


Employee ID / Name Removed Norma Schneider	Sheet ID 0000007837
Comment	Business Purpose NorQuest Corporate Visa card



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2014/11/17	MBRSHP	SWAAC membership renewal	6020	10	20000	999			75.00
2014/11/14	SUPPL	Book purchase: How to Build a Meaningful Business	6054	10	20000	999			26.29
2014/11/14	OTHER	Cab fare to Toronto airport for National Skills in PSE Summit	6000	10	20000	999			70.00
2014/11/12	OTHER	Parking for Alberta Chamber of Commerce Deputy Ministers' Dinner	6000	10	20000	999			5.50
2014/11/07	MEALS	Lunch in Toronto for National Skills in PSE Summit	6000	10	20000	999			19.49
2014/11/07	HOTEL	Accommodation in Toronto for National Skills in PSE Summit	6000	10	20000	999			856.55
2014/11/07	AIRTRAV	Baggage fee for trip to Toronto to attend National Skills in PSE Summit	6000	10	20000	999			26.25
2014/11/03	OTHER	Cab fare from Toronto airport to hotel for National Skills in PSE Summit	6000	10	20000	999			66.00
2014/10/25	HOTEL	Accommodation in Olds for the eCampus Operations Meeting	6000	10	20000	999			151.73

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with the Access to Information Act.
Removed in accordance with FOIP



Nov 26/2014
Date

Nov 27/14
Date

Jodi Abbott
Print Name

Total Expenses:	1296.810	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	1296.810	

Removed in accordance with FOIP

Sent: Monday, November 17, 2014 11:13 AM
To: Norma Schneider
Subject: Purchase Receipt

INTERNET PURCHASE RECEIPT

Order Date: 2014-11-17 1:12:25 PM
Order Number: Schneider
Bank Auth Number: 067301
Order Total: 75.00 CAD

Name on Card: Norma Schneider
Card Type: VI
Email Address: Removed in accordance with FOIP

BILL TO:

Name: Norma Schneider
Address Line 1: 10215 108 Street
Address Line 2:
City: Edmonton
State/Province: AB
Zip/Postal Code: T5J 1L6
Country: CA
Phone Number: Removed in accordance with FOIP

SHIP TO:

Name:
Address Line 1:
Address Line 2:
City:
State/Province:
Zip/Postal Code:
Country:
Phone Number:
Shipping Method:

MERCHANT INFO:

Online Address:
Merchant Name: S.W.A.A.C.
Address: 27 KING'S COLLEGE CIR
City: TORONTO
Province: ON
Postal Code: M5S 1A1
Country: CA
Phone Number: Removed in accordance with FOIP

PRODUCT INFO:

SWAAC Membership Renewal for 2014-15
Senior Women Academic Administrators of Canada

Last Name **Schneider**

First Name **Norma**

Title Vice-President, Teaching and Learning

University/College NorQuest College

Address 10215-108 Street

City Edmonton **Province** AB

Postal Code T5J 1L6

Telephone **Removed in accordance with FOIP** **Extension**

Fax **Removed in accordance with FOIP**

E-Mail **Removed in accordance with FOIP** ***SWAAC Emerita? No**

For Members/Associates with Academic Appointments:

Academic Rank

Department

**Field, specialty or
research focus**

The current SWAAC membership year ends in September 2014. To expedite renewal of your membership for 2014-15, please update the information shown above. If you are paying by personal or institutional cheque, please make your corrections on the form and return it accompanied by the cheque for \$75.00, payable to "SWAAC", to the address below. You will be sent a receipt.

SWAAC now accepts payment by VISA, MasterCard or American Express. Please go to <http://www.swaac.ca/joinrenew.html> and click on the "renewing member" link. You can then note any changes to your current membership contact information in the changes box on the payment page.

Please note! According to SWAAC's bylaws, women who have been Members of SWAAC during their administrative term may continue their affiliation with the organization as Members Emeritae (same privileges, fees, etc.). Eligibility information regarding Membership and Associate Status is available at <http://www.swaac.ca/joinrenew.html>.

SWAAC's Membership List showing contact information will be published on a restricted website accessible to SWAAC members only [www.swaac.ca/restricted/]. IF YOU DO NOT WANT YOUR NAME INCLUDED ON THAT LISTING, please check here: _____

SIGNATURE: _____ DATE: _____

Send to: Rosalyn Figov, SWAAC Registrar and Treasurer
Room 112, 27 King's College Circle
Toronto, ON M5S 1A1

If you have questions about your membership, please contact Rosalyn Figov by email at rosalyn.figov@utoronto.ca

Removed in accordance with FOIP

-----Original Message-----

From: chapters.indigo.ca [mailto:service@chapters.indigo.ca]
Sent: Friday, November 14, 2014 4:16 PM
To: Norma Schneider
Subject: Your Chapters-Indigo Order, OR53644413

Bonjour Norma, ce message figure en français ci-dessous.

Dear Norma Schneider,

Thank you for shopping with chapters.indigo.ca! We are pleased to confirm the details of your order, received on 14/11/2014 6:04:17 PM. As soon as we have shipped your order, we will send you another e-mail, with shipping and tracking information.

Your order number is, OR53644413. Please keep this number for future reference. You can check the status of your order here:

<https://shop.chapters.indigo.ca/OrderLookup/OrderStatusPage.aspx?orderid=bf2699a477914ba6aae9638bc232a359>

Your chapters.indigo.ca order includes the following item(s):

1. Scaling Up: How to Build a Meaningful Business...and Enjoy the Ride - 1 @ \$25.04 (In Stock)

Item(s) Subtotal: \$25.04
Shipping and Handling: \$0.00
GST: \$1.25

=====
TOTAL: \$26.29
OWING: \$26.29

This item(s) will ship to:
Norma Schneider
821, 10215 - 108 Street
Edmonton, Alberta T5J 1L6
Canada

Your order will arrive on or before 24/11/2014. This date is based on the item(s) in your order with the longest availability. Other items should arrive before this date. You can estimate the arrival of each item by adding the availability timeframe to the shipping and handling time as described here:

http://help.indigo.ca/app/answers/detail/a_id/46/

CANCELLATIONS -

Cancellations of items with 24-hour availability status, electronic Gift Cards and Used/Rare books cannot be guaranteed. To learn how to cancel an item or an order online, please visit our cancellation page:
http://help.indigo.ca/app/answers/detail/a_id/12/.

RETURNS POLICY -

Returning an item(s) is easy. You have 30-days (from the date of shipment) to return your item(s) to any Chapters, Indigo or Coles location, or, you can use our online returns service. For more details on how to return your order, please see our returns policy at: http://help.indigo.ca/app/answers/detail/a_id/61/.

We value your business and hope you will shop with us again.

Sincerely,
Chapters Indigo Online
<http://chapters.indigo.ca>

Questions? Find help at: <http://help.indigo.ca/>
Need Assistance? Get contact information at: <http://help.indigo.ca/app/ask/>

Bonjour Norma Schneider,

Merci d'avoir magasiné sur le site chapters.indigo.ca! C'est avec plaisir que nous confirmons les détails de votre commande reçue le 14/11/2014 6:04:17 PM. Dès que nous aurons expédié le(s) article(s) que vous avez commandé(s), nous vous enverrons un autre courriel vous donnant des renseignements sur leur suivi et leur expédition.

Votre numéro de commande est le OR53644413. Veuillez le conserver aux fins de référence. Pour vérifier le statut de votre commande, cliquez ici:

<https://shop.chapters.indigo.ca/OrderLookup/OrderStatusPage.aspx?Lang=fr&orderid=bf2699a477914ba6aae9638bc232a359>

Votre commande passée sur chapters.indigo.ca comprend le(s) article(s) suivant(s) :

1. Scaling Up: How to Build a Meaningful Business...and Enjoy the Ride - 1 @ 25,04 \$ (En stock)

Sous-total des articles : 25,04 \$

Expédition et manutention : 0,00 \$

TPS : 1,25 \$

=====

TOTAL : 26,29 \$

MONTANT DÛ : 26,29 \$

Ces articles seront expédiés à :

Norma Schneider

821, 10215 - 108 Street

Edmonton, Alberta T5J 1L6

Canada

Votre commande arrivera au plus tard le 24/11/2014. Cette date est fonction de l'article ou des articles de votre commande dont la disponibilité est la plus tardive. Les autres articles vous seront expédiés avant cette date. Pour

Removed in accordance with FOIP

WESTERN
SCHAUBER
WEST COLLEGE

#334

EXPIRY
DATE
CHECKED
DATE
D'EXPIRATION
VERIFIEE

AUTHORIZATION NO./N° D'AUTORISATION	
DATE 11 07 14	DEPT 9
CLERK-COMMIS	<input type="checkbox"/> TAKEN EMPORTE <input type="checkbox"/> DELIVERED LIVRE

05 540

DESCRIPTION	AMOUNT - MONTANT
TARE	58 00
TIP	12 00
TAX TAXE	
TIP POURBOIRE	

Removed in accordance with FOIP

CARDHOLDER'S
SIGNATURE
DU TITULAIRE

CARDHOLDER WILL PAY TO THE ISSUER OF THE
CHARGE CARD PRESENTED HEREWITH THE AMOUNT
STATED HEREIN IN ACCORDANCE WITH THE CARDHOLDERS
AGREEMENT WITH THE CARDISSUER.

LE DETENTEUR DE LA CARTE MENTIONNEE CI-DESSUS
PAIERA A L'EMETTEUR DE LA CARTE LE MONTANT
CI-INDIQUE CONFORMEMENT AUX CONDITIONS DE LA
CONVENTION ENTRE L'EMETTEUR ET LE DETENTEUR
DE LA CARTE.

VISA



TOTAL
\$
CDN
CAN

70 -

PLEASE RETAIN THIS AS RECORD
OF YOUR TRANSACTION. COMME
PREUVE DE VOTRE TRANSACTION
CUSTOMER COPY
COPIE DU CLIENT

welcome to edmonton
City Centre East Parkade

Managed by ADVANCED PARKING
STATION:POF Pedway 2

Paid On:2014/11/12 20:25

Entered:2014/11/12 17:59
Ticket#:60835178
Dur.:2:25:54

Paid:\$ 5.50
Original Fee:\$ 5.50
Dur.:2:25:54
Fee:1
Change:\$ 0.00

Credit Card:VISA 4715-1671
SC:\$ 0.00

Thank-You..Come Again

GST#12201 4491 RT0003
*****1671 Swiped
VISA
Purchase 14/11/12 20:26:28
Seq# 0010046430 66153525
Auth# 088529
01/027 APPROVED - THANK YOU

HMSHOST
FIONN MACCOOL'S
TORONTO PEARSON INT'L AIRPORT

309011 vlad

109/1 GST 1
9216
NOV07'14 10:03AM

DINE IN

**** SEAT 1 ****
1 COFFEE M 3.00
1 OMLT OF DAY 12.00
MULTIGRAIN BREAD
15.00 HST 5% 217101 0.75
15.00 HST 8% 217101 1.20
AMOUNT DUE \$16.95

SUBTOTAL 15.00
15.00 HST 5% 217101 0.75
15.00 HST 8% 217101 1.20
AMOUNT DUE \$16.95

THANK YOU, QUESTIONS & COMMENTS
MERCI. QUESTIONS ET COMMENTAIRES

SHARON RICE,
SR DIRECTOR OF OPERATIONS
#416-776-2345
HMSHOSTYYZ@HMSHOST.COM

HST # 137512901

3323 FIONN MACCOOL'S
6 - 6855 AIRPORT RD #427
MISSISSAUGA, ON L4V1Y9
4167769768

MERCHANT ID: 16813260387 TERM ID: 005
SERVER: 9011

SALE

XXXXXXXXXXXXXXXX1671

VISA ENTRY METHOD: CHIP
11/07/14 10:26:49
INV #: 000019 APPR CODE: 094236
BATCH #: 000260
REF #: 019

AMOUNT \$16.95
TIP \$2.54
=====

TOTAL \$19.49

PIN VERIFIED BY CARD ISSUER
CARDHOLDER AGREES TO PAY ABOVE
TOTAL AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

CARDHOLDER COPY

APPROVED

APPLICATION LABEL: VISA CREDIT
AID: A0000000031010
TUR: 00 80 00 80 00
TSI: FB 00



TORONTO
CENTRE

45 The Esplanade
M5E 1W2 TORONTO

Tel (+1)416/3678900

Fax (+1)416/3608285

E-mail novotel.torontocentre@accor.com

www.novotel.com

Mrs. Norma Schneider
10215-1085 edmonton
Edmonton, T5J1L6 AB
Canada

Room No. : 334
Arrival : 11-03-14
Departure : 11-07-14
No of Pax : 1 /0
Page No. : 1 of 2
Folio No. : 132114
Conf. No. : 27170400
Cashier : 0931JUBAR

INVOICE

Membership No. :
A/R Number :
Company Name :
Group Name :
Reference No. :

07-NOV-14 08:44:24

Date	Description	Charges	Credits
11-03-14	Cafe Nicole Charges CHECK# 3944	33.07	
11-03-14	Accommodation	169.00	
11-04-14	Telephone Long Distance 17:35 Room# 334 : Dialed#	4.86	
11-04-14	Accommodation Removed in accordance with FOIP	149.00	
11-04-14	Misc HST	0.63	
11-05-14	Accommodation	169.00	
11-06-14	Cafe Nicole Charges CHECK# 202	33.79	
11-06-14	Accommodation	189.00	
11-06-14	Destination Marketing Program	17.99	
11-06-14	Accommodation HST	87.88	
11-06-14	HST DMP	2.33	
11-07-14	Visa Card		856.55





TORONTO

45 The Esplanade
M5E 1W2 TORONTO

Tel (+1)416/3678900

Fax (+1)416/3608285

E-mail novotel.torontocentre@accor.com

www.novotel.com

Mrs. Norma Schneider
10215-1085 edmonton
Edmonton, T5J1L6 AB
Canada

Room No. : 334
Arrival : 11-03-14
Departure : 11-07-14
No of Pax : 1 /0
Page No. : 2 of 2
Folio No. : 132114
Conf. No. : 27170400
Cashier : 0931JUBAR

INVOICE

Membership No. :
A/R Number :
Company Name :
Group Name :
Reference No. :

07-NOV-14 08:44:24

Date	Description	Charges	Credits
	XXXXXXXXXXXX1671	XX/XX	
HST Summary	HST #: 121816722RT0001	Total	856.55
		Total Balance	856.55
Room	87.88		
F&B	6.41		
Other	2.96		
Total	97.25		
			0.00
			0.00

Thank You For Staying With Us

Guest Signature

I acknowledge personal liability for payment of the above statements and, if the person, company, or party indicated by me as being responsible for payments does not make payment, I shall upon demand make payment immediate to you.





PAYMENT RECEIPT / RECU DE PAIEMENT

Name/Nom
SCHNEIDER/NORMA

PNR
TPIYTS

Date
03NOV14

Time/Heure
6:48AM

Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)
FIRST BAG 8382603714390	\$25.00	1.25	26.25
	\$25.00	1.25	26.25

Total (CAD)
SCHNEIDER/NORMA
\$25.00 \$1.25

AX XXXXXXXXXXXX2006 03/17
AUTH 144242

GST/TPS No. 12082807956
QST/TVQ No. 866112535

AAA BEST CHOICE TAXI
34 KEI FIELD ST.
ETOBICOKE, ON M9W 5A2
(416) 241-4700

TERMINAL ID.: 4327857C

VISA
*****1671 EXP:*/** CHIP
EMV SALE
BATCH: 000025 INU: 000002
Nov 03, 2014 18:53
VISA CREDIT
AID: A0000000031010
TUR: 00 00 00 00 00
TSI: F8 00
TC: DDFD468090017434
RRN: 00250002 AUTH: 007736

TRN REF#: 464307860395132

SALE AMT CAD\$55.00
TIP CAD\$11.00

TOTAL CAD\$66.00

RESP CD: /00
APPROVED

NORMA SCHNEIDER

THANK YOU!
PLEASE COME AGAIN!
TERMINAL 1003

CUSTOMER COPY

Removed in accordance with FOIP

Sent: Friday, October 24, 2014 3:22 PM
To: Norma Schneider
Subject: Thank you for your reservation! 221177194

Confirmation Number: 221177194

Welcome	
Dear Norma Schneider:	
Guest Info	Credit Card Info
Norma Schneider Email: Removed in accordance with FOIP Phone: with FOIP 10215 108 Street Edmonton, Alberta T5J 1L6 CANADA	Card Type: VISA Card Number: *****1671 Expiration Date: xx/xx Card Holder: Norma Schneider
Reservation Info	Charge
Confirmation Number: <u>221177194</u> Book Date: October 24, 2014 Number of Rooms: 1 Number of Adults: 1 Number of Children: 0 Number of Infants: 0 Check In: October 28, 2014 Check Out: October 29, 2014 Total Stay: 1 night(s) WEB	CAD 135.15
Room Type: Double Queen with Demi Kitchen Deluxe spacious room with close to 450 sq ft of comfort with two queen beds complete with our luxurious pillow-top mattresses by Hypnos and topped off with deluxe Eden linens and duvet. Complimentary state of the art high speed internet and a spacious work desk will help to stay productive. The 39" flat screen TV with our Shaw direct premium package is the preferred entertainment for all of our guests. A Keurig coffee station will brew that perfect cup of Starbucks coffee to start the day off in style. This room also features a functional kitchen complete with fridge, cook top, microwave, dishwasher & pots pans ready to enjoy that perfectly prepared meal.	
Room Amenities:	
<ul style="list-style-type: none">• Air Conditioned• Alarm Clock• Jet Bathtub• Coffeemaker• Cribs Available• Fire Alarm with Light• Free Local Calls• Hairdryer In Room• Iron• Ironing Board• Kitchenette• Microwave• Queen Bed• Radio• Refrigerator• Shower	

- Smoke Detectors
- Telephone
- Temperature Control
- Toilet
- TV
- Cable TV
- TV Remote Control
- High Speed Internet

Rate Type: 3 DAY ADVANCE PURCHASE

Daily Rate: Take advantage of this fantastic offer. Lock in special savings just by booking early and purchasing your stay in advance. Reservation requires full prepayment for the entire stay at the time of booking, and is 100% NON-REFUNDABLE. Payment is charged to your credit card between the time of booking and day of arrival ; THE ENTIRE STAY IS TOTALLY NON REFUNDABLE. Unfortunately this offer is not available in combination with our current King Suite Sale

- 10/28/2014 ----- CAD 135.15

Policy: Check In Time 3 p.m. Early check in fees may apply. Please ask for details.
Check Out Time 11 a.m. Late check out can be arranged for a fee in advance. Please call for details of these charges.

Rates are subject to change

Parking Available

Property is 100% Non-Smoking

Guarantee Policy- All reservations require a credit card guarantee at time of booking. Pre-approved companies with direct billing privileges may also guarantee rooms based on pre-established requirements. I.e. PO or letter of authorization. One night's room and tax will be charged for any reservation not cancelled

Children under the age of 18 stay free when accompanied with an adult

If a second room is required, the single rate for that room is charged.

Under the age of 18 years

Guests can check in with their pet(s) into any room providing they pay the non-refundable pet charge of \$25.00 per pet for the first night, then \$5.00 per pet per night thereafter. This charge per stay is to cover the extra cleaning costs associated with maintaining our Pet Friendly rooms.

The hotel may impose additional charges onto guest's folios as compensation for any disturbances to other guests, hotel damages or deep cleaning required as deemed by the hotel.

Early Checkout - Available Early check ins available for a charge if room is available. No guarantee made. Please check with the front desk one day prior to arrival.

Late Checkout - Available Late check outs are on a space available basis after 11 am for a charge, please ask for details.

Crib - Available No Fee

Self Parking - Available No Fee

Extra person - 15.00 CAD

Cancellation Policy: This reservation is totally NON REFUNDABLE . Payment will be taken at the time of reservation and cannot be refunded even if the reservation is cancelled.

Deposit Policy: This reservation is totally NON REFUNDABLE . Credit card will be charged at the time of reservation and cannot be refunded even if the reservation is cancelled.

Enhancements:

N/A CAD 0.00

Tax CAD 16.58

Total Charge CAD 151.73

Service Requests

Service Request: N/A

Comments or Special Request

N/A

Hotel Info

Hotel Description Pomerooy Inn & Suites Olds College

Employee ID / Name Removed in Norma Schneider	Sheet ID 0000007673
Comment	Business Purpose NorQuest Corporate Visa card



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2014/10/09	HOTEL	Accommodation in New York for WOBI conference	6000	10	20000	999			1,355.14
2014/10/08	MEALS	Meal: Dinner in New York for WOBI Conference (VPTL and VPCS)	6000	10	20000	999			132.94
2014/10/06	AIRTRAV	Airline baggage fee - WOBI Conference in New York	6000	10	20000	999			30.11
2014/09/30	HOTEL	Accommodation in Lethbridge for SAO Meeting	6000	10	20000	999			160.49
2014/09/30	HOTEL	Accommodation in Okotoks en route to SAO meeting in Lethbridge	6000	10	20000	999			176.57
2014/09/30	OTHER	Travel agent fee	6000	10	20000	999			15.75
2014/09/24	AIRTRAV	Airfare to Toronto for 2nd Skills and Post-Secondary Education Summit 2014	6000	10	20000	999			526.20

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with c

Removed in accordance with FOIP

Employee Signature: _____ Date: Oct 27, 2014

Removed in accordance with FOIP

Approved by: _____ Date: Oct 27, 2014

Print Name: Dr. Jodi Abbott

Total Expenses:	2397.200	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	2397.200	



MRS Norma Schneider

Room No. : 0901

US

Arrival : 10/06/14

Departure : 10/09/14

Page No. : 1 of 1

INFORMATION INVOICE

Folio No. :

Conf. No. : C11212S6

A/R Number :

Cashier No. :

Group Code :

User ID : VMENDEZ,

Company Name :

Thank You For Staying With Us 10/09/14

Date	Text	Charges	Credits
10/06/14	Room Charge	266.00	
10/06/14	Room Sales Tax 8.875%	23.61	
10/06/14	Room City Tax 5.875%	15.63	
10/06/14	Room Occupancy Tax	2.00	
10/06/14	NYC Hotel Unit Tax \$1.5	1.50	
10/07/14	Room Charge	376.00	
10/07/14	Room Sales Tax 8.875%	33.37	
10/07/14	Room City Tax 5.875%	22.09	
10/07/14	Room Occupancy Tax	2.00	
10/07/14	NYC Hotel Unit Tax \$1.5	1.50	
10/08/14	Room Charge	376.00	
10/08/14	Room Sales Tax 8.875%	33.37	
10/08/14	Room City Tax 5.875%	22.09	
10/08/14	Room Occupancy Tax	2.00	
10/08/14	NYC Hotel Unit Tax \$1.5	1.50	
10/09/14	Visa		1,178.66
Total		1,178.66	1,178.66
Balance		0.00	

Tax Details:

Room Sales Tax 8.875%	90.35
Room City Tax 5.875%	59.81
Room Occupancy Tax	6.00
NYC Hotel Unit Tax \$1.5	4.50

12 WEST 44TH STREET
NEW YORK, NY 10038

P - 212.277.8700
F - 212.764.4477
1 800.255.5167
MANSFIELDHOTEL.COM

ROSIE O'GRADY'S
800 7th Avenue
New Ycrk NY 10019
(212)582-2975

DATE: 10/8/2014
TABLE#: 8
COVERS: 1 / PERSON: 1

Check #	Srvr	Time
489124	67 Kerreu	9:02:37 PM
1	Caesar	9.95
1	Shrimp Risotto	29.95
1	Shrimp Ctail	15.95
1	Crab Cakes	29.95
Food Sub-Total		85.80
1	Pellegrino 1 LTR	5.50
Beverage Sub-Total		5.50
SUB TOTAL		91.30
SALES TAX		8.10
TOTAL		99.40

THANK YOU,
Kerreu

SUGGESTED GRATUITY
___15%: 13.70
___18%: 16.43
___20%: 18.26

Thank you for dining with us!

ROSIE O'GRADY'S
800 7th Avenue
New York NY 10019
(212)582-2975

Date: 10/8/2014 Time: 9:05:39 PM
Status: Approved
Card Type: Visa
Card Number: XXXXXXXXXXXX1671
Card Exp: XX/XX
Card Owner: SCHNEIDER/NORMA
Server: 67/Kerreu
Cashier: 67/Kerreu
Check Number: 489124
Tab Number: 8
Person: 1

AMOUNT : 99.40

TIP 16.50
TOTAL 115.90

Approval: 062767

I AGREE TO COMPLY WITH
THE CARDHOLDER AGREEMENT

CUSTOMER COPY



Baggage Receipt

Issue Date: 06 OCT 2014 YEG ATO

A STAR ALLIANCE MEMBER 

Baggage Document	Description	Qty	Fees
0162605782940	First Bag Fee	1	\$25.00
	Tax	--	\$1.25

Ticket Number
0164624487933

Method of Payment
Visa XXXXXXXXXXXX1671

Cardholder Name
NORMA SCHNEIDER

BAGGAGE FEES Total Fees **USD \$26.25**

Confirmation: **ORPCXC**

Excess Baggage Terms and Conditions:

- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check.
- For refunds or adjustments, see a United representative.

Carrier Routing
UA YEG - EWR

AGENT REFERENCE: GG ESC BAG



Holiday Inn

94

10-01-14

Norma Schneider 10215 108 St Nw Edmonton AB T5J 1L6 Canada	Folio No. :	55792	Room No. :	414
	A/R Number :		Arrival :	09-30-14
	Group Code :	LCC	Departure :	10-01-14
	Company :		Conf. No. :	68035735
	Membership No. :	PC 356732695	Rate Code :	IPWPH
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
09-30-14	Restaurant Room Charge Room# 414 : CHECK# 2788	27.07	
09-30-14	*Accommodation	120.00	
09-30-14	Marketing Fee 2%	2.40	
09-30-14	Alberta Tourism Levy 4%	4.90	
09-30-14	GST 5%	6.12	
10-01-14	Visa XXXXXXXXXXXXXXX1671		160.49
Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihgrewardsclub.com/review. We look forward to welcoming you back soon.		Total	160.49
		Balance	0.00

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

HOLIDAY INN LETHBRIDGE
 2375 MAYOR MAGRATH DRIVE S0
 LETHBRIDGE, AB T1K7M1
 876688550

Merchant ID: 87495150012 Ref #: 027
 Term ID: 001
 Clerk ID: 11

Pre-Auth Compl

XXXXXXXXXXXXXXX1671
 VISA Entry Method: Chip
 10/01/14 Exp: 07/01/16
 TID #: 000000 Appr Code: 050214
 Liv #: 000000 Batch #: 000005
 Approval Batch #: 000000

Original Pre-Auth Amount: \$ 233.42
 Total: \$ 100.49

I agree to pay above total amount according to card issuer agreement (Merchant agreement if credit voucher). Retain this copy for statement verification.

Application Label: Interac
 AID: A0000000031010
 TRN: 00 00 00 00 00
 TSI: F8 00

Customer Copy



Best Western Plus Okotoks Inn & Suites

100 Southbank Road
www.bestwesternokotoks.com

Okotoks, AB T1S 0L3

Telephone: (403)995-6262 Fax: () -

Sep 30, 2014
3:55 am

Each Best Western® branded hotel is independently owned and operated.

NORMA SCHNEIDER

Removed in accordance with FOIP

Folio #: 1730

Room Number: 306

Rate: \$161.99

Pay Method: VA1671

Arrival Date: September-29-14

Departure Date: September-30-14

Best Western Rewards Member #: Removed in accordance with FOIP
Best Western Rewards Tier: Information:

Line	Date	Department	Reference	Voucher	Room	Debit	Credit
1	09/29/14	Room Postings	Auto Posted		306	\$161.99	
2	09/29/14	GST Tax 5%	Auto Posted		306	\$8.10	
3	09/29/14	Alberta Lodging Tax	Auto Posted		306	\$6.48	

Balance:

I agree that my liability for all charges is not waived

Signature _____

MARLIN TRAVEL
 O-O PERCY HUNT TRAVELGROUP INC
 MAIN FLOOR, 9929 108TH ST.
 EDMONTON, AB T5K 1G8

INVNO14970FORNQS0126777C.txt
 BRANCH: N61107
 GST REG# 885101915
 PHONE: 780-425-8611

TO: NORQUEST COLLEGE
 10215 - 108TH ST NW
 EDMONTON AB T5J 1L6

LOCATOR : Removed in accordance with
 OUR REF : FOIP
 AGENT :

I N V O I C E

INV NO: 14970
 DATE: 30SEP14
 PAGE: 1

FOR: MRS NORMA SCHNEIDER

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
EDMONTON INTL	TORONTO PEARS	WESTJET AI	436 D	HK	03NOV	12:05P	5:43P		
			73W						
TORONTO PEARS	EDMONTON INTL	WESTJET AI	435 D	HK	07NOV	11:15A	1:28P		
			73W						

*** TOUR ***

BSP TASF DEPARTING FROM TORONTO PEARS ON 01MAY15 AT 12:00A
 TO TORONTO PEARS RET01MAY15 AT 12:00A
 1 PACKAGE TOUR
 MANAGEMENT FEE

----- C O S T -----

WESTJET AIR	TKT NO	WS	5865 880415	(INCL 115.24 TAX)	499.24
				GST/HST	26.96
WESTJET AIR	TKT NO		Removed in accordance with FOIP		0.00
BSP TASF	TKT NO		Removed in accordance with FOIP		15.00
				GST/HST	0.75

CONTINUED ON NEXT PAGE

MARLIN TRAVEL
 O-O PERCY HUNT TRAVELGROUP INC
 MAIN FLOOR, 9929 108TH ST.
 EDMONTON, AB T5K 1G8

BRANCH: N61107
 GST REG# 885101915

PHONE: Removed in accordance with FOIP

TO: NORQUEST COLLEGE
 10215 - 108TH ST NW
 EDMONTON AB T5J 1L6

LOCATOR : P5NFFY
 OUR REF : NQS0126777C
 AGENT : BARBARA Removed in accordance with FOIP

Employee ID / Name Removed in accordance with FOIP Norma Schneider	Sheet ID 0000007509
Comment	Business Purpose NorQuest Corporate Visa card



Date	Expense Type	Description	Account	Fund	DeptID	Location	Analysis	Project	Amount
2014/09/17	SUPPL	Meeting room rental - CETC meeting	6901	10	10500	999			381.61
2014/09/02	CONF	Conference Registration Fee - Skills and PSE Summit	6000	10	20000	999			1,095.00
2014/08/26	SUPPL	Book purchase	6054	10	20000	999			84.24
2014/08/19	OTHER	Travel agent fee - WOBI Conference (VPCS)	6000	10	80000	999			31.50
2014/08/19	OTHER	Travel agent fee - WOBI Conference (VPTL)	6000	10	20000	999			31.50

I certify that the information provided is an accurate record of expenses incurred by me.
I certify that these expenditures were incurred on college business, have not been previously paid, and comply with college policy.

Removed in accordance with FOIP

Employee: [Redacted] Date: 29 Sept 14

Approved by: [Redacted] Date: 29 Sept 14

Jodi Abbott
Print Name

Total Expenses:	1623.850	CAD
Less Vendor Credits:	-0.000	
Less Cash Advance:	0.000	
Amount Due Employee:	0.000	
Amount Due Vendor:	1623.850	

APPROVED

Removed in accordance with FOIP

SEP 29 2014

Jill Matthew
Vice President College Services & CFO

Renaissance Edmonton Airport Hotel
(780) 488-7159

Check #: 188557
Print #: 1
Status: Posted
Business Type: Local
Function Space: Hudson
Event Manager: **Removed in accordance with FOIP**

Nor Quest College Meeting
10215 - 108 Street NW, Room 801
Edmonton, AB T5J 1L6, Canada
(780) 644-5915

Page #: 1
Folio #: 9718
Bill Method:
Event Order #: 673397

Contact: **Removed in accordance with FOIP**
Monday, September 15, 2014

Quantity	Item	Unit Price	Total Price
Food			
2	Assorted Soft Drinks and Individual Juices	\$4.00	\$8.00
		Subtotal Food	\$8.00
Room Rental			
1	Hudson	\$300.00	\$300.00
		Subtotal Room Rental	\$300.00
		Food & Beverage 18%	\$55.44
		GST # 81314 9820 RT0001	\$18.17
		Grand Total:	\$381.61

Signature: _____

GUEST COPY

All beverage & food is subject to 5% GST and 18% service charge.

Marriott Proprietary and Confidential



RENAISSANCE*
HOTELS

RENAISSANCE EDMONTON AIRPORT

GUEST FOLIO

ROOM **NOR QUEST COLLEGE M** .00 09/16/14 16:13 9718
 NAME RATE DEPART TIME ACCT#
 TYPE **NORQUEST COLLEGE**
42 10215 " 108 STREET N 09/15/14
 ROOM ARRIVE TIME
 CLERK **EDMONTON** **XX T5J 1L6** PAYMENT **RWD#:**
 ADDRESS

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
------	-----------	---------	---------	-------------

09/15	BANQUETS	188557	381.61	
09/16	CCARD-VS		381.61	
	PAYMENT RECEIVED BY: VISA		XXXXXXXXXXXX1671	

.00



RENAISSANCE*
HOTELS

RENAISSANCE EDMONTON AIRPORT
4236-36 STREET
ED INTRN. APT, AB T9E 0V4
780-488-7159 FAX: 780-488-6372

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amount shown in the credits column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X _____



The Conference Board
of Canada

Le Conference Board
du Canada

HEAD OFFICE • SIÈGE SOCIAL
255, chemin Smyth Road
Ottawa ON K1H 8M7 Canada
Tel./Tél. 613-526-3280
Fax/Télééc. 613-526-4857
conferenceboard.ca

INVOICE

Invoice No. 1061260

Sold To: Ms. Norma Schneider
VP Teaching & Learning & Chief Academic
Officer
NorQuest College
10215 108 St NW
Edmonton AB T5J 1L6

Ship To: Ms. Norma Schneider
VP Teaching & Learning & Chief Academic
Officer
NorQuest College
10215 108 St NW
Edmonton AB T5J 1L6

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Batch Date
1037387	088705	9/2/2014	1103816	Due on Receipt	9/3/2014
Qty	Description	Unit Price	Extended Price		
1	2nd Skills and Post-Secondary Education Summit 2014 11/5/2014 - 11/6/2014 Toronto, Ontario 14-0102/MAIN	1,095.00	1,095.00		
1	2nd Skills and Post-Secondary Education Summit 2014 14-0102/RCTN Networking Reception				
1	14-0102/BFST Registration and Continental Breakfast				
1	14-0102/BFST2 Continental Breakfast				
1	14-0102/LUNCH Luncheon and Keynote Presentation				
1	14-0102/LUNCH2 Luncheon and Keynote Presentation				
Line Item Total	Other	Tax	Subtotal	Amount Received	Amount Due
1,095.00			1,095.00	1,095.00	0.00
HST Remittance Number: R118778091 HST Amount: \$0.00					

Removed in accordance with FOIP

From: Norma Schneider
Sent: Thursday, September 25, 2014 4:38 PM
To: Removed in accordance with
Subject: FW: Registration Confirmation | Academic Impressions

Hi Kristin – here you go...


From: Registrations [<mailto:registrations@academicimpressions.com>]
Sent: Wednesday, August 27, 2014 8:39 AM
To: Norma Schneider; Kristin Coates
Subject: Registration Confirmation | Academic Impressions



4601 DTC Blvd., Suite 800
Denver, Colorado 80237
USA
www.academicimpressions.com

REGISTRATION INFORMATION
Norma Schneider
NorQuest College
821B, 10215 - 108 Street
Edmonton, AB T5J 3N7
Canada

DATE	PAYMENT METHOD	CC NUMBER	EXP DATE
08/26/2014	Visa	****1671	0618

PRODUCTS	ATTENDEES	UNIT PRICE
 How to Engage Faculty in Academic Program Prioritization (Digital Version) <i>Book</i>	- Norma Schneider	\$75.00

Subtotal:
Savings:
Surcharges:
TOTAL PAID (USD):

PRODUCT INFORMATION

DIGITAL BOOK

If you purchased a Digital Book: Instructions on how to download your Book will be sent via email immediately. Your link to download this Book active for 30 days from this date of purchase.

PRINTED BOOK

If you purchased a Printed Book: Books are shipped via USPS within 10 business days of the order date. An email notification will be sent on t

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8

BRANCH: N61107
GST REG# 885101915
PHONE: 780-425-8611

TO: NORQUEST COLLEGE
10215 - 108TH ST NW
EDMONTON AB T5J 1L6

LOCATOR : OV51MU
OUR REF : Removed in
AGENT : BARBARA Removed in
d ith

I N V O I C E

INV NO: 12589
DATE: 19AUG14
PAGE: 1

FOR: MS JILL MATTHEW

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
EDMONTON INTL	NEWARK	UNITED AIR	810 L	HK 06OCT	6:58A	1:29P		
		A319						
		SEAT 24F						
NEWARK	EDMONTON INTL	UNITED AIR	780 L	HK 09OCT	7:59P	11:08P		
		A319						
		SEAT 22F						

*** HOTEL RESERVATION ***

NEW YORK DENIHAN HOSPI 1 STANDARD ONE Q CONFIRMATION NO: C114ZIMF
FROM 06OCT 12:00A TO 09OCT 12:00A RATE 376.00 PER DAY
THE MANSFIELD HOTEL
12 WEST 44TH STREET, NEW YORK
NY, US
10036
PHONE 2122778700 FAX 9176391217
GUARANTEED

*** TOUR ***

BSP TASF DEPARTING FROM NEW YORK ON 01FEB15 AT 12:00A
TO NEW YORK RET01FEB15 AT 12:00A
1 PACKAGE TOUR
MANAGEMENT FEE

----- C O S T -----

UNITED AIRL	TKT NO	Removed in accordance with FOIP	(INCL 112.20 TAX)	553.20
			GST/HST 24.16	
BSP TASF	TKT NO	Removed in accordance with FOIP		30.00
			GST/HST 1.50	

CONTINUED ON NEXT PAGE

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8

BRANCH: N61107
GST REG# 885101915
PHONE: 780-425-8611

TO: NORQUEST COLLEGE
10215 - 108TH ST NW
EDMONTON AB T5J 1L6

LOCATOR : OV51MU
OUR REF : Removed in accordance
AGENT : with FOIP

I N V O I C E

INV NO: 12589
DATE: 19AUG14
PAGE: 2

*** SUB-TOTAL EXCLUDING GST/HST & APT	583.20	
*** TOTAL GST/HST	25.66	
*** TOTAL CHARGES THIS INVOICE ***		608.86
PAYMENT BY VI*****1671	TKT 4624487938	577.36
PAYMENT BY VI*****1671	TKT 0005565965	31.50
*** BALANCE DUE THIS INVOICE ****		0.00
BALANCE DUE TO DATE		0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8

BRANCH: N61107
GST REG# 885101915
PHONE: 780-425-8611

TO: NORQUEST COLLEGE
10215 - 108TH ST NW
EDMONTON AB T5J 1L6

LOCATOR : LPT3DS
OUR REF : Removed in accordance with
AGENT : FOIP

I N V O I C E

INV NO: 12587
DATE: 19AUG14
PAGE: 1

FOR: MS NORMA SCHNEIDER

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
EDMONTON INTL	NEWARK	UNITED AIR	810 L	HK 06OCT	6:58A	1:29P		
		A319						
		SEAT 24D						
LA GUARDIA	TORONTO PEARS	WESTJET AI	1207 M	HK 13OCT	12:00P	1:38P		
		736						
TORONTO PEARS	EDMONTON INTL	WESTJET AI	439 M	HK 13OCT	3:20P	5:26P		
		73W						

*** HOTEL RESERVATION ***

NEW YORK DENIHAN HOSPI 1 STANDARD ONE Q CONFIRMATION NO: CI1212S6
FROM 06OCT 12:00A TO 09OCT 12:00A RATE 376.00 PER DAY
THE MANSFIELD HOTEL
12 WEST 44TH STREET, NEW YORK
NY, US
10036
PHONE 2122778700 FAX 9176391217
GUARANTEED

*** TOUR ***

BSP TASF DEPARTING FROM NEW YORK ON 01FEB15 AT 12:00A
TO NEW YORK RET01FEB15 AT 12:00A
1 PACKAGE TOUR
MANAGEMENT FEE

----- C O S T -----

UNITED AIRL	TKT NO	Removed in accordance with FOIP	(INCL 81.30	TAX)	301.80
				GST/HST	13.13
WESTJET AIR	TKT NO	Removed in accordance with FOIP	(INCL 43.30	TAX)	400.30
				GST/HST	0.52

CONTINUED ON NEXT PAGE

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8

BRANCH: N61107
GST REG# 885101915
PHONE: 780-425-8611

TO: NORQUEST COLLEGE
10215 - 108TH ST NW
EDMONTON AB T5J 1L6

LOCATOR : LPT3DS
OUR REF : Removed in accordance
AGENT : with FOIP

I N V O I C E

INV NO: 12587
DATE: 19AUG14
PAGE: 2

----- C O S T -----

UNITED AIRL	TKT NO	UA	4624	487934	0.00
BSP TASF	TKT NO	954	0005	565964	30.00
					GST/HST 1.50

*** SUB-TOTAL EXCLUDING GST/HST & APT	732.10	
*** TOTAL GST/HST	15.15	
*** TOTAL CHARGES THIS INVOICE ***		747.25
PAYMENT BY VI*****1671	TKT 4624487933	314.93
PAYMENT BY VI*****1671	TKT 4624487934	400.82
PAYMENT BY VI*****1671	TKT 4624487934	0.00
PAYMENT BY VI*****1671	TKT 0005565964	31.50
*** BALANCE DUE THIS INVOICE ****		0.00
BALANCE DUE TO DATE		0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.