

Employee ID / Name Removed / Lorne ReRubis	Comment
Sheet ID 0000019771	
Business Purpose NorQuest Corporate Visa card	



	Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
-	2019/05/29	HOST	Strategic Planning Meeting w/ Laurel E	6003	10	85110	999			47.88
-	2019/05/30	HOST	Touchpoint & Planning Succession w/ Jill M	6003	10	85110	999			50.98
-	2019/05/31	HOST	Touchpoint & Planning Succession w/ Marian G	6003	10	85110	999			34.16
-	2019/06/04	HOST	Team debrief - NorQuest & ATB 10 Year Zoom Out Planning	6003	10	85110	999			39.95
-	2019/06/05	HOST	Touchpoint & Succession Planning w/ Norma S	6003	10	85110	999			49.44
-	2019/06/06	HOST	Culture Transformation Discussion	6003	10	85110	999			50.80
-	2019/06/10	HOST	Cultural Boot Camp Food - June 13 + 14	6003	10	85110	999			2,387.54
-	2019/06/10	HOST	Boot Camp Planning Session - New Team Member	6003	10	85110	999			10.00
-	2019/06/11	HOST	Cultural Boot Camp Food - June 17 + 18	6003	10	85110	999			1,680.00
-	2019/06/11	HOST	Onboarding & Boot Camp Prep Discussion	6003	10	85110	999			50.40
-	2019/06/12	OTHER	Transportation for 1000 Women Luncheon	6000	10	85110	999			1.00
-	2019/06/12	OTHER	Transportation for 1000 Women Luncheon	6000	10	85110	999			7.92
-	2019/06/14	HOST	Boot Camp - Half Way Achievement	6003	10	85110	999			252.98
-	2019/06/18	HOST	Boot Camp - Graduation Achievement	6003	10	85110	999			212.53

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Employee Signature: [Signature] Date: June 25/19

Approved by: [Signature] Date: June 29/19

Print Name: Jill Matthew
Acting President & CEO

Total Expenses:	4875.580	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	4875.580	

Belinda Van Papeveld

Subject: Strategy Planning Meeting
Location: Bottega Bar and Kitchen
Start: Wed 5/29/2019 12:30 PM
End: Wed 5/29/2019 1:15 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Lorne Rubis
Required Attendees: Laurel Evans

6003, 85110
10,999

BOTTEGA BAR AND KITCHEN
10131 104 ST
EDMONTON AB T5J 0E7

Merch: 00000000574500
Term: 10/1/2018
Clerk ID: 25508430014

Purchase

Visa Credit

XXXXXXXXXX

Pr

ATD: A0000000031010

May 29

Entry Method: Chip

r #.
567

Batch#: 000603

GST (1

05/29/19 12:52:35

719

Panino

Ref#: 000068883128

3.00

Rocke

Inv #: 012704

2.00

2 x Pc

Appr Code: 001310

3.00

Amount: \$ 39.90

2.00

Tip: \$ 1.98

3.00

Total: \$ 47.88

3.00

1.90

3.90

Thank You!

Hope to see you soon!

www.bottega104.com

www.facebook.com/bottega104

Tip Guide:

18%=\$7.18 20%=\$7.98 25%=\$8.78

Belinda Van Papeveld

Subject: Introduction / Touchpoint Meeting - Lorne & Jill
Location: Ricki's Grill - 10140 109 St NW, Edmonton AB

Start: Thu 5/30/2019 11:30 AM
End: Thu 5/30/2019 1:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Lorne Rubis
Required Attendees: Jill Matthew

RICKY'S ALL DAY GRILL
10140 109 ST NW T5J1M7
EDMONTON AB
23604868
GW2360486801

**** PURCHASE ****

05-30-2019 12:23:03
Acct # *****Rem C
Card Type VI
Name: LORNE RUBIS
A0000000031010 Visa Credit

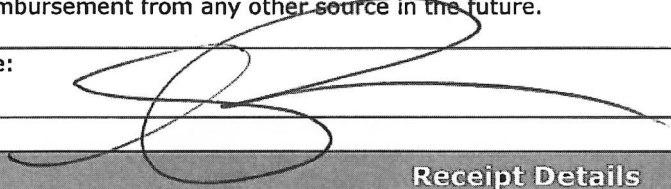
Operator: 555
Trace # 4666
Inv. # 5045
Auth # 031452 RRN 001314016

Purchase	\$43.20
Tip	\$7.78
Total	\$50.98

(001) APPROVED-THANK YOU

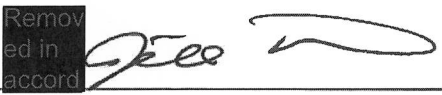
Retain this copy for your
records
Customer copy

No Receipt Declaration

Declaration	
I, <u>Lorne Rubis</u> hereby declare that I have lost, or never received the original receipt and have made every effort to obtain a duplicate receipt. I further declare that the expense was incurred for College business and that I have not and will not use this receipt (if found) to claim reimbursement from any other source in the future.	
Signature: 	Date: <u>June 24/19</u>

Receipt Details	
Reason for no receipt:	Lost
Vendor Name:	Ricky's all day grill
Date of Purchase:	05/30/2019

Itemized Expense Details	
Item Description	Amount
Introduction & Planning Succession Meeting	\$ 50.98
- missing itemized receipt for lunch	
Total Amount of Purchase (including GST):	\$ 50.98

Approval		
Signing Authority Name: <u>Jill Matthew</u> <u>Acting President & CEO</u>	Signature:  <small>Removed in accord</small>	Date: <u>June 25/19</u>

Note: An original form is to accompany your expense claim, procurement card expense report or invoice.

Belinda Van Papeveld

Subject: Introduction / Touchpoint Meeting - Marian & Lorne
Location: Love Pizza
Start: Fri 5/31/2019 1:00 PM
End: Fri 5/31/2019 2:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Lorne Rubis
Required Attendees: Marian Gayed

LOVEPIZZA Canterra
10196 109 Street NW
Edmonton, AB

Order# 274460
Date: 5/31/19, 1:03 PM

Peas on Earth!	\$10.95
Peas on Earth!	\$14.95
Bottled Water	\$1.89
Bottled Water	\$1.89

Subtotal:	\$29.68
Total Tax:	\$1.48

Total:	\$31.16
--------	---------

Tip:	\$3.00
VISA Removed In	\$34.16

GST Number: 82337560RT00
-01

Total Tax Breakdown

Rate	Total
GST [\$29.68@5.00%]	\$1.48

www.lovepizza.ca
@lovepizza_yeg

Belinda Van Papeveld

Subject: Team DeBrief - NorQuest / ATB 10 Year Zoom Out Plan
Location: State & Main

Start: Tue 6/4/2019 4:30 PM
End: Tue 6/4/2019 7:30 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Lorne Rubis
Required Attendees: Jonathan Robb; Patti Hergott; Heather Kitteringham; Michael Mason; Brad Arkison

A MAIN JASPER AVE
1065 JASPER AVE NW UNIT
EDMONTON AB

CARD *****Remo
CARD TYPE VISA
DATE 2019/06/04
TIME 5973 16:30:43
CLERK ID 1395
RECEIPT NUMBER
C82038529-001-331-017-0

PURCHASE
AMOUNT \$33.86
TIP \$6.09
TOTAL

\$39.95

Visa Credit
A0000000031010
C782E4AA19B55D91
0080208000-E800
A21DD967B5B5E19D
0080208000-FC00

APPROVED

AUTH# 016132 01-027
THANK YOU

CARDHOLDER WILL PAY
CARD ISSUER ABOVE AMOUNT
PURSUANT TO CARDHOLDER
AGREEMENT.

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

State and Main - Jasper Ave
10065 Jasper Ave NW



State and Main Jasper Ave
10065 Jasper Avenue NW
Edmonton, Alberta

PH#:
GST#:789991890 RT0001

Table #33

Trans#: 283586 Serv: Shelbe
06/04/2019 04:29:49 PM #Cust:6

Quan	Description	Cost
1	HH SM Blonde	\$4.00
1	HH SM Blonde	\$4.00
1	HH House White	\$5.00
1	HH House Red	\$5.00
1	Gin	\$5.75
1	Sapporo Draught	\$8.50
Net Total:		\$32.25
GST		\$1.61
TOTAL:		\$33.86

Watch for New
Daily Specials ..

Belinda Van Papeveld

Subject: Introduction / Touchpoint Meeting - Lorne & Norma
Location: Kyoto
Start: Wed 6/5/2019 11:30 AM
End: Wed 6/5/2019 1:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Lorne Rubis
Required Attendees: Norma Schneider

85110-10-999

6003-

Kyoto Japanese Cuisine
10128-109 Street Edmonton Alberta
(780)420-1700

Table #22

Trans#: 711283 Serv: RAINY
5/2019 12:31:12 PM # Cust:2

Quan	Descript	Cost
2	Japanese Tea	\$3.60
1	Chiriashi	\$19.50
1	Poke Don	\$16.80
Net Total:		\$39.90
GST		\$2.00

TOTAL: \$41.90

Food: \$36.30
Beverage: \$3.60

TH

KYOTO JAPANESE CUISINE
10128 109 ST NW
EDMONTON, AB. T5J 1M7
780-201-1750

SALE

Server #: 000007

REF#: 00000008

Batch #: 758

06/05/19

12:29:23

APPR CODE: 088517

Trace: 8

VISA

*****Remo

Chip

Rem

AMOUNT	\$41.90
TIP	\$7.54
TOTAL	\$49.44

APPROVED

Visa Credit

AD: A0000000031010

TVR: 00 80 00 80 00

TSE: F8 00

THANK YOU / MERCI

CHARTER

Belinda Van Papeveld

Subject: Unique Culture Transformation Discussion
Location: Metro - 10250 106 St NW
Start: Thu 6/6/2019 12:00 PM
End: Thu 6/6/2019 1:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Lorne Rubis
Required Attendees: Jeff Kuntz

Hi Lorne,

Thanks for including me in the interview process for the Program N

Since Friday, I've been doing a little thinking about the whole notion of thinking about some of the unique circumstances that might impact proceeding with this initiative. So I thought I'd dash off a quick email to support many different groups in the college and get a sense of college.

I'd love to sit down and talk with you about:

- The mission/vision for the college and **how front line instructors** supporting our students and community.
- The **need for empowerment and innovation** how this fits growth.
- The **evolution** of the college from a **Vocational Centre to a** and instructional/service model of the institution.
- The **unique/niche nature of our institution** and how it is in Alberta.
- The kinds of programs offered at the college and how this **alumni-ship**.
- The potential for the **10 points of culture**, how these might be implemented and which of these would be the **most effective places to start**.
- The **links between** the work of **Educational Leadership** scholars like Michael Fullan, Andy Hargreaves, Richard Dufour and Thomas Guskey, and the **work your team will be trying to effect** here at NorQuest. Educators are a different kind of employees; as professionals they are motivated by a curious mix of service, recognition and autonomy.

METRO
10250 106 STREET NW
EDMONTON AB
Me
GST
CARD ***** Rem
CARD TYPE VISA
DATE 2019/06/06
TIME 6445 12:42:21
RECEIPT NUMBER
C85011425-001-069-001-0
PURCHASE
TOTAL

\$50.80

1 Visa Credit

1 A0000000031010

B1F4FF2199C78686

0080008000-E800

281256670BAA1603

0080008000-F800

TI APPROVED

AUTH# 094831 01-027

THANK YOU

CARDHOLDER COPY

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1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

Thank you!

NorQuest employees and which of

**Prairie Catering**

13119 156 Street
Edmonton, Alberta, T5V1V2
Tel: (780) 222-9579

Billing Address**NorQuest**

Ceara Crawford
10215 108st nw
Edmonton
Alberta - Canada
780xxxxxxx

Removed in accordance with FOIP

Cultural
Boot camp
Food June 13
85110-10-999

Invoice

Invoice# : 8319060703

Contract Date: 06/07/2019

Billing Detail

Description	Amount	Total
Menu Charges		
50 X Working Lunch - Tacos @ \$19.00	\$950.00	
50 X Biodegradable (Plates, Napkin, Utensils) @ \$0.85	\$42.50	
Menu Total		\$992.50
Rental & Service Charges		
1 X Delivery Charge @ \$25.00	\$25.00	
Service Total		\$25.00
Sub Total		\$1,017.50
Taxes		
Special Menu Tax(5.000%)	\$49.62	
GST(5.000%)	\$1.25	\$50.87
Additional Charges		
Service Charges (18.00%)	\$178.65	
Invoice Total		\$1,247.02
Balance		\$1,247.02

**Prairie Catering**

13119 156 Street
Edmonton, Alberta, T5V1V2
Tel: (780) 222-9579

Billing Address**NorQuest**

Ceara Crawford
10215 108st nw
Edmonton
Alberta - Canada
780xxxxxxx

Removed in accordance with FOIP

Cultural
bootcamp
Food June 14
85110-10-999

Invoice

Invoice# : 8319060702

Contract Date: 06/07/2019

Billing Detail

Description	Amount	Total
Menu Charges		
50 X Build Your Own Noodle Box @ \$18.00	\$900.00	
50 X Biodegradable(Plates, Napkins, Utensils) @ \$0.85	\$42.50	
Menu Total		\$942.50
Rental & Service Charges		
1 X Delivery Charge @ \$25.00	\$25.00	
Service Total		\$25.00
Sub Total		\$967.50
Taxes		
Special Menu Tax(5.000%)	\$2.12	
GST(5.000%)	\$1.25	\$3.37
Additional Charges		
Service Charges (18.00%)	\$169.65	
Invoice Total		\$1,140.52
Balance		\$1,140.52

PRAIRIE CATERING COMPANY
10184 104 ST NW
EDMONTON AB

CARD ***** Remo
CARD TYPE VISA
DATE 2019/06/10
TIME 0353 15:07:32
RECEIPT NUMBER
M84015436-001-001-529-0

PURCHASE
TOTAL

\$2,387.54

PASSWORD USED

APPROVED

AUTH# 086612 01-027
THANK YOU

CARDHOLDER WILL PAY
CARD ISSUER ABOVE AMOUNT
PURSUANT TO CARDHOLDER
AGREEMENT.

CARDHOLDER COPY

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Credit Card Authorization Form

Signature: Lorne Rubis.

Date of Event: June 13/14

Amount of Deposit: 2,387.54

Method of Payment: CARD

Card Number: 4715

Notes:

Belinda Van Papeveld

Subject: Bootcamp Planning Session with Maureen
Location: SCFL 4-142

Start: Mon 6/10/2019 1:30 PM
End: Mon 6/10/2019 3:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Lorne Rubis
Required Attendees: Jonathan Robb; Belinda Van Papeveld; Ceara Crawford; Maureen Parker; Maureen Parker
Optional Attendees: Jackie Nelson

UPPER CRUST CATERERS L
10909 86 AVE T6C0M9
EDMONTON AB
22347500
GH2234750001

**** PURCHASE ****
06-10-2019 13:10:20
Acct # ***** Rem C
Card Type VI
Name: LORNE RUBIS
A0000000031010 Visa Credit

Operator: 12
Trace # 23817
Inv. # 27342
Auth # 037355 RRN 001053021

Purchase \$9.00
Tip \$1.00
Total \$10.00

(001) APPROVED-THANK YOU
(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

UPPER CRUST DELI
10909 86 AVENUE
EDMONTON, AB
T6G 1A4

Re Deli

Check: 1987 Guests: 1
06/10/2019 01:17PM

6	Cookie (NO TAX)	9.00
	Cash	9.00
	Subtotal	9.00
	G.S.T.	0.00
	Payment	9.00
	Change Due	\$0.00

----- Check Closed -----
06/10/2019 01:18:09PM

****PLEASE PAY SERVER****
Thank You

Order Number: 1987



Culture
bootcamp
85110-10-999

Invoice

Invoice # 1827
Date: 6/17/2019

Culina Catering Company Ltd.

Unit 505, 11808 100 Avenue
Edmonton AB T5K 0K4

Phone # 780 862 7044

Invoice To

Belinda Van Papeveld
c/o Norquest College

Description	Qty	Unit Price	Amount
Re: Lunch catering June 17 & 18, 2019			
Luncheon June 17, 2019 for 50 people @ \$16.00 pp	50	16.00	800.00
Luncheon June 18, 2019 for 50 people @ \$16.00 pp	50	16.00	800.00
GST		5.00%	80.00

Subtotal \$1,600.00
Sales Tax \$80.00
Invoice Total **\$1,680.00**
Less Payments/Deposit -\$1,680.00

GST/HST No. 863536900

Balance Due	\$0.00
--------------------	---------------

RECEIPT

Culina Catering Company

Canada

MID: 45077610406

TID: 1

SALE TRANSACTION

1,680.00 CAD

11/06/2019 at 19:15:44

ORDER ID:aed85ae0e6ee48068281558b9

VISA

*****Remov
ed in
Belinda Van Papeveld

00 - Authorised
AUTHCODE
058309

Sign:

globalpayments

Belinda Van Papeveld

Subject: Onboarding & Boot Camp Prep Discussion
Location: Metro
Start: Tue 6/11/2019 12:00 PM
End: Tue 6/11/2019 1:30 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Lorne Rubis
Required Attendees: Maureen Parker

85110-10-999

We will discuss No of what we
build the sense of 10250 106 STREET NW the room.
We need a sense o EDMONTON AB d how we

Metro Billards Cafe
GST# 13610 2076 RT001

itinue to

CARD ***** Remo
CARD TYPE VISA
DATE 2019/06/11
TIME 1151 13:22:09
RECEIPT NUMBER
C85011425-001-075-012-0
PURCHASE
AMOUNT \$42.00
TIP \$8.40
TOTAL

\$50.40

Visa Credit
A0000000031010
3932212BDBE1DC84
0080008000-E800
DE028BC9ACBF912A
0080008000-F800

APPROVED

AUTH# 074118 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

TUE JUNE 11, 2019
CHECK #889596-1
TABLE #23

CUSTOMER # 1

1 Pop	\$4.00
1 MANDARIN SPINACH SLD	\$16.00
TAX	\$1.00
TOTAL	\$21.00

CUSTOMER # 2

1 Pop	\$4.00
1 Spicy Won ton	\$16.00
TAX	\$1.00
TOTAL	\$21.00

SUB-TOTAL : \$40.00
GST \$2.00
TOTAL \$42.00

Time: 12:49 2 CUSTOMERS,

Thank you
Please Pay Server

YOU HAVE BEEN SERVED
BY : Lisa



Belinda Van Papeveld

From: Lorne Rubis [Removed in accordance with FOIP]
Sent: Wednesday, June 12, 2019 3:48 PM
To: Belinda Van Papeveld
Subject: Fwd: Thanks for tipping! We've updated your Wednesday morning trip receipt

----- Forwarded message -----

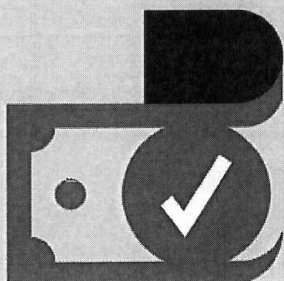
From: Uber Receipts <uber.canada@uber.com>
Date: Wed, 12 Jun 2019 at 3:45 PM
Subject: Thanks for tipping! We've updated your Wednesday morning trip receipt
To: [Removed in accordance with FOIP]

Uber

Total: CA\$8.92
Wed, Jun 12, 2019

Thanks for tipping, Lorne

Here's your updated Wednesday morning ride receipt.



Total

CA\$8.92

Trip fare

CA\$7.92

Belinda Van Papeveld

From: Lorne Rubis [Removed in accordance with FOIP]
Sent: Wednesday, June 12, 2019 3:45 PM
To: Belinda Van Papeveld
Subject: Fwd: [Business] Your Wednesday morning trip with Uber

----- Forwarded message -----

From: **Uber Receipts** <uber.canada@uber.com>
Date: Wed, 12 Jun 2019 at 11:12 AM
Subject: [Business] Your Wednesday morning trip with Uber
To: [Removed in accordance with FOIP]

Uber

Total: CA\$7.92
Wed, Jun 12, 2019

Thanks for riding, Lorne

We hope you enjoyed your ride this morning.



Total

CA\$7.92

Trip fare

CA\$7.92

Belinda Van Papeveld

Subject: Boot Camp Halfway Achievement
Location: Crash Hotel
Start: Fri 6/14/2019 4:30 PM
End: Fri 6/14/2019 7:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Lorne Rubis

15+ guests from the boot camp attended
Plus our team of 6

CRASH LOBBY BAR
10262 103 ST NW
EDMONTON AB

CARD ***** Remo
CARD TYPE VISA
DATE 2019/06/14
TIME 6526 17:26:23
RECEIPT NUMBER
C85074552-001-001-556-0

PURCHASE
AMOUNT \$219.98
TIP \$33.00
TOTAL

\$252.98

Visa Credit
A0000000031010
4FE72F14EDCF3BFA
0080008000-E800
6B7B640C120609DF
0080008000-F800

APPROVED

AUTH# 032650 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Lobby Bar
10266 103 St NW



ST # 740598495RT0001

Table #318

Trans #: 32631 Serv: CRASH BAR1
6/14/2019 5:24 PM # Cust:1

Quan	Descript	Cost
3	POP	\$10.50
4	Brussel & Bacon	\$39.80
6	CAULIFLOWER BITES	\$59.70
5	Caprese Salad	\$49.75
5	PATATAS BRAVAS	\$49.75

Net Total: \$209.50
GST \$10.48

TOTAL: \$219.98
Amount Due: \$219.98
Food: \$199.00
Beverage: \$10.50

Watch for New
Daily Specials ..

Belinda Van Papeveld

Subject: Boot Camp Graduation Achievement
Location: The Common - 9910 109 street
Start: Tue 6/18/2019 4:30 PM
End: Tue 6/18/2019 7:00 PM
Recurrence: (none)
Organizer: Lorne Rubis

15+ guests from the boot camp attended
Plus our team of 6

THE COMMON
9910 - 109 STREET
EDMONTON AB

CARD *****
CARD TYPE VISA
DATE 2019/06/18
TIME 4194 17:41:01
CLERK ID 05
RECEIPT NUMBER
C85013344-001-030-009-0
PURCHASE
AMOUNT \$181.65
TIP \$30.88
TOTAL

\$212.53

Visa Credit
A0000000031010
C36915CC994210C5
0080008000-E800
EA0FB65A2F87620A
0080008000-F800

APPROVED

AUTH# 027933 01-027
THANK YOU

CARDHOLDER COPY

THE COMMON LOUNGE
9910 109 Street NW
Edmonton, AB
780-452-7333
GST# 852987668 RT0001

Re Christiane

Check: 1667 Guests: 12
Table: 20-4
06/18/2019 05:26PM

2	HH PROSECCO	12.00
1	HH *MAIN SQUEEZE	5.00
2	POP	7.00
1	GRIZZ STOUT	8.50
3	HH *BLINDMAN NEPA	22.50
1	JUICE	3.50
1	JASPER CRISP PIL	7.50
1	9oz WINE FAI BIRD	1.50
1	9oz WINE	3.50
1	9oz WINE MALBEC	1.50
1	AK MAIN SQUEEZE	7.50
1	6oz WINE HOUSE RED	6.00
1	CAN BROKEN LADDER ROTAT	8.00
2	*HH POLENTA FRIES	16.00
2	*HH YEAST FRIES	16.00
2	*HH VEGGIE KEBABS	16.00
2	*HH TRUFFLE POP	8.00

Subtotal 173.00
GST Inclusive 0.00
G.S.T. 8.55

Total Due \$181.55

PLEASE PAY SERVER

Catch ya all andin Fish 'n Chips!!
Bring this receipt for 10% off
next visit - 9902 109 street

Employee ID / Name Removed / Lorne R Rubis	Comment
Sheet ID 0000020013	
Business Purpose NorQuest Corporate Visa card	



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2019/06/28	OTHER	NQ Card used in error - card is being reversed - will show up on next statement. receipt attached to show	6000	10	85110	999			5.25
2019/06/28	OTHER	NQ Card used in error - card is being reversed - will show up on next statement. receipt attached to show	6000	10	85110	999			7.65

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

See email approval

Employee Signature _____ Date _____

Norma Schneider

Approved by _____ Date July 26/19

Print Name _____

Acting President & CEO

Total Expenses:	12.900	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	12.900	

APPROVED JUL 26 2019

Morene Lamaitre

From: Lorne Rubis [Removed in accordance with FOIP]
Sent: Tuesday, July 23, 2019 11:37 AM
To: Belinda Van Papeveld
Subject: Fwd: [Business] Receipt for canceled trip on Friday morning

----- Forwarded message -----

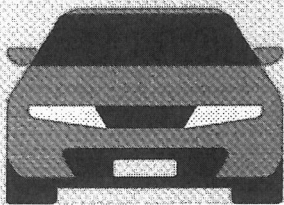
From: Uber Receipts <uber.canada@uber.com>
Date: Tue, 23 Jul 2019 at 10:20 AM
Subject: [Business] Receipt for canceled trip on Friday morning
To: [Removed in accordance with FOIP]

Uber

Cancellation Fee: CA\$5.25
Fri, Jun 28, 2019

We'll connect another time, Lorne

Here's the receipt for your canceled trip.



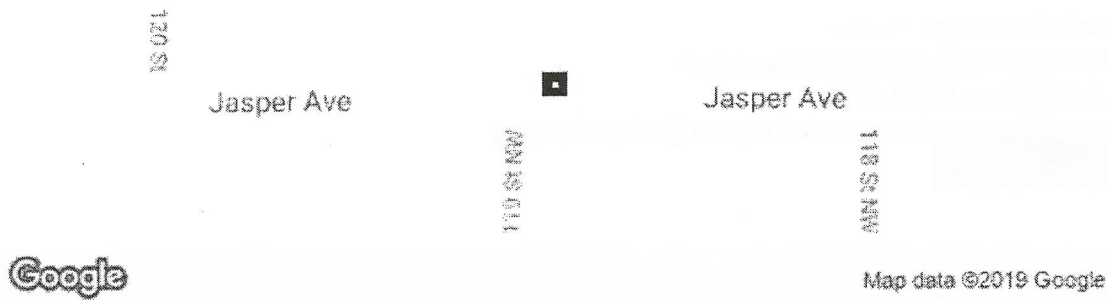
Total

CA\$5.25

To compensate drivers for the inconvenience, a fee is charged if the driver has to cancel after waiting for more than 5 minutes at your requested pickup location. To avoid this fee in the future, only request when you're ready to go.

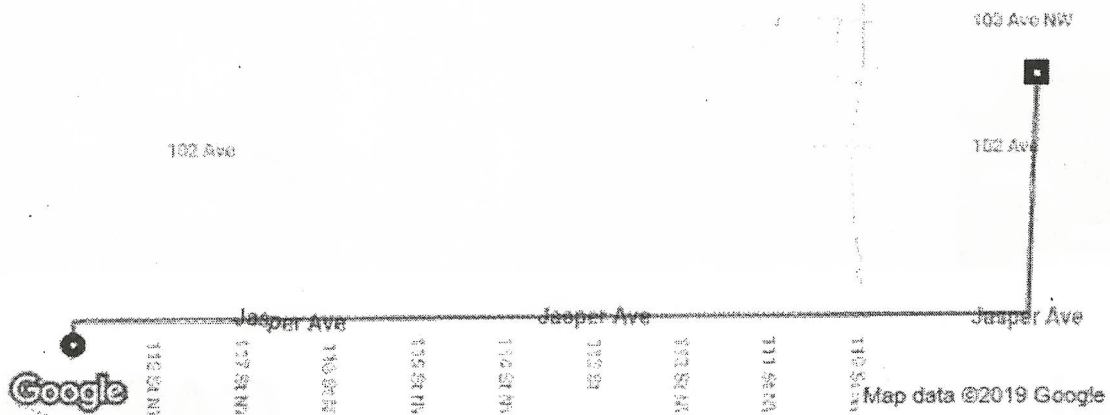
28/06/2019, 8:00 AM
Honda Accord U01505

CA\$5.25
Canceled



28/06/2019, 8:43 AM
Toyota Camry E12018

CA\$7.65



Cancellation Fee

CA\$5.00

Subtotal

CA\$5.00

Amount Charged



... Remove
d in

Switch

CA\$5.25

Your fare includes a booking fee of \$1, plus \$0.15 per 0.5km, up to maximum \$4.75. The booking fee will be \$3.00 when the actual trip time and distance differ significantly from expected, or destination or stops change. Fares include GST.

[Visit the trip page](#) for more information, including invoices (where available)

UberX

Ride cancelled



09:00am

Request accepted



09:09am

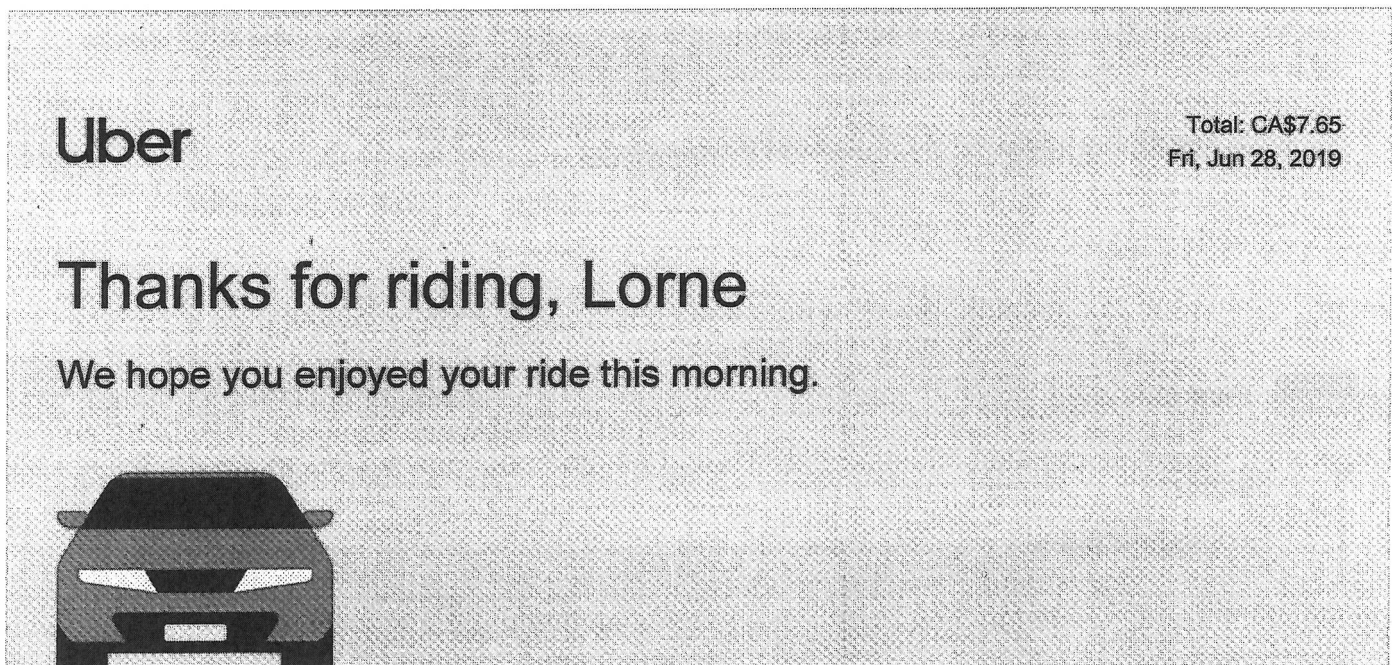
Request canceled

Morene Lamaitre

From: Lorne Rubis [Removed in accordance with FOIP]
Sent: Tuesday, July 23, 2019 11:37 AM
To: Belinda Van Papeveld
Subject: Fwd: [Business] Your Friday morning trip with Uber

----- Forwarded message -----

From: Uber Receipts <uber.canada@uber.com>
Date: Tue, 23 Jul 2019 at 10:21 AM
Subject: [Business] Your Friday morning trip with Uber
To: [Removed in accordance with FOIP]



Total **CA\$7.65**

We refunded CA\$7.65 to your card ending in 5032 and switched payment for the trip to card ending in ... [Removed in accordance with FOIP]

Trip fare

CA\$7.65

Subtotal

CA\$7.65

Amount Charged



....

Removed in
accordance with FOIP

Switch

CA\$7.65

Your fare includes a booking fee of \$1, plus \$0.15 per 0.5km, up to maximum \$4.75. The booking fee will be \$3.00 when the actual trip time and distance differ significantly from expected, or destination or stops change. Fares include GST.

[Visit the trip page](#) for more information, including invoices (where available)

You rode with Hardeep

Removed in
accordance
with FOIP



4.89 ★ Rating

Hardeep is known for:

Excellent Service

How was your ride?

RATE OR TIP →