



Employee ID / Name Employee / Norma Schneider	Comment
Sheet ID 0000012435	
Business Purpose NorQuest Corporate Visa card	

Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2016/11/04	CONF	BioTech Week / Bio Alberta Annual AGM Event	6000	10	20000	999			82.95
2016/11/04	MERSHP	Senior Women Academic Administrators of Canada Membership Renewal	6020	10	20000	999			75.00

I certify by me. I certify previous Employ Approv	Removed in accordance with FOIP	I certify that the above date record of expenses incurred college business, have not been
		NOV 25 2016 Date
		NOV 25/14 Date
Jill Matthew Print Name Acting President & CEO		

Total Expenses:	157.950	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	-0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	157.950	

**RECEIVED**  
 NorQuest College  
 NOV 24 2016  
 Office of the President

Lauren

Removed in accordance

From: Removed in accordance @bioalberta.com  
Sent: Friday, November 04, 2016 2:22 PM  
To: Norma Schneider  
Subject: Online Order # Removed Active



Association for Life Sciences Industry

# INVOICE

ORDER DATE	2016-11-04	ORDER TYPE	Online Order
ORDER DUE DATE	2016-11-04	ORDER STATUS	Active
TRANSACTION NUMBER	Removed in accordance	PAID BY	VISA

### Billing Information

NorQuest College  
Schneider, Norma  
10215 - 108 Street NW | Room A821-1  
Edmonton Alberta  
Canada T5J 1L6  
780-644-5911

### Shipping Information

Item	QTY	Unit Price	Total
<b>Alberta's Bioeconomy Engagement Panel Discussions</b> Bioindustrial Opportunities for Rural Development Panel Discussion; 7 December 2016 - 8:30 a.m. to 4:30 p.m.; Clean Energy Technology Centre, 5400 - 24 Avenue :: Drayton Valley; Event Delegate	1	\$79.00	\$79.00

- Company or Affiliation: NorQuest College
- Attendee Name: Norma Schneider
- Attendee Mailing Address: 10215 - 108 Street NW | Room Removed in accordance 1 Edmonton, Alberta, Canada T5J 1L6
- Attendee Email: Norma Removed in accordance
- Dietary Restrictions?: no accordance with

Subtotal	\$79.00
GST	\$3.95
Total	\$82.95

BioAlberta invoices are due and payable upon receipt.

Log in to view or pay this transaction on-line with your User ID & Password at [www.bioalberta.com/my-account](http://www.bioalberta.com/my-account). Once you have logged in, click on Orders & Transactions to view or pay your invoice(s). To make an off-line credit card payment, please call 780.425.3815 or 780.425.3804.

Forgot your User ID or Password? Contact [Removed in accordance@bioalberta.com](mailto:Removed in accordance@bioalberta.com) for help.

BioAlberta - 314-9707 - 110 Street NW, Edmonton, Alberta, Canada, T5K 2L9  
Ph: Removed in accordance  
GST # 877207225 RT 0001

Lauren

Removed in accordance

From: BioAlberta [redacted]@bioalberta.com>  
Sent: Friday, November 04, 2016 2:22 PM  
To: Norma Schneider  
Subject: Purchase Receipt



## PURCHASE RECEIPT

Order Date: 2016-11-04 2:22:20 PM  
Order Number: 1293  
Bank Auth Number: 053485  
Order Total: 82.95 CAD  
Name on Card: Norma Schneider  
Card Type: VI  
Email Address: norma [redacted] with FOIP

### Company Information:

BioAlberta 9707-110 Street  
[redacted] #314  
[redacted] Edmonton AB  
http://www.bioalberta.com T5K2L9  
CA

### Bill to:

Norma Schneider  
10215 à 108 Street NW | Room [redacted]  
Edmonton AB  
T5J 1L6  
CA

### Ship To:

[redacted] in accordance

Lauren

Removed in accordance with

**From:** S.W.A.A.C. <rosalyn@swaac.ca>  
**Sent:** Friday, November 04, 2016 2:50 PM  
**To:** Norma Schneider  
**Subject:** Purchase Receipt

INTERNET PURCHASE RECEIPT

Order Date: 2016-11-04 4:49:50 PM  
Order Number: Schneider  
Bank Auth Number: [REDACTED]  
Order Total: 75.00 CAD

Name on Card: Norma Schneider  
Card Type: [REDACTED]  
Email Address: [REDACTED]  
FOIP

BILL TO:

Name: Norma Schneider  
Address Line 1: 10215 108 Street NW | Room A821-1 Address Line 2:  
City: Edmonton  
State/Province: AB  
Zip/Postal Code: T5J 1L6  
Country: CA  
Phone Number: [REDACTED]  
accordance with

SHIP TO:

Name:  
Address Line 1:  
Address Line 2:  
City:  
State/Province:  
Zip/Postal Code:  
Country:  
Phone Number:  
Shipping Method:

MERCHANT INFO:

Online Address:  
Merchant Name: S.W.A.A.C.  
Address: 27 KING'S COLLEGE CIR  
City: TORONTO  
Province: ON  
Postal Code: M5S 1A1  
Country: CA  
Phone Number: [REDACTED]  
accordance with

PRODUCT INFO:

### Transaction Approved

**Transaction Id:** [REMOVED]  
**Authorization Code:** [REMOVED]  
**Message Id:** 1  
**Message Text:** Approved  
**Transaction Date:** 11/4/2016 4:49:50 PM



Employee ID / Name [REDACTED] / Norma Schneider	Comment
Sheet ID 0000012204	
Business Purpose NorQuest Corporate Visa card	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2016/09/19	AIRTRAV	Flight from Vancouver to Edmonton for the BC PSI trip	6000	10	20000	999			297.28
2016/10/03	<del>SUPPL</del>	CBOC - Ticket to Education Summit	6900	10	20000	999			1,195.00
2016/10/13	<del>HOST</del>	Ticket to Field Law Post Secondary Governance Summit - Nov 3rd 2016	6900	10	20000	999			131.25
2016/10/13	SUPPL	Chamber of Commerce - Mixer and Tradeshow Ticket	6000	10	20000	999			31.50
2016/10/13	SUPPL	Ticket - Digital Age Course - Chamber of Commerce	6900	10	20000	999			51.45
2016/10/19	<del>SUPPL</del>	RRFUND - CBOC - Ticket to Education Summit	6900	10	20000	999			-1,195.00

I certify that the information provided is an accurate record of expenses incurred by [REDACTED] colleges business, have not been removed in accordance with FOIP.

Supp: [REDACTED]

Date: OCT 26 2016

App: [REDACTED]

Date: OCT 26 / 16

Print Name: Dr. Jode Abbott

Jill Matthew  
Acting President & CEO

Total Expenses:	1706.480	CAD
Less Vendor Credits:	-1195.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	511.480	

**RECEIVED**  
NorQuest College  
OCT 26 2016  
Office of the President



**Trip Statement**

NORQUEST COLLEGE  
10215 106 STREET NW  
EDMONTON AB  
T5J 1L6

Trip #: [REMOVED]  
Booking Date: 27 Sep 16  
Client: [REMOVED in accordance with FOIP]  
Client Phone #: [REMOVED]  
Client Email: [REMOVED]  
Agent: BARB [REMOVED in accordance with FOIP]

File Locator: [REMOVED]

PASSENGERS: MRS NORMA SCHNEIDER

INSURANCE

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REMOVED in accordance with FOIP]	256.00	14.16	\$0.00	27.12	0.00	297.28 CAD
<b>Total:</b>	<b>256.00</b>	<b>14.16</b>	<b>0.00</b>	<b>27.12</b>	<b>0.00</b>	<b>297.28 CAD</b>

**PAYMENTS**

Invoice #	Payment Date	Card Holder	Form of Payment	Amount
[REMOVED]	09/19/2016	[REMOVED]	[REMOVED]	297.28 CAD
<b>Total Payment:</b>				<b>297.28 CAD</b>

Balance Due CAD Currency 0.00 CAD

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\* PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY



NORQUEST COLLEGE  
10215 106 STREET NW  
EDMONTON AB  
T5J 1L6

Trip #: [REMOVED]  
Booking Date: 27 Sep 16  
Client: [REMOVED in accordance with FOIP]  
Client Phone #: [REMOVED]  
Client Email: [REMOVED]  
Agent: BARB [REMOVED in accordance with FOIP]  
File Locator: [REMOVED]

**MY ITINERARY**

Passengers	Citizenship	Required Travel Documents
NORMA SCHNEIDER	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	Booking Date:
NORMA SCHNEIDER	19 Sep 16

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	[REMOVED]	VANCOUVER INTL		EDMONTON INTL	V		
	CG-IT	23 Sep 16 1:55PM		23 Sep 16 4:25PM			

### Invoice Payment: Confirmation (Step 3 of 3)

This is your official payment confirmation page. Please print this page for your records.

This invoice has been paid.

If you have any questions please contact Accounts Receivable at 613-526-3090 x207.

#### Invoice

Number: **Removed**  
 Date: September 22, 2016  
 Description: 4th Skills and Post-Secondary  
 Education Summit 2016

#### Billed to

Name: Ms. Norma Schneider  
 Title: Vice-President, Teaching and Learning  
 and Chief Academic Officer  
 Company: NorQuest College

#### Credit Card Transaction Details

Transaction Type:	Purchase	Cardholder Name:	Norma Schneider
Order ID:	Removed in accordance with FOIP	Reference Number:	Removed
Date/Time:	2016-10-03 13:14:45	Response Message:	APPROVED *
Amount:	\$1995.00 (CAD)		

[Contact Us](#) | [About Us](#) | [Careers](#) | [Sitemap](#) | [Terms of Use](#) | [Privacy Policy](#) | [Accessibility](#)

#### Insights. Understanding. Impact.

We are dedicated to building a better future for Canadians by making our economy and society more dynamic and competitive.

#### Follow Us

© Copyright 2016 The Conference Board of Canada, 255 Smyth Road, Ottawa ON K1H 8M7 Canada  
\*Incorporated by AERIC Inc., Agreement No. 40062028

Lauren [Removed in accordance]

From: Diane [Removed in accordance with FOIP]  
Sent: Wednesday, October 19, 2016 9:08 AM  
To: Norma Schneider  
Cc: Lauren [Removed in accordance]  
Subject: FW: Refund done - Ms. Norma Schneider, invoice [Removed]

Norma, this email is to confirm that your refund has been processed - see details below. Your attendance to the Skills conference is complimentary.

Please let me know if I can be of further assistance.

Regards / Diane [Removed in accordance] Registrar

-----Original Message-----

From: Sylvain Dupuis  
Sent: October 19, 2016 9:55 AM  
To: Diane [Removed in accordance with FOIP]  
Subject: Refund done - Ms. Norma Schneider, invoice [Removed]

CONFERENCE BOARD OF CANADA

-----  
APPROVED  
-----

TYPE REFUND

ORDER ID 7bae3482-0e58-4d8e-b3fa-b8847289d2bb

AMOUNT (CAD) \$1195.00

CARD NUM \*\*\*\* \* [Removed in accordance]  
ACCOUNT VISA

DATE Oct 19 2016 09:27AM  
REF NUM [Removed in accordance with FOIP]

AUTH CODE 000000

-----  
APPROVED - THANK YOU 027  
-----

Please keep this email as your transaction receipt.

This receipt has been sent from an unmonitored email account.  
Do not reply to this email.

If you do not wish to receive any further email notifications, please visit  
[http://www.conferenceboard.ca/casl.aspx?utm\\_source=CBoC&utm\\_medium=Email&utm\\_campaign=FooterUnSub](http://www.conferenceboard.ca/casl.aspx?utm_source=CBoC&utm_medium=Email&utm_campaign=FooterUnSub)

Please allow 10 business days for your request to be processed.

Please send any questions or comments to [contactcboc@conferenceboard.ca](mailto:contactcboc@conferenceboard.ca)

The Conference Board of Canada  
255 Smyth Road  
Ottawa ON K1H 8M7  
Copyright 2016

Lauren [Redacted]  
[Redacted]

**From:** Lauren [Redacted] on behalf of Norma Schneider  
**Sent:** Thursday, October 13, 2016 2:52 PM  
**To:** Lauren [Redacted]  
**Subject:** FW: Your Tickets for Field Law Post-Secondary Governance Summit  
**Attachments:** [Redacted] ticket.pdf  
[Redacted] with FOIP

Lauren [Redacted]  
Executive Assistant  
College Services and Teaching & Learning  
[Redacted]  
[Redacted] in accordance with



**From:** Eventbrite [Redacted]  
**Sent:** Thursday, October 13, 2016 2:50 PM  
**To:** Norma Schneider [Redacted]  
**Subject:** Your Tickets for Field Law Post-Secondary Governance Summit

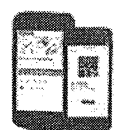
## Eventbrite

Find events My Tickets

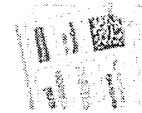
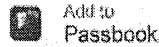
Hi Norma, this is your order confirmation for  
Field Law Post-Secondary Governance Summit

Organized by [Field Law](#)

Here are your tickets



**Mobile Tickets**



**Paper Tickets**

Open the email attachment  
or download here

## Message from Field Law

The event organizer has provided the following information:

### Event Information

Thank you for registering for Field Law's Post-Secondary Governance Summit. Please print your event ticket and bring it with you to the event.

Thursday November 3rd, 2016  
Registration begins at 8:30 AM

Sutton Place Hotel, William Tomison Room  
10235 101 ST NW, Edmonton

If you have any questions please contact Lindsay at Removed in accordance with FOIP

We look forward to seeing you.

Have a question? Contact the organizer at Removed in accordance with FOIP

## Order Summary

13 October 2016

Order # Removed in accordance with

Name	Type	Quantity	Price
Norma Schneider	Field Law Post-Secondary Governance Summit	1	\$125.00

GST/HST \$6.25

TOTAL \$131.25

Charged to: Visa - XXXX-XXXX-XXXX-XXXX

removed  
accordan

This charge will appear on your card statement as  
EVENTBRITE.COM/CHARGE

This order is subject to Eventbrite Terms of Service, Privacy Policy, and  
Cookie Policy

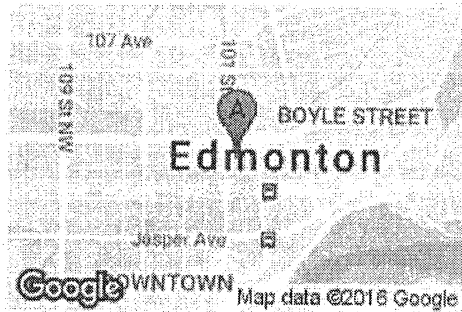
## About this event



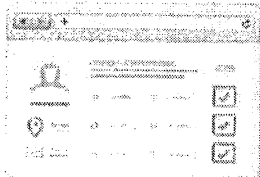
Thursday, 3 November  
2016 from 8:30 AM to 4:00  
PM (MDT)



Sutton Place Hotel  
10235 101 ST NW  
Edmonton, AB T5J 3G1  
Canada



Add to my calendar:  
Google · Outlook · iCal ·  
Yahoo



## Your Account

Log in to access tickets and manage your orders.

## Create your own event

Anyone can sell tickets or  
manage registration with  
Eventbrite.  
[Learn More](#)



## Discover great events

Find local events that match  
your passions.  
[See events](#)



560498943704983506001



Event

# Field Law Post-Secondary Governance Summit



Date+Time

Thursday, 3 November 2016  
from 8:30 AM to 4:00 PM (MDT)

Location

Sutton Place Hotel  
10235 101 ST NW  
Edmonton, AB T5J 3G1  
Canada

Name

Norma  
Schneider

Payment Status

Eventbrite  
Completed

Order Info

Order ~~removed in accordance~~ Ordered by Norma Schneider on 13 October 2016 2:49 PM



Type

Field Law Post-Secondary Governance Summit \$131.25  
GST/HST \$6.25

Thank you for registering for Field Law's Post-Secondary Governance Summit. Please print your event ticket and bring it with you to the event.

Thursday November 3rd, 2016  
Registration begins at 8:30 AM

Sutton Place Hotel, William Tomison Room  
10235 101 ST NW, Edmonton

If you have any questions please contact Lindsay at ~~removed in accordance~~ @fieldlaw.com

We look forward to seeing you.



560498943704983506001

## Eventbrite

Do you organize events?

Start selling in minutes with Eventbrite!  
[www.eventbrite.ca](http://www.eventbrite.ca)





search

Logout

My Account

---

[About Us](#)   [Policy](#)   [Membership](#)   [Events](#)  
[Business Resources](#)   [News](#)   [Directory](#)

---

---

[Home](#) > [Events](#) > Event Registration

## Small Business Week\* Kick-Off Mixer & Tradeshow

October 17, 2016  
5:00 PM - 7:00 PM

Pricing

## Attendees

Arc Twelve Technologies Inc.  
Crowe MacKay LLP  
River City Cookie Co.  
...and more!

Step 1: Contact Information

Step 2: Pricing Options

Step 3: Purchase

Step 4: Summary

## Event Registration Confirmation

### CONGRATULATIONS!

Your payment has been successfully processed and your confirmation email has been sent to the email provided.

### Summary of Purchase

Ticket Type:

Member Ticket

Ticket Price:

\$15.00

Ticket Quantity:

2

Sub-Total:

\$30.00

GST:

\$1.50

Total with GST:

\$31.50

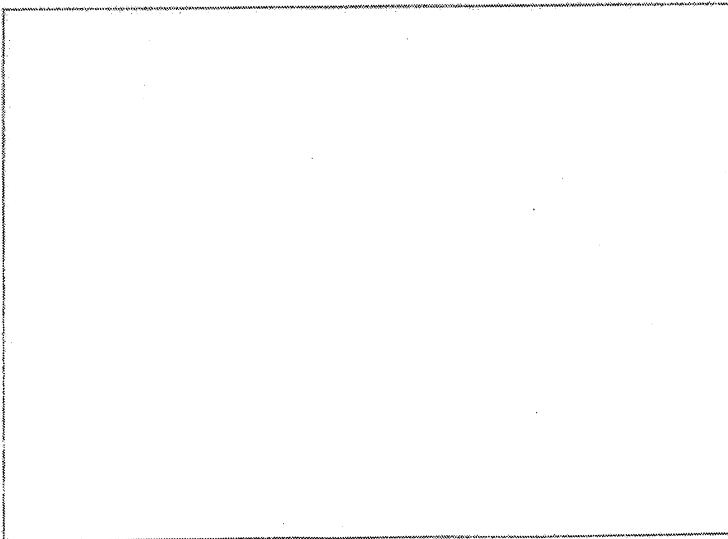
Discount:

\$0.00

Total with Discount:

\$31.50

Go To Event





search

Logout

My Account

---

[About Us](#)   [Policy](#)   [Membership](#)   [Events](#)  
[Business Resources](#)   [News](#)   [Directory](#)

---

---

[Home](#) > [Events](#) > Event Registration

**Creating Healthier  
Communities in the Digital Age**

October 24, 2016  
11:30 AM - 1:30 PM

**Pricing**

## Attendees

DIALOG

Cencomp Systems Solutions Inc.

Fountain Tire Corporate Office

...and more!

Step 1: Contact Information

Step 2: Pricing Options

Step 3: Purchase

Step 4: Summary

## Event Registration Confirmation

### CONGRATULATIONS!

Your payment has been successfully processed and your tickets for the Creating Healthier Communities in the Digital Age event have been sent to the email provided.

### Summary of Purchase

Ticket Type:

Member Ticket

Ticket Price:

\$49.00

Ticket Quantity:

1

Sub-Total:

\$49.00

GST:

\$2.45

Total with GST:

\$51.45

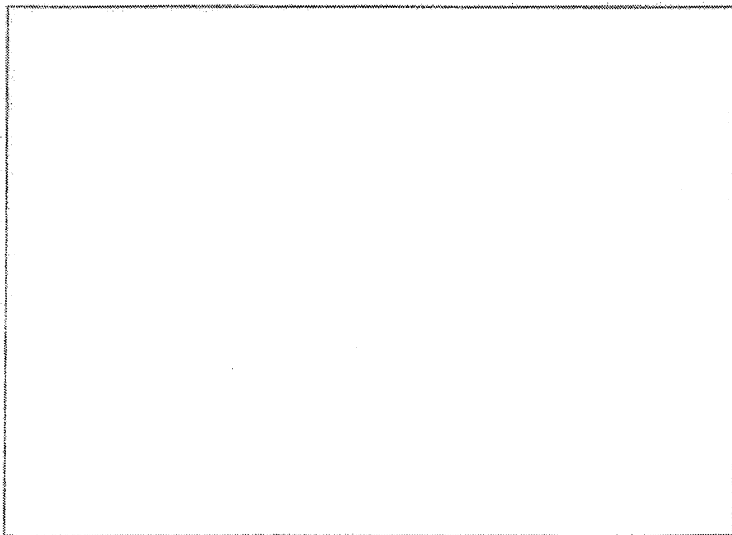
Discount:

~~\$0.00~~

Total with Discount:

\$51.45

Go To Event



Lauren

Removed in accordance with FOIP

**From:** Edmonton Chamber of Commerce  
**Sent:** Thursday, October 13, 2016 3:15 PM  
**To:** Norma Schneider  
**Subject:** Event Registration

Removed in accordance with FOIP



Creating Healthier Communities in the Digital Age

Dear Norma Schneider,

Thank you for registering for the upcoming ECC event. This email will serve as your confirmation and receipt, if applicable. We look forward to your participation at this event.

If the ticket is not displayed properly, you can view it online by [clicking here](#)

**Registrant Information**

Name: Norma Schneider  
Company: NorQuest College  
Address: 10215 108 Street  
Edmonton, Alberta, T5J 1L6

Email: [Redacted]

**Payment Summary**

Your payment has been processed for the Creating Healthier Communities in the Digital Age event.

**Payment Information:**

Payment Reference Number: ECC\_EventReg\_NormaSchneider [Redacted]  
Cardholder Name: Norma Schneider  
Credit Card Expiry: [Redacted]  
Credit Card Number: \*\*\*\*\* [Redacted]

1 Member Ticket: \$49.00

Tax: \$2.45  
**Total: \$51.45**

**Cancellation and Refunds**

To see our privacy policy, visit [edmontonchamber.com](http://edmontonchamber.com). Seven day cancellation in effect.

**Event Information**

Event: Creating Healthier Communities in the Digital Age  
Event Start Date: October 24 2016  
Event Start Time: 11:30 AM Event End Time: 1:30 PM  
Event Location: 10135 100 Street  
Event Address: The Westin Hotel  
Event Fee: \$51.45



We look forward to your participation, and if you have any questions regarding your registration, contact us at [events@edmontonchamber.com](mailto:events@edmontonchamber.com).

Sincerely,

The Edmonton Chamber of Commerce

This is an automated message, please do not reply.

---

## Creating Healthier Communities in the Digital Age

---

### NorQuest College

Event Items
Price
Quantity
Total
Member Ticket
\$49.00
1
\$49.00

10135 100 Street, The Westin Hotel, Edmonton, Alberta T5J 0N7

---

MONDAY OCT 24, 2016 11:30 AM TO 1:30 PM

---

## Creating Healthier Communities in the Digital Age

---

### NorQuest College

Event Items	Price	Quantity	Total
Member Ticket	\$49.00	1	\$49.00

---

The Westin Hotel 10135 100 Street Edmonton, Alberta T5J 0N7

---

MONDAY OCT 24, 2016 11:30 AM TO 1:30 PM