

Employee ID / Name Removed Norma Schneider	Sheet ID 0000008248
Comment	Business Purpose NorQuest Corporate Visa card



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2015/02/10	HOST	Working lunch re: Executive Coaching	6003	10	20000	999			85.14
2015/02/06	OTHER	Parking for meeting with CAQC re: Collaborative Degrees in CCIs	6000	10	20000	999			24.00
2015/01/29	HOST	Working breakfast: business case for Global Business Management certificate	6003	10	20000	999			50.73
2015/01/23	SUPPL	Teaching and Learning Leadership Retreat venue fee	6054	10	20000	999			693.16
2015/01/23	MBRSHP	Institutional membership in the Society for College and University Planning (SCUP)	6020	10	20000	999			1,850.49

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Removed in accordance with FOIP

Date Feb 26/15

Date Jan 26/15

Approved by
Dr. Jodi Abbott
Print Name

Total Expenses:	2703.520	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	2703.520	

Thank You! ☺

THE
PARLOUR

ITALIAN KITCHEN & BAR

10334 108 Street
Edmonton, AB
GST# 813175427 RT0001

115 JACLYN B

Tbl 41/1 Chk 3714 Gst 3
Feb09'15 11:57AM

1 POP	3.50
1 ESPRESSO	0.00
americano	4.00
1 ESPRESSO	0.00
americano	4.00
1 POP REFILL	0.00
1 ESPRESSO	0.00
americano	4.00
1 ESPRESSO	0.00
americano	4.00
1 LUNCH COMBO	17.00

FUNGI
COMBO

GREEN COMBO	
1 LUNCH COMBO	17.00

HAWAII 5-0
COMBO

GREEN COMBO	
1 LUNCH COMBO	17.00

FUNGI
COMBO

GREEN
COMBO

Subtotal	70.50
70.50 GST	3.53
Amount Due	74.03

Thanks for Dining With Us!
PLEASE PAY SERVER

EAT WELL. LIVE WELL.

THE PARLOUR ITALIAN
BAR & KITCHEN
10334 NW 108 Street
Edmonton, AB T5J 1L9
780-990-0404

** TRANSACTION RECORD **

Tran. #: 27703

RUC: main
Table #: 41
Check #: 3714
Group #: 1
Employee #: 115
Employee Name: JACLYN B

USA CREDIT
Pre-Auth Purchase
XXXXXXXXXXXX **Removed**
AID: A0000000031010

Amount	\$74.03
Tip	\$11.11
=====	
TOTAL CAD	\$85.14

APPROVED 029297
00-001 029297
PRLRWS04/PRLRWC04
027001001001
2015/02/09 13:04:32

TUR: 0080008000
TSI: F800

Customer Copy

THANK YOU
Come Again

Ricky's

ALL DAY GRILL

10140 109th St
Edmonton AB T5J 1M7
780.421.7546

Tbl:45

Ref:62374
Chk:70672

DIANE

1/29/2015 7:42 am

2 Good Morning Om]	25.98
3 Coffee Reg	8.97
Quick Commute	5.99

SubTotal	40.94
GST	2.05

Total 42.99

Total Due 42.99

G.S.T. # 824862908RT0001

Please Pay Your Server!

www.gstofkrys.com

RICKY'S ALL DAY GRILL
10140 - 109 STREET T5J1M7
EDMONTON AB
22105148

|||| PURCHASE ||||

01-29-2015 09:00:00
Acct # **Removed in** C
Exp Date 06/13 Card **th** Type VI
Name: NORMA SCHNEIDER
A0000000031010 VISA CREDIT

Trace # 590006 Operator 222
FB2210514002

Inv. # 23635
Auth # 042114 RRN 001996004
TVR 0080000000 TSI F800
TC 13C73A92B9A4B40A

Purchase	\$42.99
Tip	\$7.74
Total	\$50.73

(00) APPROVED-THANK YOU
(PIN VERIFIED)

Retain this copy for your
records
Merchant copy

MANULIFEPLACE PARKADE
OPERATED BY:
STANDARD PARKING

Terminal#:12 Cashier#:2
02/06/15 08:39
02/06/15 12:43 - 04:04
36695998 / #111218
RATE-1 : \$ 24.00
TOTAL : \$ 24.00
CRED.CRD : \$ 24.00

*******Remov** Swiped

VISA

Purchase 15/02/06 12:43:28
Seq# 000042 002
Auth# 098886

CARDHOLDER WILL PAY CARD ISSUER ABOVE
AMOUNT PURSUANT TO CARDHOLDER AGREEMENT

IMPORTANT-retain this copy
for your record

GST INCLUDED
GST # R119580595
HAVE A NICE DAY

Other Inventory		Subtotal	\$60.00
Charges:			
17% Gratuity:			\$1,365.50
0% Other Fee:			\$122.23
			\$0.00
Subtotal:			\$1,487.73
5% GST Tax:			\$84.64
Post-Tax Subtotal:			\$1,572.37
Payments:			(\$846.91)
Total Due:			\$725.46
Deposit Due:	12/17/2014	50% Deposit Amount:	\$786.19
Final Balance Due:	12/17/2014		

Payments

Type	Date	Payment	Number	Note	Amount
Payment	12/19/2014	PAYPAL	Removed in accordance	PayPal transaction ID 9H627065MF674410A	\$846.91

Payment Total: \$846.91

Terms & Conditions:

No signage is allowed on site. No décor items may be affixed to walls, murals, artifacts, doors, fixtures, overhead beams or windows without the pre-approval by the Event Coordinator. The use of nails, staples, tacks or adhesive tape is not permitted. The use of any type of confetti (including rice and flower petals) is not permitted. Balloons are not permitted. In the event that any of these conditions are breached, a three hundred dollar (\$300) clean-up fee will apply.

All guests and items must be removed from the venue by the end time stated on the agreement.

Guests arriving during the off-season must park in lots assigned to their event. Parking on the streets is not permitted, deliveries to the venue must be arranged with your event coordinator.

Access to the venue & arrival times on-site must be communicated with all entertainers & third parties prior to the event date. Access will only be granted at the time outlined in the agreement.

Extension cords, power bars and AV equipment are not supplied by Fort Edmonton Park.

FEMCo is pleased to provide a smoke-free environment. Designated smoking areas are provided outside of each Event Venue.

Food & bar service to be provided by Fort Edmonton Park's catering service. We require final numbers 5 business days prior to event.

The Client is responsible for the conduct of their guests. Disorderly and/or disrespectful conduct towards FEP staff, volunteers and/or participants as well as poor treatment of the facility, the Event Venue and/or its contents, will not be tolerated. The Client is also responsible for the costs of missing FEP or FEMCo property, or damages caused by the Client or its guests, as assessed by

Employee ID / Name Removed in [redacted] Norma Schneider	Sheet ID 0000008395
Comment Feb-Mar 2015 Procurement Card Expenses	Business Purpose NorQuest Corporate Visa card



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2015/03/19	SUPPL	Fraudulent charge - will be refunded and applied as a credit on the next statement	6054	10	20000	999			70.00
2015/03/17	MEALS	Travel: lunch in Calgary for SAO meeting	6000	10	20000	999			24.75
2015/03/17	OTHER	Parking at Edmonton airport (SAO meeting in Calgary)	6000	10	20000	999			57.00
2015/03/13	HOST	Breakfast meeting re: ecampus	6003	10	20000	999			47.09
2015/03/12	OTHER	Parking for eCampus meeting	6000	10	20000	999			10.00
2015/02/28	OTHER	Travel agent fee	6000	10	20000	999			15.75
2015/02/27	OTHER	Parking for off-site Executive planning meeting	6000	10	20000	999			25.00
2015/02/25	HOTEL	Accommodations in Calgary for SAO meeting	6000	10	20000	999			359.26
2015/02/24	AIRTRAV	Airfare to Calgary for SAO Meeting	6000	10	20000	999			157.63
2015/02/24	AIRTRAV	Return airfare from Calgary for SAO Meeting	6000	10	20000	999			134.53

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Removed in accordance with FOIP

Emp [redacted] Date March 26/15

Approved by Dr. Jodi Abbott Date March 26, 2015

Print Name

Total Expenses:	901.010	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	901.010	

HMSHOST
MOLSON BREWHSE
CALGARY INTERNATIONAL AIRPORT

297136 Andrea

124/1 GST 1
3126
MAR17'15 12:29PM

DINE IN

**** SEAT 1 ****

1 SODA BAR M 3.44
FIRST RND SFTBEV
CLUB SODA
1 BURG AVOCADO 16.80
SLD HOUSE
DRS CAESAR
TAX 1.01 AMOUNT D 21.25
***** *****

SUBTOTAL 20.24
TAX 1.01
AMOUNT DUE \$21.25

THANK YOU FOR YOUR BUSINESS!

TELL US ABOUT YOUR EXPERIENCE

JOHN VAN BESOUW
JOHN.VANBESOUW@HMSHOST.COM

GST # 137512901

HMSHOST
MOLSON BREWHSE
CALGARY INTERNATIONAL AIRPORT

CHECK: 3126
TABLE: 124/1
SERVER: Removed in Andrea
DATE: MAR17'15 1:15PM
CARD TYPE: VISA
ACCT #: XXXXXXXXXXXX Removed in
AUTH CODE: 063157
NORMA SCHNEIDER

TOTAL: 21.25

TIP: 3.50

TOTAL: 24.75

X
I AGREE TO PAY THE ABOVE AMOUNT
IN ACCORDANCE WITH THE CARD
ISSUER'S AGREEMENT.

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax CodeCA5%

POF 1st Fl 17/03/15 15:58
Receipt 073157

Short-term parking tkt
DL - No. 076551
15/03/15 14:54
17/03/15 15:58
Period 2dlh5'
(Tax) \$57.00

Total \$57.00

Payment Received
VISA \$57.00
XXXXXXXXXX Removed in
Merch: 8200534013
Auth: 072798
Type: Swiped

Sub Total \$54.29
Tax 5% \$2.71

03286254 - 1/1

MARLIN TRAVEL
 O-O PERCY HUNT TRAVELGROUP INC
 MAIN FLOOR, 9929 108TH ST.
 EDMONTON, AB T5K 1G8

INVNO22408FORMOS0135163C.TXT

BRANCH: Removed in accordance

GST REG# 885101915

PHONE: Removed in accordance with

TO: NORQUEST COLLEGE
 10215 - 108TH ST NW
 EDMONTON AB
 CA T5J 1L6

LOCATOR : Z1M02Q
 OUR REF : NQS0135163C
 AGENT : BARBARA Removed in accordance

I N V O I C E

INV NO: 22408
 DATE: 28FEB15
 PAGE: 1

FOR: MRS NORMA SCHNEIDER

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
EDMONTON INTL	CALGARY	AIR CANADA	8151 S	BK 15MAR	4:00P	4:53P		
			DH4					
CALGARY	EDMONTON INTL	WESTJET AI	3243 G	HK 17MAR	3:10P	4:03P		
			DH4					
		WESTJET ENCO						

*** TOUR ***

BSP TASF DEPARTING FROM EDMONTON INTL ON 01SEP15 AT 12:00A
 TO EDMONTON INTL RET01SEP15 AT 12:00A
 1 PACKAGE TOUR
 EXTENDED PNR DATE FOR MARLIN TRAVEL INTERNAL USE ONLY

----- C O S T -----

WESTJET AIR	TKT NO	WS	5867	282529	(INCL 49.12	TAX)	128.12
						GST/HST 6.41	
WESTJET AIR	TKT NO	WS	5867	282529			0.00
BSP TASF	TKT NO	954	0065	034660			15.00
AIR CANADA	TKT NO	ACO		2145293029	(INCL 37.12	TAX)	150.12
						GST/HST 7.51	

*** SUB-TOTAL EXCLUDING GST/HST & APT	293.24	
*** TOTAL GST/HST	14.67	
*** TOTAL CHARGES THIS INVOICE ***		307.91
PAYMENT BY VI*****Removed in accordance with	TKT 5867282529	134.53
PAYMENT BY VI*****Removed in accordance with	TKT 5867282529	0.00
PAYMENT BY VI*****Removed in accordance with	TKT 0065034660	15.75
PAYMENT BY VI*****Removed in accordance with	TKT 2145293029	157.63

CONTINUED ON NEXT PAGE

MARLIN TRAVEL
 O-O PERCY HUNT TRAVELGROUP INC
 MAIN FLOOR, 9929 108TH ST.
 EDMONTON, AB T5K 1G8

BRANCH: Removed in accordance with
 GST REG# 885101915
 PHONE: Removed in accordance with

HOTEL ALMA



169 UNIVERSITY GATE NW
 CALGARY, ALBERTA, CANADA T2N 1N4
 1.877.498.3203 T 403.220.3203 F 403.284.4184
 W HOTELALMA.CA

SCHNEIDER, NORMA

Room Number: 655
Daily Rate: 165.00
Room Type: SQN
No. of Guests: 1 / 0

Removed in accordance with FOIP

ARRIVAL	DEPARTURE	CREDIT CARD	RATE PLAN	CATEGORY	ACCOUNT
15-Mar-15	17-Mar-15	XXXXXXXXXX	WEBNR	WEB	20090172609

DATE	ROOM NO.	DESCRIPTION	REFERENCE	AMOUNT
24-Feb-15	655	VISA	VISA-NON REFUNDABLE DEPOSIT	(\$359.26)
15-Mar-15	655	ROOM CHARGE	#655 SCHNEIDER, NORMA	\$155.00
15-Mar-15	655	ROOM FEE	ROOM FEE	\$4.65
15-Mar-15	655	GST	GST	\$7.98
15-Mar-15	655	ALBERTA TOURISM LEVY	ALBERTA TOURISM LEVY	\$6.39
16-Mar-15	655	ROOM CHARGE	#655 SCHNEIDER, NORMA	\$165.00
16-Mar-15	655	ROOM FEE	ROOM FEE	\$4.95
16-Mar-15	655	GST	GST	\$8.50
16-Mar-15	655	ALBERTA TOURISM LEVY	ALBERTA TOURISM LEVY	\$6.80
17-Mar-15	655	SMALL AMOUNT ADJUSTMENT	SMALL AMOUNT ADJUSTMENT	(\$0.01)

CREDIT DUE: (\$0.00)

SIGNATURE

TERMS: DUE AND PAYABLE UPON PRESENTATION. I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THE INDICATED PERSON OR THIRD PARTY FAILS TO PAY FOR ANY PART OF, OR THE FULL AMOUNT OF, CHARGES.

The Destination Marketing Fee is subject to 5% GST and 4% ATL
 GST R#108102864