gathering conf. with Maureen Parker					THE CHOPPED LEAF CL028	NQCOL		
02/24/2020	Other Supplies Non PD			<input checked="" type="checkbox"/>	US Bank VISA	525.00 CAD	1.00	525.00 CAD
Political Action Day Dinner. Tickets also bought for Joan Hertz					ALBERTA CHAMBERS	NQCOL		
02/27/2020	Hosting			<input checked="" type="checkbox"/>	US Bank VISA	42.71 CAD	1.00	42.71 CAD
Budget release, bought staff dinner because of the 9:00 pm release.					BOSTON PIZZA # 179	NQCOL		
03/18/2020	Other Supplies Non PD				US Bank VISA	-525.00 CAD	1.00	-525.00 CAD
Political Action Day Dinner. Tickets also bought for Joan Hertz - cost removed from Visa					ALBERTA CHAMBERS	NQCOL		

Employee Expenses	68.27 CAD
Cash Advances Applied	0.00 CAD
Non-Reimbursable Expenses	0.00 CAD
Prepaid Expenses	0.00 CAD
Amount Due to Supplier	68.27 CAD

ORACLE Expense Report

PeopleSoft Expenses EXC4500

Report 0000022037	
Employee Radakovitch,Amanda	Employee ID [REDACTED]
Reference	Business Purpose NorQuest Corporate Visa card

Expense Lines

Date	Expense Type	Non-Reimbursable	No Receipt	Receipt Required	Payment Type	Transaction Amount	Exchange Rate	Amount
Description			Additional Information		Merchant		Location	
Amount Due to Employee								0.00 CAD

From: tacorn@abchamber.ca
To: [Amanda Radakovitch](#)
Subject: Confirmation: Political Action Day & MLA Dinner 2020
Date: Monday, February 24, 2020 11:58:12 AM

Registration Information

Political Action Day & MLA Dinner 2020

Date: March 31, 2020 8:30 AM - 9:00 PM MDT

Location:

Chateau Lacombe Hotel Information



[HOTEL WEBSITE](#)

Room Rates and Information

Concierge King - \$139.00 + Taxes

(Room Cutoff Date: March 13, 2020)

How to book:

- Telephone: Call 1-800-661-8801 (Toll Free) OR 780-428-6611 (Direct) and reference the Alberta Chambers of Commerce Political Action Day conference rate.
- Online: Go to <http://bookings.ihotelier.com/bookings.jsp?groupID=2783684&hotelID=85252> to book.

It is strongly recommended that rooms be booked well in advance, as the block is limited. The Hotel will continue to accept reservations after on a space available basis at the current available rates.

Parking

Covered parking is available in an adjoining lot. Rates subject to change without notice.

Current Parking Rates:

- Self Park: \$20.00/day
- Valet: \$30.00/day

You've successfully completed registration for Political Action Day & MLA Dinner 2020 via Alberta Chambers of Commerce Website.

[Click Here for More Information](#)

Summary			
Item	Description	Quantity	Total Amt
Non-Members MLA Dinner only	Amanda Radakovitch	1	\$250.00
Non-Members MLA Dinner only	Joan Hertz	1	\$250.00
Sales Tax			\$25.00
Total:			\$525.00
			PAID

No Receipt Declaration

Declaration	
<p>I, <u>Amanda Radakovitch</u> hereby declare that I have lost, or never received the original receipt and have made every effort to obtain a duplicate receipt. I further declare that the expense was incurred for College business and that I have not and will not use this receipt (if found) to claim reimbursement from any other source in the future.</p>	
Signature:	Date:

Receipt Details	
Reason for no receipt:	receipt is at worksite
Vendor Name:	Chopped Leaf
Date of Purchase:	2020Feb21

Itemized Expense Details	
Item Description	Amount
meals for two staff during travel to conference	\$ 42.39
Maureen Parker and Amanda Radakovitch	
receipt will be sent to Finance once allowed back to campus/office (CONVID 19)	
Total Amount of Purchase (including GST):	\$ 42.39

Approval		
Signing Authority Name:	Signature:	Date:

Note: An original form is to accompany your expense claim, procurement card expense report or invoice.

