



Employee ID / Name Removed / Remove Jill Matthew	Comment
Sheet ID 0000017648	
Business Purpose NorQuest Corporate Visa card	

Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2018/09/25	HOST	Working lunch	6003	10	80000	999			45.89
2018/09/28	OTHER	Parking	6000	10	80000	999			11.00
2018/09/28	HOST	Working lunch	6003	10	80000	999			68.83
2018/09/30	HOTEL	Hotel in Calgary for meeting	6000	10	80000	999			241.38
2018/10/05	SUPPL	ICD Course	6900	10	80000	999			68.25
2018/10/17	CONF	Conference fees	6901	10	80000	999			236.25
2018/10/19	AIRTRAV	Flight to Calgary	6000	10	80000	999			572.51

I certify that the information provided is an accurate record of expenses incurred by me.
 I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

~~Remove~~ *Jill Matthew* Oct 30/18
 Employee Signature Date

Jodi Abbott Oct 30/18
 Approved by Date

Jodi Abbott
 Print Name

Total Expenses:	1244.110	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	1244.110	

RECEIPT

License Plate Number

Removed in
accordance
with FOIP

##Expiration Date/Time##

03:01 AM
SEP 29, 2018

Purchase Date/Time: 07:36am Sep 28, 2018

Total Due: \$11.00 Rate: \$11 - 3 am
Total Paid: \$11.00 Pmt Type: CC (Swipe)
Ticket #: 10030940
S/N #: 520117220853
Setting: Lot 25
Mach Name: Lot 25-5

****Rem Visa

Auth #: 041896

GST REG #887315638

Chelsey Petryna

Subject: Lunch | Jill Matthew, Kevin Fitzgerald, Peter [Removed]
Location: The Parlour
Start: Thu 9/27/2018 12:00 PM
End: Thu 9/27/2018 1:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Jill Matthew
Required Attendees: Kevin Fitzgerald; Peter [Removed]



[REDACTED] JENNAE [REDACTED]

Tbl 41/1 Chk 1860 Gst 3
 Sep27'18 12:02PM

2 POP @ 4.00	8.00
1 ==MAIN COURSE==	0.00
1 BRUSCHETTA	15.00
1 LUNCH COMBO	17.00

FUNGHI
COMBO

GREEN
COMBO

1 CHICKEN SALAD	17.00
1 PICKUP MAINS	0.00

Subtotal 57.00
57.00 GST 2.85
Amount Due 59.85

THE PARLOUR ITALIAN
BAR & KITCHEN
10334 NW 108 Street
Edmonton AB T5J 1L9
780-990-0404

** TRANSACTION RECORD **
Tran. #: 27528
RUC: Main
Table #: 41
Check #: 1860
Group #: 1
Employee #: [REDACTED]
Employee: JENNAE [REDACTED]

Type: Pre-Authorization
Acct: Visa
Card #: xxxxxxxxxxxx [REDACTED]

Amount \$59.85
Tip \$8.98

TOTAL CAD \$68.83

Reference #: 66242536 0014210010 C
Auth. #: 010537
TP1BKS14/W66242536 005
09/27/2018 12:43:39 PM

UISA CREDIT
A0000000031010
0080008000 F800

APPROVED - THANK YOU
01-027

D
DELTA
HOTELS
MARRIOTT

CALGARY DOWNTOWN
209 - 4th Avenue S.E., Calgary, Alberta, T2G 0C6
Tel: 403-266-1980 Fax: 403-205-5460

MEMBER RETAIL
Jill Matthew
10215 108 Street Nw
Edmonton AB T5J1L6
Canada

Room: 0512
Folio: 156119
Cashier: [REDACTED]
Arrival: 09-27-18
Departure: 09-30-18

Date	Description	Additional Information	Charges	Credits
09-27-18	Room Charge		215.00	
09-27-18	Destination Marketing Fee (DMF)		6.45	
09-27-18	Rooms - Federal Tax - GST		11.07	
09-27-18	Tourism Levy		8.86	
09-30-18	Visa	XXXXXXXXXXXX [REDACTED] XX/XX		241.38

Total	241.38	241.38
Balance Due	0.00	CDN

GST Summary	
Registration No: 826085417	
Room	11.07
F&B	0.00
Other	0.00
Total	11.07

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

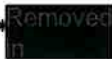
Chelsey Petryna

From: admin@icd.ca
Sent: Thursday, October 4, 2018 3:33 PM
To: Chelsey Petryna
Subject: Order Confirmation

Institute of Corporate Directors

2701-250 Yonge Street, Toronto, ON M5B 2L7

Order Number 119602
Order Date 10/4/2018
Order Total 68.25
Payment Method Master Card *****
Name on Card Jill Matthew



Qty	Item	Price	Total
1	Artificial Intelligence and Machine Learning : Why Directors - Ms Jill Matthew, ICD.D When: 10/30/2018 - 10/30/2018 Where: Braemer Room Royal Glenora Royal Glenora 11160 River Valley Road NW Edmonton, AB	65.00	65.00
	Item Total		65.00
	Shipping		0.00
	Handling		0.00
	GST		3.25
	Transaction Grand Total		68.25

GST# 12179 8201

QST# 12048 55478

Back to 2018 Field Law Post-Secondary Summit

You're going to 2018 Field Law Post-Secondary Summit!

Add to calendar

Your order has been saved to My Tickets

✓ Order #843719130 1 ticket of \$236.25

✓ Your ticket has been sent to Removed in accordance with FOIP

[GO TO MY TICKETS](#)

Registration Information

Ticket #1 — Field Law Post-Secondary Summit

Name: Jill Matthew

Email: Removed in accordance with FOIP

Will you be attending the Welcome Reception on Wednesday, November 28? : Yes

Do you have any dietary restrictions?: no

Registering using Eventbrite: Accepted

Organize Your Own Event



Millions of people have hosted events on Eventbrite. You can too!

[TRY IT NOW](#)

Hi Jill,

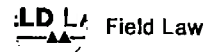
Message from the organizer:

Event Information

Thank you for registering for Field Law's Post-Secondary Summit. We look forward to seeing you. Please bring your Eventbrite ticket with you to the conference.

Read more

[Redacted] Thanks,
Field Law



[FOLLOW](#)

Questions about this event?

[CONTACT ORGANIZER](#)

View organizer profile

REFUND POLICY

Refunds up to 7 days before event

Account 6901



eTicket Receipt

Prepared For
MATTHEW/Removed JMS

RESERVATION CODE	EFULGS
ISSUE DATE	19Oct18
TICKET NUMBER	8382142135921
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	Removed in accordance with

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
25Oct18	WESTJET WS 3288	EDMONTON INTLAB, CANADA	CALGARY INTLAB, CANADA	Seat Number 10C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QA3D0ELS Not Valid Before 25OCT18 Not Valid After 25OCT18
	Operated by: WESTJET ENCORE	Time 21:00	Time 21:55	
26Oct18	WESTJET WS 3225	CALGARY INTLAB, CANADA	EDMONTON INTLAB, CANADA	Seat Number 05B - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis BA0D0FLS Not Valid After 25OCT19
	Operated by: WESTJET ENCORE	Time 15:15	Time 16:07	

Allowances

Baggage Allowance

YEG to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYC to YEG - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier




Employee ID / Name Removed / Remove Jill Matthew	Comment
Sheet ID 0000017965	
Business Purpose NorQuest Corporate Visa card	

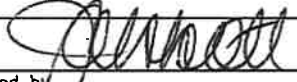
1
2
3
4
5
6
7

Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2018/10/23	HOST	SCFL Tour and lunch meeting	6003	10	80000	999			53.13
2018/10/26	OTHER	Transportation in Calgary	6000	10	80000	999			35.88
2018/10/26	OTHER	Transportation in Calgary	6000	10	80000	999			37.26
2018/10/26	OTHER	Airport parking	6000	10	80000	999			25.00
2018/10/26	HOTEL	Hotel in Calgary	6000	10	80000	999			285.16
2018/11/14	HOST	Lunch meeting	6003	10	80000	999			42.57
2018/11/15	SUPPL	ICD Session	6900	10	80000	999			68.25

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.


 Employee Signature

Nov 26/18
 Date


 Approved by

Nov 27/18
 Date

Jodi Abbott
 Print Name

Total Expenses:	547.250	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	547.250	

Chelsey Petryna

Subject: Tour of Singhmar Centre for Learning and Lunch with Jill Matthew
Location: NorQuest College, 10215 108 Street, Room 3-013
Start: Mon 10/22/2018 11:00 AM
End: Mon 10/22/2018 1:00 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Jill Matthew
Required Attendees: [Redacted]
Optional Attendees: [Redacted]

Lunch reservation at Parlour under Jill Matthew

Removed in accordance with FOIP

Lunch with Amanda
 SVP, Drainage - Epcor

THE PARLOUR
 10334 108 Street
 Edmonton AB T5J 1L9
 780-990-0404

TRANSACTION RECORD
 Tran. #: 8974
 LOC: Main
 Table #: 64
 Check #: 4325
 Group #: 1
 Employee #: [Redacted]
 Employee: Sarah [Redacted]

Type: Pre-Authorization
 Acct: Visa
 Card #: xxxxxxxxxxxx [Redacted]

Amount \$46.00
 Tip \$6.00
 =====
 TOTAL CAD \$52.00

Reference #: 86242538 0014540010
 Auth. #: 013885
 PIBKS16/W66242538 006
 10/22/2018 1:05:56 PM

VISA CREDIT
 0000000031010
 080008000 F800

APPROVED - THANK YOU
 01-027

VERIFIED BY PIN
 Customer Copy

IMPORTANT
 Retain this copy for
 your records

THE
PARLOUR
 ITALIAN KITCHEN & BAR

10334 108 Street
 Edmonton, AB
 GST# 813175427 RT0001

Sarah [Redacted]

Tbl 64/1 Chk 4325 Gst 2
 Oct22'18 12:19PM

2 POP @ 4.00	8.00
1 ==MAIN COURSE==	0.00
1 LUNCH COMBO	18.00
HAWAII 5-0 COMBO	
FEAT SOUP COMBO	
1 LUNCH COMBO	18.00
SONNY BOY COMBO	
FEAT SOUP COMBO	
1 PICKUP MAINS	0.00
Subtotal	44.00
44.00 GST	2.20
Amount Due	46.20

Thanks for Dining With Us!
 PLEASE PAY SERVER

ASSOCIATED CAB
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
Car#62

SALE

MID: 4189233
TID: ZL189233 REF#: 00000038
Batch #: 068 SEQ: 068001001038
10/26/18 07:24:40
APPR CODE: 051518
VISA

AMOUNT \$31.20
TIP \$4.68
TOTAL \$35.88

00 - APPROVED - 001

VISA CREDIT
AID: A0000000031010
TVR. 02 80 00 80 00
TSI: F8 00

Thank You

CUSTOMER COPY

CHECKER/YELLOW CAB
316 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2

Merchant ID: 432765SK
Driver ID: [REDACTED]
Record Num.: 0002

Sale

Application Label: VISA CREDIT
XXXXXXXXXXXX [REDACTED]

AID: A0000000031010
VISA

Entry Method: Chip

Amount: \$ 32.40
Tip: \$ 4.66

Total: CAD\$ 37.26

2018/10/26 13:47:37

Resp Code: 00
TVR: 0000008000
TSI: F800

Inv#: 002803 Appr Code: 095555
Apprvd: Online Batch#: 001187
TRN Ref #: 588299712579452
Validation Code: [REDACTED]

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

Exit Lane 26/10/18 17:09
Receipt 061172

Short-term parking tkt
DL - No. 002535
25/10/18 18:31
26/10/18 17:09
Period 0d22h39'
(Tax) \$25.00
Total \$25.00

Payment Received
VISA \$25.00
XXXXXXXXXXXX [REDACTED]
Merch: 82005340013
Auth: 045905
Type: Swiped

Sub Total \$23.81
Tax 5% \$1.19



**MARRIOTT
CALGARY AIRPORT
IN-TERMINAL HOTEL**

5

Calgary Airport Marriott In-Terminal Hotel
2008 Airport Road NE Calgary, Alberta, Canada T2E 3B9
Telephone: (403) 717-0522 Fax: (587) 232-0600

Jill Matthew
 10215 - 108 Street NW
 Edmonton AB T5J1L6
 Canada

Room: 035
 Folio: 136898
 Cashier: XXXXXXXXXX
 Arrival: 10-25-18
 Departure: 10-26-18

Date	Description	Additional Information	Charges	Credits
10-25-18	Room Charge		254.00	
10-25-18	Rooms Destination Market Fee		7.62	
10-25-18	Rooms Tourism Levy		10.46	
10-25-18	Room GST		13.08	
10-26-18	Visa Card	XXXXXXXXXXXX XXXX XX/XX		285.16

GST Summary	
Reg No: 741907497 RT0001	
Room	13.08
F&B	0.00
Other	0.00
Total	13.08

Total	285.16	285.16
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Chelsey Petryna

6

Subject: Lunch
Location: Steve to pick location
Start: Wed 11/14/2018 11:30 AM
End: Wed 11/14/2018 1:30 PM
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Jill Matthew
Required Attendees: Stephen [Redacted]

lunch with
 Stephen [Redacted]
 Director, Audit Services
 AGLC



WESTMOUNT #176

11611-10001-47111

OO11 Table 11 #Party 2
 P SvrCk: 11:41 11/14/18
 N.S. POP, pepsi 3.39
 N.S. POP, ginger al 3.39
 CHKN TACOS 14.49
 BRUTE, w/broth soup 13.99
 Sub Total: 35.26
 GST : 1.76
 11/14 12:18 TOTAL: 37.02

GST# 12227 6058

PLEASE BRING YOUR
CHIP & PIN TO THE NEAREST TERMINAL

TELL US HOW WE DID!
 We value your feedback and time
 Complete our SUPER SHORT SURVEY and
 receive a chance to WIN an AWESOME
 \$200 Boston Pizza Gift Card.
 Keep this receipt and go to
 TellBostonPizza.com

 FOR COMPLETE RULES AND ELIGIBILITY
 PLEASE VISIT TellBostonPizza.com

 SURVEY ACCESS CODE
 15 digit code found @ top of bill
 This code will expire in 28 days

BOSTON PIZZA # 176
 11320 Groat Road T5M3L7
 EDMONTON AB
 20612077
 BW2061207734

PURCHASE
 11-14-2018 12:22
 ACCT # *****
 Exp Date **/** Card Type
 Name: JILL MATTHEW
 0000031010 VISA CR
 Check # 11
 Operator: [Redacted]
 Trace # 1706
 Inv. # 1735
 # 029529 RRN 00154
 Purchase \$37.02
 Tip \$5.50
 Total \$42.52

(001) APPROVED-THANK YOU

Retain this copy for your
 records
 Customer copy

Chelsey Petryna

From: admin@icd.ca
Sent: Wednesday, November 14, 2018 8:39 AM
To: Jill Matthew; orders@icd.ca
Subject: Order Confirmation

Institute of Corporate Directors

2701-250 Yonge Street, Toronto, ON M5B 2L7

Order Number 122144

Order Date 11/14/2018

Order Total 68.25

Payment Method VISA ***** 

Name on Card Jill Matthew

Qty	Item	Price	Total
1	Risk and Opportunity: Cannabis Legalization and Governance - Ms Jill Matthew, ICD.D When: 11/22/2018 - 11/22/2018 Where: Royal Glenora Braemer Room 11160 River Valley Road NW Edmonton, AB	65.00	65.00

Item Total	65.00
Shipping	0.00
Handling	0.00
GST	3.25

Transaction Grand Total 68.25

GST# 12179 8201

QST# 12048 55478