



Employee ID / Name Removed / Remove Jill Matthew	Comment
Sheet ID 0000017161	
Business Purpose NorQuest Corporate Visa card	

Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2018/08/14	HOST	Lunch meeting	6003	10	80000	999			75.47

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Removed in Jill Matthew Date Aug 27/18
 Employee Signature _____ Date _____
 Approved by Jodi Abbott Date Aug 27/18
 Print Name _____

Total Expenses:	75.470	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	75.470	

Chelsey Petryna

Subject: Meeting with Jill Matthew, Norma Schneider & Ann [Removed]
Location: NorQuest College, Signhmar Centre for Learning, 10215 - 108 Street (3-018 Anteroom)
Start: Mon 8/13/2018 11:00 AM
End: Mon 8/13/2018 1:00 PM
Recurrence: (none)
Meeting Status: Accepted
Organizer: Norma Schneider
Required Attendees: [Removed in] Norma Schneider; 3-018 Anteroom

Dual Credit Meeting

Ann – Norma and Jill are located in the Executive Offices on the third floor of the Signhmar building. Once you get off the elevator on the third floor, turn right and you will see the doors to the Executives offices in the corner.

If you plan on parking here for the meeting, please send me the make/model and license plate of your vehicle and I will register you in a parking lot.

Any other questions, feel free to ask!

THE PARLOUR ITALIAN BAR & KITCHEN
 10334 NW 108 Street
 Edmonton AB T5J 1L9
 780-990-0404

TRANSACTION RECORD
 Am. #: 31082
 Ct. Main
 Table #: 21
 Check #: 6782
 Coup #: 1
 Employee #: [Removed]
 Employee: BROOKE [Removed]

Per: Pre-Authorizati
 cli: Usa
 Card #: xxxxxxxxxxxxxxxx [Removed]

Amount \$65.00
 Tip \$9.00
 TOTAL CAD \$74.00

Reference #: 6242538 0013840010
 Th. #: 084833
 TPBKS18/W66242538 005
 8/13/2018 12:47:30 PM

SA CREDIT
 000000031010
 800008000 F800
 APPROVED - THANK YO
 01-027

VERIFIED BY PIN
 Customer Copy
 IMPORTANT
 Retain this copy fo
 your records

Removed in accordance with FOIP

WTS w/ Ann

THE PARLOUR
 ITALIAN KITCHEN & BAR
 10334 108 Street
 Edmonton, AB
 GST# 813175427 RT0001

21/1 Chk 6782 Gst 3
 Aug13'18 11:55AM

Re: BROOKE [Removed]

2 POP @ 4.00	8.00
1 SAN PELLEGRINO	6.00
1 ==MAIN COURSE==	0.00
1 FULL GREENS	11.00
1 ADD SHRIMP	6.50
1 CHICKEN SALAD	17.00
1 BEET & ARUGULA	14.00
1 PICKUP MAINS	0.00
Subtotal	62.50
62.50 GST	3.13
Amount Due	65.63

Thanks for Dining With Us!
 PLEASE PAY SERVER
 EAT WELL, LIVE WELL.

APERITIVO (HAPPY HOUR)
 MONDAY TO FRIDAY
 3:00pm to 6:00pm
 DON'T FORGET TO JOIN US
 FOR LUNCH, WE OPEN AT 11:30AM



Employee ID / Name Removed / Remove Jill Matthew	Comment
Sheet ID 0000017353	
Business Purpose NorQuest Corporate Visa card	

Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2018/09/06	OTHER	Parking for Meeting	6000	10	80000	999			5.00
2018/09/19	AIRTRAV	Flight to Calgary	6000	10	80000	999			444.41

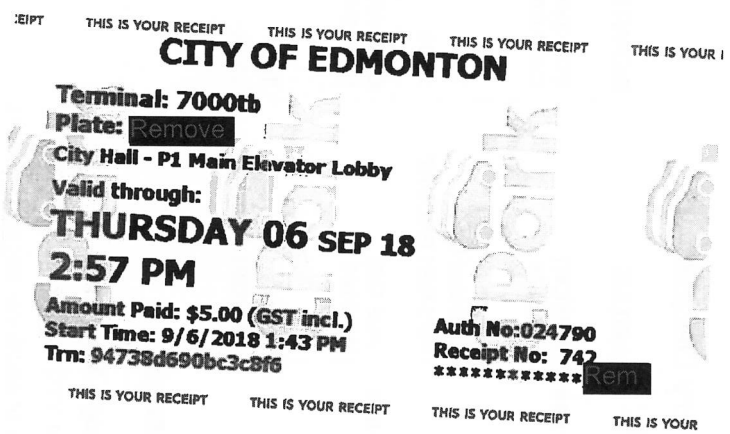
I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Removed
Employee Signature: Jill Matthew Date: Sept 25/18

Approved by: Jodi Abbott Date: Sept 26/18

Print Name: Jodi Abbott

Total Expenses:	449.410	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	449.410	





eTicket Receipt

Prepared For

MATTHEW [REDACTED] [REDACTED]

RESERVATION CODE	TUYKUU
ISSUE DATE	19Sep18
TICKET NUMBER	8382141134215
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	[REDACTED]

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
27Sep18	WESTJET WS 3134 Operated by: WESTJET ENCORE	EDMONTON INTL AB, CANADA Time 15:00	CALGARY INTL AB, CANADA Time 15:55	Seat Number 04B - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis NA7D0ELS Not Valid Before 27SEP18 Not Valid After 27SEP18
30Sep18	WESTJET WS 3143 Operated by: WESTJET ENCORE	CALGARY INTL AB, CANADA Time 12:15	EDMONTON INTL AB, CANADA Time 13:07	Seat Number 06B - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis SAND0ELS Not Valid Before 30SEP18 Not Valid After 30SEP18

Allowances

Baggage Allowance

YEG to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYC to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX Remove
Fare Calculation Line	YEA WS YYC165.00WS YEA150.00CAD315.00END
Fare	CAD 315.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 17.66 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 433.91

Other Charges

SEAT ASSIGNMENT # 8381502049053 (YEG-YYC / QTY 1, YYC-YEG / QTY 1)	CAD 10.00
Taxes	CAD 0.50
Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX Remove
Total	CAD 10.50
Total Fare and Other Charges	CAD 444.41

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

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These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

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